CA4 ON HBL AOS
C 51 F31
1991

URBAN/MUNICIPAL

May 9, 1991 - May 23/91

AGENDAS / MINUTES OF THE FINANCE AND ADMINISTRATION COMMITTEE

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON

OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
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URBAN MUNICIPAL
MAY 8 1991
GOVERNMENT DOCUMENTS

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE
Thursday, 1991 May 9
9:30 o'clock a.m.
Room 233, City Hall

URBAN/MUNICIPAL
CA4 ON HBL A05
C51F31
1991

John Thompson
Secretary

AGENDA

9:30 a.m.

1. **CONSENT AGENDA**

2. **TREASURER**

   (a) 1990 Financial Report

   (b) Reporting of 1990 Year-End Overdrafts in Current Budget

   (c) Replacement of Mobile Equipment in 1991

   (d) Financing Installation of a Traffic Signal at the Intersection of Albright Road and Mount Albion Road

10:00 a.m.

3. **CITY SOLICITOR**

   Draft By-law to Amend Class "B" Livery Vehicle Licence By-law 89-249

4. **TAXI ADVISORY COMMITTEE**

   Class "C" Livery Vehicles

5. **DIRECTOR OF PROPERTY**

(a) New Carpet/City Hall

(b) Sale of Property - 1100 Limeridge Road East

6. **PUBLIC PARKING DURING COUNCIL MEETINGS**

7. **RESOLUTION**

Hamilton and District Labour Council C.L.C. -
Re: Future and Survival of Elliot Lake

8. **A SYMPOSIUM ON TREE PRESERVATION**

Authorization to Attend

11:00 a.m. **BREAK**

11:05 a.m.

9. (a) **1991 GRANT APPEALS**

(b) **PREVIOUSLY TABLED 1991 GENERAL GRANTS**

10. **IN-CAMERA AGENDA**

11. **OTHER BUSINESS**

12. **ADJOURNMENT**

FINANCE AND ADMINISTRATION COMMITTEE

1991 MAY 9

CONSENT AGENDA

A. ADOPTION OF THE MINUTES

(i) Public Meeting of Wednesday, 1991 April 24

(ii) Regular Meeting of Thursday, 1991 April 25

B. CITY CLERK

(i) Statistics Canada - Use of City Facilities

(ii) Beautification Committee - Use of Council Chamber

(iii) Annual Boy Scouts of Canada Parade

(iv) Lions Club District "A" Convention Parade

(v) Adams Warehouse Burlington Ltd. - Use of City Hall Forecourt

(vi) Hamilton Aquatic Club - Civic Awards

C. TREASURER

Financing Proposed Construction of an Independent Concrete Sidewalks on Both Sides of Upper Ottawa Street Between Stone Church Road and Rymal Road

D. CITY SOLICITOR

By-law re Improvements to the Fire Department Radio System

A(i)

SPECIAL PUBLIC MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE

Wednesday, 1991 April 24
7:00 o'clock p.m.
Council Chambers, City Hall

There were present: Alderman B. Hinkley, Chairman
Alderman D. Ross, Vice-Chairman
Alderman T. Cooke
Alderman D. Agostino
Alderman J. Gallagher

Also present: Alderman M. Kiss
Alderman D. Drury
Alderman D. Wilson
Alderman V. Formosi
Mr. S. Dembe, Manager, Licence Division
Mr. L. Staley, Smoking Control Officer
Mr. L. Farr, Assistant City Solicitor
Mr. J. Thompson, Secretary

DECLARATION OF INTEREST RE MUNICIPAL CONFLICT OF INTEREST ACT

Alderman Hinkley explained to everyone present that Alderman Jackson is absent from the public meeting because he has declared an interest in the proposed amendments to the Smoking in Workplaces By-law as he owns a coffee shop, and will be abstaining from discussion and vote in this matter.

CHAIRMAN'S OPENING REMARKS

Alderman Hinkley commented that if there is a general concurrence with the proposed by-law amendments, the Committees decision will be much easier.

BACKGROUND REPORT - HISTORY AND RECOMMENDED CHANGES TO BY-LAW

Mr. S. Dembe, Manager, Licence Division, proceeded to give a background report on Smoking in Workplaces By-law and the recommended changes.

SUBMISSIONS FROM THE PUBLIC

The Committee received the following written submissions for consideration in support of the proposed amendments:

(a) Dr. Fran Scott, Medical Officer of Health

(b) Dr. Barbara Gowitzke, Hamilton-Wentworth Interagency Council on Smoking and Health

(c) Mr. Brian Reid, Hamilton-Wentworth Non-Smokers' Rights Association

(d) Mr. George Lewis, Consultant on Nicotine Addiction

(e) Mrs. Joanna Anderson, Hamilton Burlington Branch President, The Allergy and Environmental Health Association

(f) Mrs. Donna Finocchiaro re Multiple Environmental Chemical Sensitivities

(g) Mr. Harold Saunders

(h) Ms. Ann Washington, Hamilton-Wentworth Lung Association

(i) The Hamilton and District Chamber of Commerce

(j) Dr. Michael Goodyear, representing the Legislation Committee, Hamilton-Wentworth Council on Smoking and Health

(k) Mr. David B. Waddell, on the "Insidious Disease"

The following persons addressed the Committee in opposition to the proposed amendments:

(a) Mr. Bob Rae, Hamilton

(b) Mr. Anthony Rodo, 63 Taymall, Hamilton, representing Local 4752, United Steelworkers

(c) Mr. Mike Riley

The following persons addressed the Committee in support of the proposed by-law amendments:

(a) Ms. Jean Emberly, Canadian Cancer Society

(b) Mr. Fred Clark, Chedoke-McMaster Hospital

COMMITTEE ACTION

The Committed directed all written and/or oral submissions be referred to staff for review and a final report by the end of May.

The meeting then adjourned.

Taken as read and approved,

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE

John Thompson, Secretary
Finance and Administration Committee

A(ii)

Thursday, 1991 April 25
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present: Alderman B. Hinkley, Chairman
Alderman D. Ross, Vice-Chairman
Mayor R. Morrow
Alderman T. Cooke
Alderman V. Agro
Alderman D. Agostino
Alderman T. Jackson
Alderman J. Gallagher

Absent: Alderman G. Copps - Vacation

Also present: Alderman M. Kiss
Alderman D. Drury
Mr. L. Sage, Chief Administrative Officer
Mr. E. C. Matthews, Treasurer
Mr. R. Hammel, Manager of Accounting
Mr. T. Daw, Manager of Revenues
Mr. K. Beattie, Grants Co-ordinator
Mr. J. Johnston, Commissioner of Human Resources
Ms. J. Munroe, Employment Equity Officer
Ms. P. Noé Johnson, City Solicitor
Mr. P. Hooker, Manager of Legal Services, Law Department
Mr. R. Sabo, Assistant City Solicitor
Mr. D. Vyce, Director of Property
Mr. M. Watson, Manager, Real Estate Division
Mr. P. Baker, General Manager, Parking Authority
Mr. T. Bradley, Manager of Purchasing
Mr. S. Dembe, Manager, Licence Division
Mr. P. Lampman, Deputy Building Commissioner
Mr. D. Carson, Executive Assistant to the Mayor
Mr. J. Thompson, Secretary

CONSENT AGENDA

A. MINUTES

The minutes of the special joint meeting of the City's Finance and Administration Committee and the Region's Finance and Personnel Committee held 1991 April 2 and the minutes of the regular meeting of the Finance and Administration Committee held 1991 April 4 were received and adopted as circulated to the members.

B. CITY CLERK

(i) ELECTION 1991 - ALLOCATION OF SPACE FOR MEDIA

As outlined in a report of the City Clerk dated 1991 April 8, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the City Clerk be authorized to allocate space in the City Hall Council Chambers and meeting rooms for election coverage by the media in connection with the 1991 municipal election.

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(ii) **FIT DAY - USE OF CITY FACILITIES**

As outlined in a report of the City Clerk dated 1991 April 5, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That permission be granted to the Culture and Recreation Department to use the following City Hall facilities in connection with Fit Day:

(i) East end second floor from May 24 to May 30 for an inflatable running shoe display.

(ii) West end second floor May 29 for headquarters for Fit Day telethon.

(iii) Aldermen's lounge May 29 from 8:00 a.m. to 11:00 p.m. for volunteer staff.

(iv) Forecourt May 29 from 8:30 a.m. to 2:00 p.m. for Mayor's warm-up and a static display.

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(iii) **HAMILTON VETERANS' COMMITTEE - USE OF CITY HALL FORECOURT**

As outlined in a report of the City Clerk dated 1991 April 3, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That permission be granted to the Hamilton Veterans' Committee to use the City Hall forecourt from 11:30 a.m. to 12:10 p.m. on Sunday, 1991 June 09 to form up the Annual Decoration Day Parade.

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(iv) **ARTS AWARENESS MONTH**

As outlined in a report of the City Clerk dated 1991 April 18, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That permission be granted to the Culture and Recreation Department to use the Council Chamber on 1991 Wednesday, May 1 from 11:30 a.m. to 1:00 p.m. for a Proclamation Day Ceremony to launch "Arts Awareness Month".

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

C. TREASURER

(i) APPROVAL OF 1991 B.I.A. LEVY BY-LAWS

As outlined in a report of the Treasurer dated 1991 April 22, the Committee agreed to submit the following recommendation to City Council for approval:

That the Treasurer by authorized and directed to prepare the appropriate 1991 levy by-laws for seven (7) Business Improvement Areas in the City of Hamilton as follows for presentation to City Council:

Business Improvement Areas	1991 Levy
Barton Street #1	$ 6,000.00
Westdale	$ 30,000.00
International Village	$ 56,470.00
Ottawa Street North	$ 85,000.00
Concession Street	$ 29,745.00
Downtown Promenade	$199,000.00
Main Street West	$ 4,000.00

Alderman Ross declared an interest in respect of the Ottawa Street North B.I.A. as his wife has a store located on Ottawa Street North. He therefore abstained from the discussion and vote.

(ii) FINANCING PROPOSED CONSTRUCTION OF AN INDEPENDENT CONCRETE SIDEWALK ON THE SOUTHWEST CORNER OF STONE CHURCH ROAD AND UPPER WENTWORTH STREET

As outlined in a report of the Treasurer dated 1991 April 11, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That, as referred to in Section 17 of the Seventh Report of the Transport and Environment Committee, the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct an independent concrete sidewalk on the south west corner of Stone Church Road and Upper Wentworth Street at an estimated gross cost of $20,990.00 with City's share of $1,760.00 to be financed by 1991 Capital Levy and the balance of $19,230.00, being the owner's share, to be financed by the issuance of debenture for a period not to exceed 20 years.

(b) That application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of $19,230.00 for a term not to exceed 20 years for the above project.

NOTE: The actual cost of the work, if less than $20,990.00, would be distributed between the property owners and the City at a ratio of 1923:176.

(iii) FINANCING PROPOSED ROADWAY CONSTRUCTION ON MACLENNAN AVENUE FROM UPPER WENTWORTH STREET TO EAST 23RD STREET

As outlined in a report of the Treasurer dated 1991 April 11, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That, as referred to in Section 16 of the Seventh Report of the Transport and Environment Committee, the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct a roadway on MacLennan Avenue from Upper Wentworth Street to East 23rd Street at an estimated gross cost of $136,425.00 with City's share of $66,347.00 to be financed by Capital Levy and the balance of $70,078.00, being the owner's share, to be financed by the issuance of debenture for a period not to exceed 20 years.

(b) That application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of $70,078.00 for a term not to exceed 20 years for the above project.

(iv) **FINANCING CITY'S SHARE OF PEACE MANOR SUBDIVISION**

As outlined in a report of the Treasurer dated 1991 April 10, the Committee agreed to submit the following recommendation to City Council for approval:

That, as referred to in Section 12 of the Seventh Report of the Transport and Environment Committee, the City's share of services to be installed in Peace Manor Subdivision in the gross amount of $24,946.99 be financed from the Reserve for City's Share of Services Through Unsubdivided Lands.

(v) **FINANCING CITY'S SHARE OF SERVICES IN ANNABELLE SUBDIVISION AND ON UPPER WELLINGTON STREET (WELLINGTON CHASE INC.)**

As outlined in a report of the Treasurer dated 1991 April 17, the Committee agreed to submit the following recommendation to City Council for approval:

That, as referred to in Section 14 of the Seventh Report of the Transport and Environment Committee, the City's share of services to be installed in Annabelle Subdivision in the gross amount of $9,653.71 be financed from the Reserve for City's Share of Services Through Unsubdivided Lands.

(vi) **FUNDING - BOCCI COURTS LIGHTING ST. AGNES SCHOOL**

As outlined in a report of the Treasurer dated 1991 April 23, the Committee agreed to submit the following recommendation to City Council for approval:

That, as referred to in Section 9 of the Ninth Report of the Parks and Recreation Committee, the lighting of the bocci courts at St. Agnes School, in the amount of $6,000.00 be charged to the Capital Budget Project "Playstructure Development" which was approved in the 1991 Capital Budget in the amount of $200,000.00.

(vii) **1991 MUNICIPAL AWARENESS PROGRAM**

As outlined in a report of the Treasurer dated 1991 April 11, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the Treasurer be authorized to make application to hire one student under the 1991 Municipal Student Awareness Program of the Ministry of Municipal Affairs for a period not to exceed 18 weeks.

(b) That the estimated City's share of $2,985.00 for this Program be financed from Treasury Account CH51002 25215 (Accounting - Temporary Staff).

D. COMMISSIONER OF HUMAN RESOURCES

(i) CONTRACT SETTLEMENT

As outlined in a report of the Commissioner of Human Resources dated 1991 April 16, the Committee agreed to submit the following recommendation to City Council for approval:

> That the contract settlement of The Hand Association of Sewer, Watermain and Road Contractors and the Labourers International Union of North America, Local 837, be received pursuant to the Fair Wage Policy of the City of Hamilton.

(ii) UNPAID LEAVE OF ABSENCE PROCEDURE

The Committee received a report of the Commissioner of Human Resources dated 1991 April 17 outlining the new procedure to be followed for unpaid leaves of absence for City of Hamilton employees to implement the policy approved during the budget process.

(iii) WAGE RATE FOR CASHIERS - CULTURE AND RECREATION DEPARTMENT

As outlined in a report of the Commissioner of Human Resources dated 1991 April 16, the Committee agreed to submit the following recommendation to City Council for approval:

> That the wage rate for Cashiers at the Community Centres, Arenas and Outdoor Pools be increased from $5.59 per hour to $5.65 per hour in order to maintain the traditional 25 cent differential between Basket Checkers and Cashiers which was eroded following the recent increase in the minimum wage for students 18 years of age and over, and that this increase be retroactive to October 1, 1990.

(iv) APPOINTMENTS TO AND TERMINATIONS FROM PERMANENT POSITIONS TO MARCH 25, 1991

As outlined in a report of the Commissioner of Human Resources dated 1991 April 16, the Committee agreed to submit the following recommendation to City Council for approval:

> That the Appointments To and Terminations from Permanent positions with the Corporation to March 25, 1991, attached hereto and marked Appendix "A", be approved.

(v) SALARY CLASSIFICATION - MARKET MANAGER

As outlined in a report of the Commissioner of Human Resources dated 1991 April 16, the Committee agreed to submit the following recommendation to City Council for approval:

That the salary classification for the following non-union position in the City Clerk's Department be approved in accordance with the recommendation made by City Core Group members:

Position Title	Function	Grade	Salary
Market Manager	To direct and manage the daily operation of the Farmers' Market; Administer Market By-law 81-180; Provide liaison between various groups, civic departments and Committees of Council.	K	$42,566.68 - $50,107.20

(vi) SALARY CLASSIFICATION - OPERATIONS ENGINEER, PUBLIC WORKS DEPARTMENT

As outlined in a report of the Commissioner of Human Resources dated 1991 April 19, the Committee agreed to submit the following recommendation to City Council for approval:

That the salary classification for the following non-union position in the Public Works Department be approved in accordance with the recommendation made by City Core Group members:

Position Title	Function	Grade	Salary
Operations Engineer (formerly Transportation Planning Engineer)	Directs and administers the City Sidewalk Construction & Reconstruction Programs. Manages and administers the operations of the Sanitation Division and Community Renewal programs.	G	$58,056.44 - $68,428.36

E. KEEP HAMILTON CLEAN COMMITTEE

As outlined in a report of the Secretary of the Keep Hamilton Clean Committee dated 1991 April 17, the Committee agreed to submit the following recommendation to City Council for approval:

That Alderman D. Wilson be added to the current membership of the Keep Hamilton Clean Committee pursuant to the Terms of Reference of the Committee.

F. CONFERENCE REPORT - HUMAN RESOURCES PROFESSIONAL ASSOCIATION OF ONTARIO - ALDERMAN B. HINKLEY

The Committee received a report from Alderman Hinkley dated 1991 April 18 on his attendance at the Annual Conference of the Human Resources Professional Association of Ontario held in Toronto on 1991 April 3 to 5.

REGULAR AGENDA

1. **KURDISH RELIEF COMMITTEE (HAMILTON)**

Mr. and Mrs. I. Mohamed, representing the Kurdish Relief Committee (Hamilton), appeared before the Committee with a delegation of local Kurdish residents requesting that the City of Hamilton contribute in any way to assist the Kurdish people at this time of crisis.

Mrs. Judith Mohamed explained that approximately 100 local Kurdish residents have formed a Kurdish Relief Committee and have raised approximately $11,000.

Following discussion the Committee agreed to recommend to City Council that a donation in the amount of $1,000. be made to the Canadian Red Cross Society to be used to aid the Kurdish refugees.

Permission was also granted to the Kurdish Relief Committee (Hamilton) to post flyers in appropriate areas throughout City Hall soliciting personal contributions to the Kurdish Relief Fund.

Mrs. Mohamed also asked members of the Committee to pressure Hamilton MPs in an effort to bring Iraqi President Suddam Hussein to trial for war crimes.

2.(a) **BOARDS OF EDUCATION - LEVY REQUIREMENTS FOR BILLING PURPOSES FOR 1991**

The following representatives of both Boards of Education appeared before the Committee to formally present their levy requirements for 1991 as approved by their respective Boards:

Board of Education for the City of Hamilton - Mrs. Margaret Cunningham, Chairman of the Board; Mr. Keith Rielly, Director of Education; Mr. Paul Shewfelt, Superintendent of Finance.

Hamilton-Wentworth Roman Catholic Separate School Board - Father Kennedy, Chairman; Mr. Jerry Ponikvar, Director of Education and Secretary; Mr. Stephen Simon, Superintendent of Finance and Treasurer.

In her budget comments, Mrs. Cunningham, Chairman of the Board, advised that the 1991 budget required only two meetings of the Board to pass an increase of 1.08 percent over the 1990 budget. She explained that the budget process changed in July of 1990 with the formation of an ad hoc committee to study the budget review process.

She proceeded to explain that the impact on the mill rate of 1.08 percent was achieved by virtue of an overall surplus of $3,000,000., $1,500,000. being an operating surplus, and by a recent increase in the 1990 general legislative grants referred to as "certainty grant adjustment" in the amount of $1,440,000. She also noted that there was a 17 percent increase in Provincial funding in 1991, resulting in an overall Provincial grant of $82,000,000. as compared to $69,000,000. in 1990.

Father Kennedy, Chairman of the Hamilton-Wentworth Roman Catholic Separate School Board, addressed the Committee and referred to a Provincial study which is currently underway to develop more creative ways of financing education.

With respect to the special public meeting which was held in December 1990 to present an overview and forecast of the 1991 current budget estimates of the City, Region, and both Boards of Education, Alderman Hinkley invited the Board of Education to host a similar public forum in 1991, and set the format and make all the necessary arrangements for the public meeting. Mrs. Cunningham stated that the Board of Education will take the suggestion under advisement.

2.(b) **APPROVAL OF 1991 MILL RATES AND TAX LEVY BY-LAWS**

As outlined in a report of the Treasurer dated 1991 April 17, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the 1991 mill rates for the City of Hamilton be approved, and the mill rates for the Region and Boards of Education be received to be included for billing purposes in accordance with Appendix "B" attached to the Ninth Report of the Finance and Administration Committee, Column (10).

(b) That the Treasurer be authorized and directed to prepare the appropriate by-laws to fix the rates of taxation for Municipal, Regional and School purposes for the year 1991 for presentation to City Council.

(c) That the Treasurer be authorized and directed to prepare the appropriate by-law to levy an annual tax on telephone companies doing business in Ontario for presentation to City Council.

3. **CITY CLERK**

(a) **CLASS B LIVERY VEHICLE LICENCE - BY-LAW 89-249**

The Committee had before it a report of the City Clerk dated 1991 April 25 recommending the following:

(a) That Section 5 (2) of Schedule 4a of By-law 89-249 Respecting Class "B" Livery Vehicles be amended to delete the reference to the Disabled and Aged Regional Transit System and replaced with qualifications of a general nature for disabled transit.

(b) That a draft by-law be prepared.

It was noted that the amending by-law is necessary to address possible challenge to a requirement based on the creation of a monopoly by DARTS.

The City Solicitor was requested to bring back a report and draft by-law to the next meeting of the Committee.

(b) **FLEA MARKET BY-LAW 87-234**

As outlined in a report of the City Clerk dated 1991 April 12, the Committee approved that the recommendation from the City of Hamilton Licensing Committee to review the concerns of Mr. J. Zipilli with regard to the Flea Market By-law, be tabled pending receipt of a report from the Manager of the Licence Division in this matter.

(c) COUNCIL APPOINTMENTS TO THE ENGLISH LANGUAGE SUB-COMMITTEE AND THE TASK FORCE TO REVIEW CURRENT PROCESS OF CITIZEN APPOINTMENTS

The Committee had before it a report of the City Clerk dated 1991 April 18 recommending that the members of City Council be recanvassed to solicit membership of the following Sub-Committees:

1. English Language Sub-Committee - one Council member to be appointed

2. Task Force to Review Current Process of Citizen Appointments - three Council members to be appointed

The City Clerk also recommended that in the event there is no response to the solicitation for membership the Nominating Committee be requested to convene prior to a regular meeting of City Council to put names forward for appointment.

In discussion, Mayor R. Morrow agreed to sit on the English Language Sub-Committee.

Alderman Agostino reminded the Committee he and Alderman Kiss agreed sometime ago to review the current process of citizen appointments.

4. COMMISSIONER OF HUMAN RESOURCES - EMPLOYMENT EQUITY PROGRAM

The Committee received a report of the Commissioner of Human Resources dated 1991 April 19 providing an overview of the City of Hamilton's Employment Equity achievements to date as well as goals and strategies under consideration for the future.

5. THE PARKING AUTHORITY - RENTAL OF PART OF 92 OTTAWA STREET NORTH FOR MUNICIPAL PARKING

Alderman Ross declared a possible interest as his wife has a store in close proximity to this property, and abstained from discussion and vote.

As outlined in a report of the General Manager of the Parking Authority, dated 1991 April 18, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That, for purposes of establishing a municipal parking lot for 36 cars on the east side of Ottawa Street North, the City lease a vacant lot from the First Church of the Nazarene, (part of 92 Ottawa Street North) having approximately a 100 foot frontage and a 100 foot depth on the following terms:

(i) That an interim lease commence on or about June 1, 1991 to November 30, 1991 and continue thereafter on a month to month basis until approval of the Ontario Municipal Board is received to a long term lease of this site to the City (provided such approval is received on or before May 1, 1992).

(ii) That a long term lease of this site to the City commence within 30 days of receipt of O.M.B. approval to the lease and that such lease to the City continue for a term of ten years (with an option to the City to renew for a further term of ten years).

(iii) That the rental payable by the City during the interim lease and the long term lease shall be 50 percent of the net revenue realized during the preceding calendar year after the deduction of the Parking Authority operating expenses including the payment of taxes, utilities, repairs and insurance by the Parking Authority.

(b) That the long term lease include the following provisions negotiated by the Hamilton Parking Authority:

(i) The rent to the Church would be paid within 60 days of the end of each calendar year.

(ii) The parking lot would be excavated and paved during 1991 by the Parking Authority, with the approximate cost of $60,000. to be paid by the Parking Authority.

(iii) The lessor (the Church) may use the parking lot during Sunday services, family nights, funerals and monthly parking passes would be issued to Church officials/staff.

(iv) The carpark would be maintained by the Parking Authority, including repainting of lines, maintenance of equipment, cleaning, garbage removal and snow ploughing.

(c) That the Mayor and City Clerk be authorized to execute in a form satisfactory to the Parking Authority and to the City Solicitor an Agreement with the lessor to provide for the leasing to the City in accordance with the foregoing (the interim lease authorized above), as well as (once the O.M.B. approval is received) the long term lease authorized above.

(d) That the City Solicitor be authorized to apply to the Ontario Municipal Board for approval of the proposed long term lease for the period of the lease to the City beyond November 30, 1991.

(e) That, upon commencement of the interim lease to the City, the leased property be placed under the jurisdiction of the Hamilton Parking Authority for management as a municipal parking lot.

6. **PLANNING AND DEVELOPMENT COMMITTEE - LEGISLATION FOR BUILDING CLEANERS/SANDBLASTERS - PROPOSED AMENDMENTS TO THE MUNICIPAL ACT**

The Committee was in receipt of a report of the Secretary of the Planning and Development Committee dated 1991 April 5 recommending that the City of Hamilton request the Provincial Government to amend The Municipal Act to enable municipalities to examine and licence exterior building cleaners (including sandblasting).

The City Solicitor informed the Committee that the City already has the power and authority under the Municipal Act to licence, regulate and govern sandblasters who clean or restore the exterior of buildings. In this regard she referred the Secretary to Section 210, Sub-section 161 of the Municipal Act.

In light of the existing legislation, the Committee directed that the recommendation of the Planning and Development Committee for enabling legislation be received.

In receiving the report the Committee also directed the Secretary to write to the Building Commissioner requesting a report outlining the proposed procedure and process for examining and licensing exterior building cleaners including anticipated time-lines/frames and/or delays.

7. **TREASURER**

(a) **TENDERING OF VEHICLES**

As outlined in a report of the Treasurer dated 1991 April 17, the Committee approved the following recommendations:

(a) That the Manager of Purchasing be authorized to arrange for the tendering of vehicles as follows:

Section	No. of Vehicles	Estimated Amount
City Garage Pool	20	$ 313,000.
Fire - Replacement	2	$ 36,000.
Parking Authority	1	$ 19,000.
Public Works	97	$3,015,500.
- Weedeaters	10	
- Lawnmowers	5	
Total	135	$3,383,600.

(b) That the Treasurer provide the method of financing of these vehicles at the first meeting in May of the Finance and Administration Committee.

(b) **IVOR WYNNE STADIUM ARTIFICIAL TURF REPLACEMENT**

As outlined in a report of the Treasurer dated 1991 April 10, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the Artificial Turf Replacement for Ivor Wynne Stadium as approved under Item 3 of the Eighth Report of the Parks and Recreation Committee adopted by City Council on April 9, 1991, included in the 1991-1995 approved Capital Budget Program as a 1992 start project, be revised to a 1991 start date.

(b) That the funding of the Artificial Turf Replacement for Ivor Wynne Stadium in the amount of $1,405,000. be revised from debenture to the Reserve for Capital Projects, and simultaneously Project No. 7 Major Maintenance to Civic Buildings in the amount of $750,000. and Project No. 53.1 Hydro Street Lighting Conversion to High Pressure Sodium in the amount of $700,000. being the City's cost, be revised from Reserve for Capital Projects financing to debenture financing.

(c) That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval of the Major Maintenance to Civic Buildings at an estimated gross cost of $750,000. to be financed by the issuance of debenture for a period not to exceed 20 years.

(d) That application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of $750,000. for as term not to exceed 20 years for the above project.

(e) That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval of the Hydro Street Lighting Conversion to High Pressure Sodium at an estimated gross cost of $1,102,000. with other subsidy and receipt of $402,000. and the balance of $700,000. to be financed by the issuance of debenture for a period not to exceed 20 years.

(f) That application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of $700,000. for a term not to exceed 20 years for the above project.

(c) **BY-LAWS TO INDEMNIFY EMPLOYEES AND COUNCILLORS**

As outlined in a report of the City Solicitor and the Treasurer dated 1991 April 17, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the City Solicitor be authorized and directed to prepare an appropriate by-law to indemnify City employees for the payment of damages and costs under Section 208(5) of the Municipal Act for presentation to City Council.

(b) That the said by-law designate all persons who provide volunteer services to The Corporation of the City of Hamilton as employees only for the purpose of this by-law.

(c) That the City Solicitor be authorized and directed to prepare an appropriate by-law under Section 248 of the Municipal Act to indemnify members of Council for presentation to City Council.

(d) **WRITE-OFF OF OUTSTANDING BUSINESS TAXES**

As outlined in a report of the Treasurer dated 1991 April 17, the Committee agreed to submit the following recommendation to City Council for approval:

That outstanding business taxes in the amount of $163,117.54 be written off in accordance with Section 495 of the Municipal Act, R.S.O., 1980, and charged to Account CH15401-00001, Tax Write-Offs.

NOTE: Detailed information respecting these write-offs can be obtained by contacting the Secretary of the Finance and Administration Committee or the Treasurer.

8. GRANTS REVIEW GROUP - PREVIOUSLY TABLED 1991 GENERAL GRANTS

Alderman W. McCulloch appeared before the Committee to express concerns regarding the overall grants review process.

He submitted that the administrative process for receiving grant applications should be implemented possibly a month earlier with the view to presenting a single global report to City Council on grant recommendations. This new procedure would then give City Council a total picture of all the grant requests in order to allow for possible revisions to the recommended amounts by City Council. It would also provide an equal opportunity to all appellants in the grant appeal process.

He also suggested that the Committee should clarify the role of the Arts Advisory Sub-Committee such that comments submitted to the Grants Review Group do not refer to the level of funding of proposed grants. He referred specifically to the grant request of Sir Ernest MacMillan String Ensemble.

In discussion, it was moved by Alderman Agro and seconded by Alderman Agostino that a grant in the amount of $7,100. be approved for the Sir Ernest MacMillan String Ensemble. Motion lost on a vote of 3 to 5.

In this regard the Secretary was authorized and directed to forward a memorandum to the Arts Advisory Sub-Committee advising that their mandate and guidelines for the Arts Grants Consideration Process should clearly indicate that applications for grants are to be reviewed on the basis of artistic merit, and that comments submitted to the Grants Review Group should not refer to the level of funding of proposed grants to the various arts organizations.

Alderman McCulloch proceeded to explain that membership on the Arts Advisory Review Group should be limited to individuals who do not have a vested interest in securing funding.

At the request of Alderman McCulloch, the Committee requested that the Grants Review Group undertake to review and recommend revisions to the General Grants Policies and report back in sufficient time for implementation of any proposed revisions in the 1992 budget process.

Following considerable discussion the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the second set of 1991 General Grant recommendations including previously tabled 1991 General Grants, as outlined in Appendix "C" in the Ninth Report of the Finance and Administration Committee, with a total recommended grant amount of $74,190. as shown in Column 3, be approved.

(b) That these grants be funded from within the appropriate Grant Account No.'s CH5AXXX 200XX.

9. DELEGATIONS

(a) CANADIAN REFORMED SOCIETY FOR A HOME FOR THE AGED INC.

Mr. Tony Vanderhout, Chairman, and Mr. Ike Vanderwoude appeared before the Committee requesting relief from the payment of development charges and the five percent Parkland Dedication levy for the property known as 337 Stone Church Road East, Hamilton.

Alderman Merling was also in attendance in support of the appeal.

The Committee had before it a report of the Treasurer dated 1991 April 22, recommending that the request be denied.

After hearing the evidence and submissions of the complainant, Canadian Reformed Society For A Home For The Aged Inc., the Committee agreed to recommend to City Council that the development charges imposed on the addition to the existing senior citizens' home located at 337 Stonechurch Road East, Hamilton, be confirmed as having been properly imposed pursuant to the City's Development Charges By-law No. 90-074.

(b) **MR. STEVE BRUNO**

Mr. Steve Bruno, Head Coach, McMaster University, appeared before the Committee requesting that the City of Hamilton host a post-game reception for the 1st Annual Steel City Senior Bowl All-Star Senior Football at a cost of approximately $2,000.

After taking this request under advisement, the Committee agreed to submit the following recommendations to City Council:

(a) That approval be given to provide an amount of $1,000. to be used to assist in defraying expenses to be incurred in staging a post-game reception for the players and coaches of the all-star football teams participating in the 1st Annual Steel City Senior Bowl to be held in the City of Hamilton on 1991 June 29.

(b) That this expenditure be charged to Special Civic Receptions and Delegation Hosting Account No. CH55314 84010.

(c) **1991 GRANT APPEALS**

The Committee agreed to submit the following recommendations to City Council after hearing the first set of grant appeals:

(a) That the first set of appeal recommendations (3) for the 1991 General Grants in the total amount of $3,630. as outlined in Appendix "D" in the Ninth Report of the Finance and Administration Committee, as shown in Column 5, be approved.

(b) That these grants be funded from within the appropriate Grant Account No.'s CH5AXXX 200XX.

NOTE: For the information of the Members of City Council, there are at least seven appeals yet to be considered by the Finance and Administration Committee. The present balance of unallocated grant funds is $4,120. which is to be used to offset any increased grant amounts due to appeals.

10. **ALDERMAN D. DRURY - GUIDELINES FOR FUTURE HAMILTON TWIN CITY RELATIONSHIPS**

Alderman Drury appeared before the Committee to present the recommendations from the Hamilton Mundialization Committee concerning Guidelines for Future Hamilton Twin City Relationships.

Following consideration the Committee directed that the proposed guidelines be referred back to the Mundialization Committee for further review and refinement.

It was also the general consensus of the Committee that the proposed guidelines in their present context are too restrictive and discriminatory, particularly with respect to the reference made in Sections 4 and 5 regarding the ethnic community and representation on the Mundialization Committee. The Committee felt that the guidelines should be more general and very broad in scope.

11. **ALDERMAN B. HINKLEY - COMMUNITY & TOURIST GUIDE AD PROPOSAL - BRABANT NEWSPAPERS LTD.**

Consistent with the policy of the Committee not to purchase advertising space in special newspaper supplements, reports and publications, the Committee directed the request of Joan Staples, Sales Representative for Brabant Newspapers for the City to purchase advertising space in the Community & Tourist Guide Ad Magazine be received. It was noted that the Region will be purchasing a full page in this magazine.

12. **ALDERMAN D. AGOSTINO - OATH TO THE QUEEN**

As recommended by Alderman Agostino the Committee agreed to recommend to City Council that the following resolution be endorsed:

WHEREAS the Queen represents the very best of the British heritage in Ontario, and;

WHEREAS the decision by the Government of Ontario to remove the oath to the Queen from the Police Act is destroying a national symbol, and;

WHEREAS this decision is causing much grief and anger in our Province, and;

WHEREAS at this time of a national unity crisis, the Queen represents a united Canada, and;

WHEREAS Canada is struggling to find a national identity and the Queen represents a long, cherished tradition;

THEREFORE BE IT RESOLVED that Hamilton City Council opposes the decision of the Government of Ontario, and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to all M.P.P.'s and M.P.'s, and that Premium Bob Rae be notified and asked to reconsider this decision, and;

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Resolutions Committee of the Association of Municipalities of Ontario for presentation to their 1991 Annual Meeting in August.

13. **ALDERMAN J. GALLAGHER - FIRE HYDRANT CHARGES**

In order to clarify the intent of City Council regarding an amendment to the Regional By-laws respecting water/sewer surcharge rate structure and billing system relating to the City of Hamilton effective 1991 January 1, and as recommended by Alderman Gallagher, the Committee agreed to submit the following recommendation to City Council for approval:

That the Council of the Regional Municipality of Hamilton-Wentworth be requested to approve the following:

(a) That Item 17 of Report 7-91, Fire Hydrant Charges (FIN 91-055) which was approved, as amended, by Regional Council at its meeting held 1991 April 16, be reconsidered and amended by deleting the words "for 1991" in the last line of Sub-section (c).

(b) That Item 11 of Report 5-91, Fire Hydrant Charges (FIN 91-045) which as approved, as amended, by Regional Council at its meeting held 1991 March 19, be reconsidered and amended by deleting the words "for 1991" after the word "modified" in the first line and before the word "to" in the second line of Sub-section (d).

14. IN-CAMERA AGENDA

The Committee retired to meet in-camera to discuss matters of a private and confidential nature. The Committee then reconvened in open session and approved the following:

A. As outlined in a report of the City Solicitor dated 1991 April 16, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the City of Hamilton settle Ontario Court (General Division) Action No. 13195/89 by the payment to the Plaintiff, Alberdina Gootjes, of the sum of $3,674.30 inclusive of all damages, interests and legal costs.

(b) That the Plaintiff, Alberdina Gootjes, be required to sign a Full and Final Release of the City of Hamilton in a form satisfactory to the Law Department.

(c) That Ontario Court (General Division) Action No. 13195/89 be dismissed without costs.

B. As outlined in a report of the City Solicitor dated 1991 April 17, the Committee agreed to submit the following recommendations to City Council for approval:

That the City of Hamilton resolve the compensation claim of Mr. Ed Teufel arising out of the expropriation of 1 Beck Street on the following basis:

(a) That the City of Hamilton pay to Mr. Ed Teufel an additional $5,000.00 for the value of the property expropriated.

(b) That the City of Hamilton pay to Mr. Ed Teufel a total of $44,250.00 for business losses incurred as a result of the expropriation.

(c) That the City of Hamilton pay pre-judgment interest on the above noted sums at the rate of 9 percent per annum, for a total of $19,080.00.

(d) That the City of Hamilton pay Mr. Ed Teufel's legal costs in the amount of $13,900.00.

(e) That the City of Hamilton pay Mr. Ed Teufel's disbursements in the amount of $10,817.24.

(f) That Ed Teufel be required to provide the City of Hamilton with a Full and Final Release with respect to this expropriation in a form satisfactory to the Law Department.

C. As recommended by the Director of Public Works and the City Solicitor in a report dated 1991 April 16, the Committee agreed to submit the following recommendations to City Council for approval:

That the amount of $229.00, as claimed by Mrs. Mary Richard for electrical damage caused by a tree limb which came down due to high winds on May 19, 1990, be denied as the City had exercised all reasonable efforts to prevent such an accident within its approved maintenance budget and because the approval of this expenditure would establish a precedent implying the Corporation would be liable for similar accidents despite the Corporation taking all reasonable precautions within its approved budget.

D. As outlined in a report of the Commissioner of Human Resources dated 1991 April 18, the Committee agreed to submit the following recommendation to City Council for approval:

That Mr. Len King's contract as Building Commissioner be renewed for a five-year period commencing July 1, 1991, under the terms and conditions as set out in the employment contract.

E. As outlined in a report of the Director of Property dated 1991 April 16, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the responsibility for the administration of the Central Utilities Plant be transferred from H.E.C.F.I. to the City of Hamilton effective June 1, 1991.

(b) That the specific responsibility for the Central Utilities Plant be assigned to the Property Department and merged with the Property Maintenance Division.

(c) That the Property and Maintenance Division be renamed the Building Operations and Maintenance Division.

(d) That the new organizational structure as a result of the merger of the Central Utilities Plant and the Property Maintenance Division as detailed on Appendix "E", attached hereto, be approved.

(e) That the newly created positions of Chief Operating Engineer, Maintenance Supervisor, Maintenance Coordinator, Clerk Typist III or Accounting Clerk, Manager of Administration and Administrative Assistant II be referred to the Commissioner of Human Resources (Core Group) for classification.

(f) That the positions of Manager of Building Operations and Maintenance and Assistant Manager of Building Operations and Maintenance be reviewed in light of new responsibilities.

15. OTHER BUSINESS

MUNICIPAL NON-PROFIT (HAMILTON) HOUSING CORPORATION

Alderman Ross addressed the Committee concerning the possibility of the Municipal Non-Profit (Hamilton) Housing Corporation leasing a city-owned parcel of land at 1100 Limeridge Road East for 65 years for the purpose of building a Senior Citizens' Complex.

He advised that the City is in receipt of an Offer to Purchase this property for townhouse development.

It was noted that the net loss by leasing instead of selling is approximately $800,000.

At the request of the Committee, Mr. Mike Watson, Manager, Real Estate Division, was requested to prepare a report for the Committee on Alderman Ross's proposal.

The meeting then adjourned.

Taken as read and approved,

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE

John Thompson, Secretary
Finance and Administration Committee

B(i)

CITY OF HAMILTON

- RECOMMENDATION -

APR 19 1991

DATE: 1991 April 18

REPORT TO: Mr. J.D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K.E. Avery
City Clerk

SUBJECT: **Statistics Canada**
Use of City Facilities

RECOMMENDATION:

1. That permission be granted to Statistics Canada (Ontario Region) to use Meeting Room 264 on 1991 Thursday, May 23 and Friday, June 7 between 9:00 a.m. and 5:00 p.m. for training Census Representatives.

2. That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

B(ii)

CITY OF HAMILTON

- RECOMMENDATION -

APR 19 1991

DATE: 1991 April 18

REPORT TO: Mr. J.D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K.E. Avery
City Clerk

SUBJECT: **Beautification Committee**
Use of Council Chamber

RECOMMENDATION:

1. That permission be granted to the Beautification Committee to use the Council Chamber on 1991 Wednesday, June 26 at 7:00 p.m. for the Trillium Awards Judges Seminar.

2. That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

cc: *Mayor's Office*
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

B(iii)

APR 2 6 1991

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 26

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: **Annual Boy Scouts of Canada Parade**

RECOMMENDATION:

That the Manager, Property Maintenance Division, be authorized and directed to erect a reviewing stand and all other pertinences on the south sidewalk of King Street, east of Bay Street (behind the Hamilton Board of Education) on Saturday, 1991 May 25 on the occasion of the Annual Boy Scouts of Canada Parade.

for.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The cost of providing this service in the amount of approximately $650.00 is available in Account CH 55222 10034, Use of City Hall Facilities and Equipment by Outside Groups.

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

B(iv)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 3

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K.E. Avery
City Clerk

SUBJECT: **Lions Club District "A" Convention Parade**

RECOMMENDATION:

That the Manager, Property Maintenance Division, be authorized and directed to erect a reviewing stand and all other pertinences on the north side of King Street at Bay Street on Saturday, 1991 June 01 from 1:00 p.m. to 3:00 p.m. on the occasion of the Lions Club District "A" Convention Parade.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The cost of providing this service in the amount of approximately $650.00 is available in Account CH 55222 10034, Use of City Hall Facilities and Equipment by Outside Groups.

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

B(v)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 3

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: **Use of City Hall Forecourt -
Adam's Warehouse Burlington Ltd.**

RECOMMENDATION:

That permission be granted to Adams Warehouse Burlington Ltd. to use the City Hall forecourt and related equipment from 4:00 p.m. to 5:00 p.m. on Monday, 1991 May 13 for a rally to protest the Sunday Shopping Law.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A/

BACKGROUND:

For the information of members of the Finance and Administration Committee, attached are copies of letters and advertisements which Mr. Eric Adams, President of Adams Warehouse Burlington Ltd., proposes to send and place in the media in this regard.

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

ADAMS WAREHOUSE BURLINGTON LTD.
193 CAVELL AVENUE, HAMILTON, ONTARIO L8L 8C9
TELEPHONE: (416) 545-0055
FAX: (416) 547-[illegible]71

April 30, 1991

Mr. K. E. Avery
City Clerk
71 Main Street West
Hamilton, Ontario
L8N 3T4

Dear Sir:
We have organized a March at City Hall to protest the Sunday Shopping Law.
This letter is to request the use of City Hall Forecourt and related equipment.

Yours sincerely,

Eric Adams
President, Adams Burlington Ltd.
EA/kj

April 30, 1991

Chamber of Commerce
Burlington

Dear Sir:

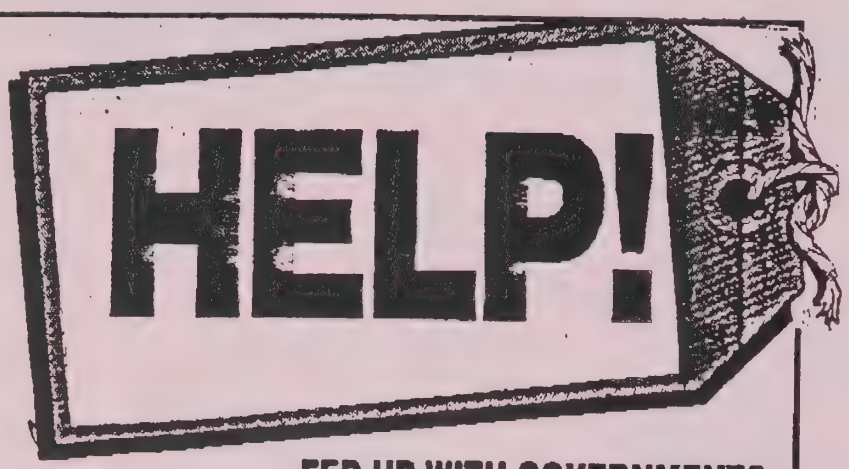
Enclosed herewith is a copy of our newspaper advertisement re Sunday Shopping or the freedom to make the choice. Our ad will appear in your area.

I realize the Chamber members in your area will have mixed reactions. However, any support you can provide will be greatly appreciated.

Please advise.

Yours truly,

Eric Adams
President, Adams Warehouse Burlington Ltd.
EA/kj



FED-UP WITH GOVERNMENTS

FIGHT FOR YOUR RIGHTS

YOU MUST GET INVOLVED

MARCH

TO SHOW YOU CARE, YOU CAN MAKE A DIFFERENCE

MARCH ON CITY HALL

MONDAY, MAY 13th 4 P.M. to 5 P.M.
FROM COPPS COLISEUM
CARRY A PLACARD

SUNDAY SHOPPING
THE RIGHT TO CHOOSE

PLACARDS PROVIDED

FEEL FREE TO CARRY YOUR OWN PLACARD ON YOUR ISSUE.

MAKE THE TIME ITS IMPORTANT

Lou Adams

ADAMS WAREHOUSE
193 CAVELLE AVE.
PLEASE CALL TO CONFIRM YOUR ATTENDANCE

545-0055

Stella
546-2095

6 Posters
Envelopes

April 30, 1991

Radio & T.V.

Dear Sir or Madam:

Enclosed herewith are copies of our newspaper ads promoting our March at City Hall as well as an invitation for other businesses in Ontario to join in our pursuit of the Right to Choose.

Please direct any questions regarding the MOTHER OF ALL MARCHES to the writer.

Yours truly,

Eric Adams
President, Adams Warehouse Burlington Ltd.
EA/kj

CLOSE YOUR STORE ON SUNDAY

...or else!

SAYS: THE GOVERNMENT OF ONTARIO



WHY RETAILERS? WHEN EVERY OTHER BUSINESS IS EXEMPT• MANUFACTURING • SERVICE • RECREATION • AIRPORTS • HOTELS • GASOLINE STATIONS • RESTAURANTS AND GOVERNMENT BORDER "CASH REGISTERS" AND DUTY FREE **"AND ON AND ON AND ON"** THE FACT IS NO POLITICAN HAS A MANDATE TO INFRINGE UPON OUR RIGHTS AS CANADIANS OR INDEPENDENT BUSINESSES TO BE OPEN OR CLOSED ON ANY DAY OF THE WEEK OR OUR FREEDOM TO EARN A LIVING AND COMPETE ON A LEVEL PLAYING FIELD.

SOME OF OUR CUSTOMERS MAY CHOOSE NOT TO SHOP ON SUNDAYS AND WE FULLY SUPPORT THAT FREEDOM OF CHOICE. THE FACT IS THERE IS NO FREEDOM OF CHOICE.

WHAT CAN WE DO?

JOIN US FOR AN OPEN FORUM ON SUNDAY SHOPPING

MONDAY MAY 13th 6 TO 7PM

HOLIDAY INN - HAMILTON

LETS DISCUSS THE ISSUES. LEGAL RISK. WHO IS ALLOWED TO OPEN • THE DOUBLE STANDARD • CROSS BORDER SHOPPING • FREE TRADE • WHY RETAILERS AND OUR FREEDOM TO CHOOSE. JOIN ERIC ADAMS, HAMILTON RETAILER AND PAUL MAGDER, TORONTO FURRIER WHO HAVE BEEN CHARGED OVER 700 TIMES. ALSO IN ATTENDANCE, OUR LEGAL ADVISOR. PLEASE CALL HAMILTON 416-545-0055 TO CONFIRM ATTENDANCE PUBLIC WELCOME

PAID FOR BY ADAMS WAREHOUSE
193 CAVELL AVE. HAMILTON

THIS AD WILL APPEAR IN 10 ONTARIO NEWPAPERS

April 30, 1991

all Regional Councillors.

Dear Sir:
Enclosed herewith is a copy of our newspaper ad to be printed in approximately 10 Cities in Ontario. Also, a copy of our ad promoting our March at City Hall.
You are of course welcome to attend our meeting following our demonstration at City Hall.
Thanking you in advance for your support on this Major Public Issue.

Yours sincerely,

Eric Adams
President, Adams Warehouse Burlington Ltd.
EA/kj

B(vi)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 1
MAY 0 1 1991

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: K. E. Avery
City Clerk

SUBJECT: **CIVIC AWARDS - HAMILTON AQUATIC CLUB**

RECOMMENDATION:

Civic gold ring with diamond and ruby inserts be awarded to Mr. Brian Bond and Mr. Gaye Stratton for coaching many national and provincial champions at the Hamilton Aquatic Club.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Approximately $800.00 to be financed from AC #CH 56126 84010

BACKGROUND:

Both Brian Bond and Gaye Stratton have coached a number of National and Provincial champions in the past 20 years as coaches for the Hamilton Aquatic Club; but have been overlooked when Civic Awards were presented to the Club's swimmers.

C.

CITY OF HAMILTON

— RECOMMENDATION —

MAY 0 2 1991

DATE: 1991 April 30

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: **FINANCING THE PROPOSED CONSTRUCTION OF INDEPENDENT CONCRETE SIDEWALKS ON BOTH SIDES OF UPPER OTTAWA STREET BETWEEN STONE CHURCH ROAD AND RYMAL ROAD**

RECOMMENDATION:

That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct an independent concrete sidewalk at the following locations under the Local Improvement Act at an estimated gross cost of $175,910.00 with city's share of $87,574.00 to be financed by 1991 capital levy and the balance of $88,336.00, being the owner's share, to be financed by the issuance of debenture for a period not to exceed 20 years.

i) Upper Ottawa Street, west side, from Rymal Road to the north limit of 1598 Upper Ottawa Street and from the south limit of 1562 Upper Ottawa Street to the north limit of 1554 Upper Ottawa Street;

ii) Upper Ottawa Street, west side, from the south limit of 1538 Upper Ottawa Street to 57 metres south of Silverton Avenue and from Silverton Avenue to the north limit of 1446 Upper Ottawa Street;

iii) Upper Ottawa Street, east side, from Rymal Road to Unsworth Drive; and,

iv) Upper Ottawa Street, east side, from Stone Church Road East to 200 metres southerly.

It is further recommended that application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of $88,336.00 for a term not to exceed 20 years for the above project.

E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation. This project is included in the 1991-1995 Capital Budget Program under Project No. 45.0.

BACKGROUND:

This item will be considered by the Transport and Environment Committee on May 6, 1991.

c.c. Ms. T. Agnello, Secretary, Transport and Environment Committee
Mr. L. D. Turvey, P.Eng., Commissioner of Transportation
Environmental Services
Attention: Mr. D. Onishi
Ms. P. Noé Johnson, City Solicitor
Mr. G. W. Lawson, Treasurer and Commissioner of Finance
Attention: Mr. C. Mascarenhas

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 April 25
821-64

REPORT TO: T. Agnello, Secretary
Transport and Environment Committee

FROM: L. D. Turvey, P.Eng.
Commissioner of Transportation/
Environmental Services

SUBJECT:

Proposed Construction of Independent Concrete Sidewalks on Both Sides of Upper Ottawa Street between Stone Church Road and Rymal Road

RECOMMENDATION:

a) That the Transport and Environment Committee recommend to City Council that the construction of an independent concrete sidewalk at the following locations be proceeded with as a Local Improvement pursuant to Section 12 of the Local Improvement Act, at an estimated gross costs of $175,910.00, as provided for in the 1991 portion of the 1991-1995 Capital Budget with a City share of $87,574.00, and a maximum Property Owner's share of $88,336.00:

   i) Upper Ottawa Street, west side, from Rymal Road to the north limit of 1598 Upper Ottawa Street and from the south limit of 1562 Upper Ottawa Street to the north limit of 1554 Upper Ottawa Street;

   ii) Upper Ottawa Street, west side, from the south limit of 1538 Upper Ottawa Street to 57 metres south of Silverton Avenue and from Silverton Avenue to the north limit of 1446 Upper Ottawa Street;

   iii) Upper Ottawa Street, east side, from Rymal Road to Unsworth Drive; and,

   iv) Upper Ottawa Street, east side, from Stone Church Road East to 200 metres southerly.

b) That the Finance and Administration Committee be requested to recommend a source of funds for this Capital Project;

Cont'd...

Proposed Construction of Independent Concrete Sidewalks on Both Sides of Upper Ottawa Street between Stone Church Road and Rymal Road

Cont'd...

c) That the Commissioner of Transportation/Environmental Services be authorized to construct these works on behalf of the City of Hamilton, once all the necessary approvals have been received; and,

d) That the City Clerk and City Treasurer be directed to give the necessary notice of the Council's intention to undertake these works.

for L. D. Turvey, P. Eng.
Commissioner of Transportation/
Environmental Services

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

The proposed works are to be rated in accordance with the normal practice. Provision has been made for these works in the 1991-1995 Capital Budget.

The estimated cost per metre for an independent concrete sidewalk is $86.00. The property owners will be charged this rate or the actual cost, whichever is less.

BACKGROUND:

The Region will be undertaking the construction and widening of Upper Ottawa Street between Stone Church Road and Rymal Road during the 1991 construction season. It would be expedient to construct sidewalks in conjunction with the road and curbs to provide a safe walking surface for pedestrians. The location of the proposed work is shown on the attached plan.

Three portions of Upper Ottawa Street presently do not have a concrete sidewalk and are not included in this Local Improvement Project. The one portion, on the east side between Unsworth Drive and a point 200 metres south of Stone Church Road East, has not yet been developed. Staff recommends against the installation of concrete walks at this time as the heavy equipment required during future development of this land will undoubtedly damage/destroy the walk. An asphalt path will be provided within this

Cont'd .....

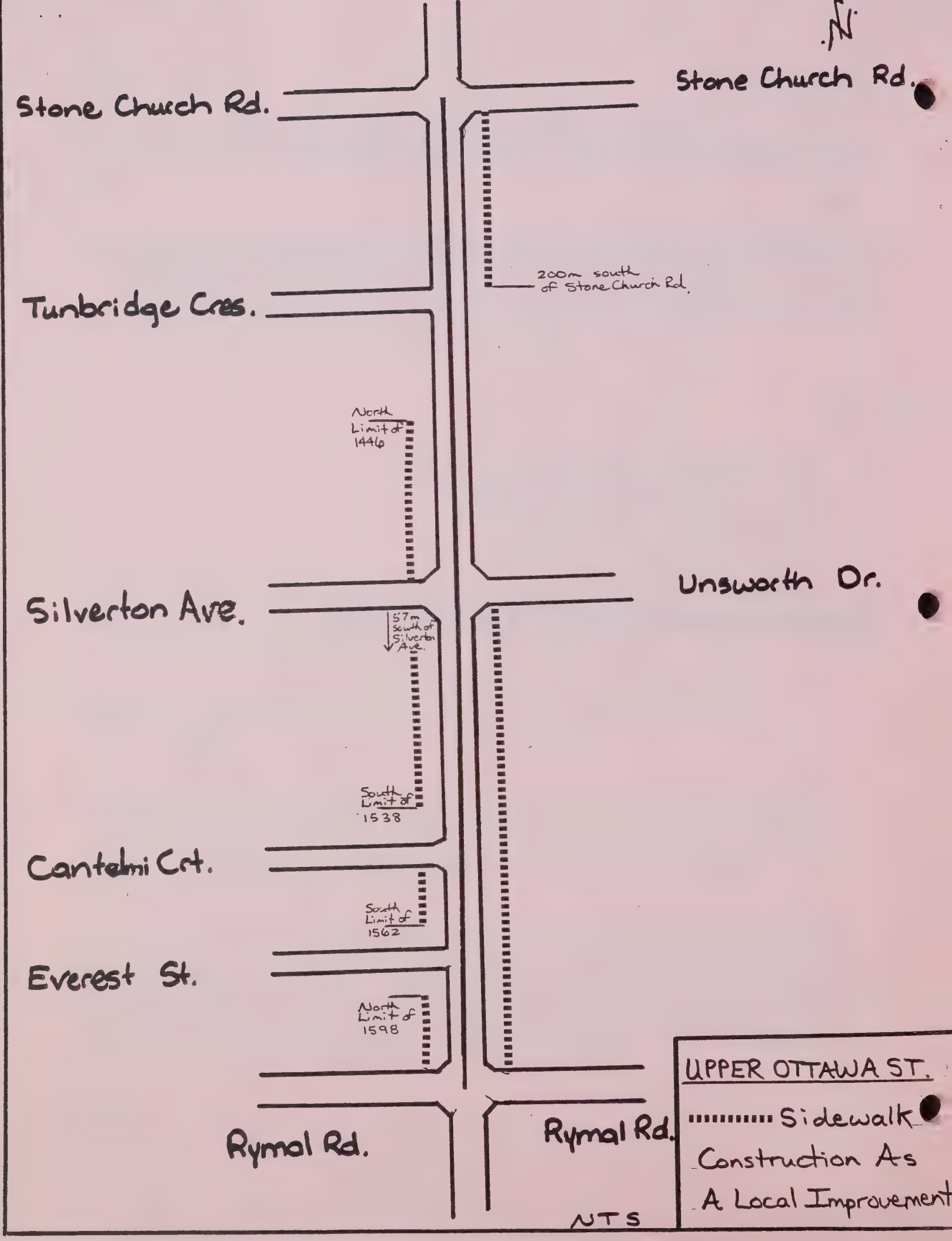
Proposed Construction of Independent Concrete Sidewalks on Both Sides of Upper Ottawa Street between Stone Church Road and Rymal Road

Cont'd .....

area as part of the Region contract. The remaining two locations (Cantelmi Court and Silverton Avenue Subdivision) were to have concrete walks constructed in 1991 by the respective subdividers. Arrangements are presently underway between the subdividers and the Region's Engineering Department as to the scheduling of the proposed works.

LR:kk

cc: E.C. Matthews, City Treasury
cc: G. Lawson, Commissioner of Finance
cc: V.J. Abraham, Director of Local Planning
cc: K. Avery, Clerk, City of Hamilton
cc: D. Onishi, Director of Engineering Services
cc: P. Noe Johnson, City Solicitor
cc: J. Pavelka, Director of Public Works
cc: J. Thompson, Finance and Administration Committee


N
Stone Church Rd.
Stone Church Rd.
200m south of Stone Church Rd.
Tunbridge Cres.
North Limit of 1446
Unsworth Dr.
Silverton Ave.
57m South of Silverton Ave.
South Limit of 1538
Cantelmi Crt.
South Limit of 1562
Everest St.
North Limit of 1598
Rymal Rd.
Rymal Rd.
UPPER OTTAWA ST.
..... Sidewalk Construction As A Local Improvement
NTS

D.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 3

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson,
City Solicitor

SUBJECT: Improvements to the Fire Department Radio System

RECOMMENDATION:

That the attached by-law be enacted by City Council.

_____
P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

With the adoption of Section 41 of the 1st Report of the Finance and Administration Committee, City Council at its meeting held on the 29th day of January 1991 recommended that the City Solicitor prepare the necessary by-law to authorize the improvements to the Fire Department Radio System, at an estimated cost of $2,500,000.00. Approval was given by Ontario Municipal Board Order dated the 28th day of March 1991, which was received by our Department on the 3rd day of May 1991.

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 91-

To Authorize:

IMPROVEMENTS TO THE FIRE DEPARTMENT RADIO SYSTEM

WHEREAS the Ontario Municipal Board by Order dated the 28th day of March 1991, (File No. E 910209), approved,

(a) the improvements to the Fire Department Radio System to improve integrated emergency radio communication between the Fire, Police and other Municipal Departments at an estimated cost of $2,500,000.00, and the borrowing of money by way of temporary advances not exceeding in the aggregate such estimated cost pending the sale of debentures, and

(b) the issuance of the necessary debentures to a maximum of $2,500,000.00 for a term not to exceed twenty years by The Regional Municipality of Hamilton-Wentworth chargeable to the applicant corporation;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. The undertaking described as the improvements to the Fire Department Radio System to improve integrated emergency radio communication between the Fire, Police and other Municipal Departments may now be proceeded with in accordance with the Ontario Municipal Board Order dated the 28th day of March 1991.

2. The proper officials of The Corporation of the City of Hamilton are hereby authorized and directed to do all such things necessary to give effect to the said Order of the Ontario Municipal Board.

PASSED this day of A.D. 1991.

City Clerk Mayor

(1991) 1 R.F.A.C. 41, January 29

2(a)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 3

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: 1990 FINANCIAL REPORT

RECOMMENDATION:

(a) That the Finance Committee accept the 1990 Financial Report and forward it to City Council for information purposes.

(b) That the City Treasurer arrange to publish on one occasion the required 1990 financial statements, based on the audited report, in The Hamilton Spectator as soon as possible and in accordance with regulation provided by the Ministry of Municipal Affairs, but in any event, within sixty days of receiving the audited statements according to a regulation of the Ministry of Municipal Affairs.

(c) That selected statements of the 1990 audited Financial Report be printed in brochure type report form for distribution to banks, other financial institutions and other interested parties.

E. C. Matthews, Treasurer

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

Mr. M.B. Chandrashekar, Supervisor of Accounting and his staff have prepared the 1990 Financial Report, attached, in accordance with regulations of the Ministry of Municipal Affairs and The Municipal Act. Similarly, the 1990 Financial Report of the H.E.C.F.I. and Hamilton Public Library were prepared by Mr. J. Leuser, C.A., Director of Finance and Administration, and Mr. B. Guise, C.A., Administrator of Finance and Property respectively. The City Treasurer and the Manager of Accounting, Mr. I.R. Hammel, express their appreciation for this fine demonstration of co-operation and effort. These statements have been forwarded to the Ministry of Municipal Affairs in Toronto.

You will notice that the certificate of our Auditor, MacGillivray Partners, Chartered Accountants, contains a clear opinion, free of any qualifications. This report also indicates that the City of Hamilton is in very sound financial condition.

BACKGROUND: - continued

The 1990 Financial Report for the Parking Authority of the City of Hamilton (Pages 46 to 70), the Hamilton and Scourge Foundation Inc. (Pages 99 to 102), Hamilton Housing Company Limited (Pages 103 to 107), The Hamilton Municipal Retirement Fund (Pages 112 to 120) and the Municipal Non-Profit (Hamilton) Housing Corporation (Pages 121 to 131), have also been prepared by the Treasury Department in accordance with the respective statutes and regulations of the Ministry of Municipal Affairs, Ministry of Housing and The Municipal Act.

Other Financial Reports, such as Barton Street General Business Improvement Area (Pages 71 to 74), Concession Improvement Area (Pages 75 to 78), Downtown Hamilton Business Improvement Area (Pages 79 to 82), International Village Business Improvement Area (Pages 83 to 86), Ottawa Street Business Improvement Area (Pages 91 to 94), Jamesville Business Improvement Area (Pages 87 to 90), Westdale Business Improvement Area (Pages 95 to 98), and the Hamilton Hydro Electric System (Pages 113 to 120) are also included in this report. The certificates for all these financial reports from our Auditors, MacGillivray Partners, Chartered Accountants.

The Municipal Act, Section 85(1), provides that the City Treasurer must either publish, mail or deliver, a copy of the required financial statement to the ratepayers. Section 85(1) also provides that the statements may be published in such a form as the Ministry may prescribe. As outlined in the regulations, the Ministry of Municipal Affairs under "Financial Disclosure to the Public", these statements may be published in The Hamilton Spectator on one occasion within the time requirement specified by regulation which states that publication must take place within sixty days of receiving the audited Financial Statements and Auditors' Report.

In addition, it has been the practice of the City of Hamilton for many years to produce the Financial Report in brochure form for distribution to various financial institutions and other interested parties. I am also recommending that this be contained again for the 1990 Financial Report.

Att'd

c.c. MacGillivray Partners
Attention: Mr. M. G. Collyer, F.C.A.

Mr. J. A. Leuser, Director of Finance
& Administration - H.E.C.F.I.

Mr. B. Guise, Administrator of Finance
and Property - Library

2(b)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 3

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: REPORTING OF 1990 YEAR-END
OVERDRAFTS IN CURRENT BUDGET

RECOMMENDATION:

a) that the 1990 year-end expenditure overdrafts be approved as listed in the following functions with explanations as indicated:

i) Provision for Reserves - Workers' Compensation provision - (318,787) - higher than budgeted payouts for these claims in 1990.

ii) City Clerk's - (25,079) - mainly as a result of additional expenditures in the Service Section and Information Bureau; the net 1990 position however, after revenues, is in surplus.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

-the total overall expenditures were kept within the approved 1990 current budget.

BACKGROUND:

City Council approved of the C.A.O. and Treasurer being responsible for approving of overdrafts to the end of 1990 and reporting back to City Council following the closing of the books for 1990. With the exception of the above functions, all other departments of the City, and the local boards ended the 1990 year with a surplus in their accounts.

This report has been prepared on an annual basis due to the method of control of accounts previously employed to the end of 1990. As a result of Council approval in December 1990 of a revised budget control method wherein most departments have responsibility for the "bottom line" of their budget, this report will not be necessary in 1991.

2(c)

CITY OF HAMILTON

- RECOMMENDATION -

MAY 0 2 1991

DATE: 1991 May 1

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: **REPLACEMENT OF MOBILE EQUIPMENT IN 1991**

RECOMMENDATION:

a) That the City Treasurer be authorized to allocate funds from the Reserve for Replacement of Mobile Equipment (and not consider sale-lease back, either in whole or in part), Account Centre No. CH 00101, for the replacement of vehicles as summarized below:

Section	No. of Vehicles	Estimated Amount
City Garage Pool	20	$ 313,000
Fire - Replacement	2	36,100
Parking Authority	1	19,000
Public Works	97	3,015,500
- Weedeaters	10	
- Lawnmowers	5	
TOTAL	135	$3,383,600

b) That the City Treasurer be authorized to upgrade the present depreciation method of replacing the original value by a current vehicle replacement cost method by increasing the depreciation by an appropriate percentage. The appropriate increase in percentage should take place over the next five year period to reduce the serious impact on mill rate increase in any one year.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Savings in financing cost will be achieved as a result of self-financing instead of leasing of vehicles from an outside source. Leasing equates totally to borrowing money at an interest rate higher than can be earned on savings (reserves) which means if the city has the resources these funds should be used rather than leasing.

BACKGROUND:

My recommendation letter of April 17, 1991 indicates that the method of financing of these vehicles will be reported at the first meeting of May of Finance and Administration Committee.

The sale and lease-back method can not be introduced economically due to changes in legislation at the federal government level. The only items that qualify under the present legislation are "exempt equipment" under the Income Tax Act i.e. office equipment including computers, pick up trucks, vans and automobiles and even for this "exempt equipment" it is not a viable financial alternative for the city to lease after referencing the term offered by Confederation Leasing Limited and our bank (CIBC).

Accordingly, I am recommending that we utilize our reserve to finance these purchases and consider upgrading of reserve over next five years by increasing depreciation sufficient to be able to finance the replacement cost of a new vehicle.

2(d)

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1991 May 6

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. E. C. Matthews
Treasurer

SUBJECT: FUNDING OF TRAFFIC SIGNAL AND RECONSTRUCTION OF ROADWAY - MT. ALBION AND ALBRIGHT - $150,000

RECOMMENDATION:

a) That the estimated total cost of $150,000 to install a traffic signal at the intersection of Mt. Albion Road and Albright Road and to reconstruct Mt. Albion Road to accommodate left turn lanes, as approved by City Council April 30, 1991 subject to a staff report detailing works to be completed and estimated costs of works, be funded in accordance with the policy related to procedures for financing overexpenditure/unbudgeted items approved by City Council July 31, 1990 by Section 29 of the 20th Report of the Finance and Administration Committee.

E.C. Matthews

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

- funds were not budgeted in 1991 for this project, estimated at $150,000 in total ($60,000 for the signal, and $90,000 for the road construction).
- savings and/or trade-offs should be identified to offset the cost.

BACKGROUND:

City Council, on April 30, 1991, approved of the installation of a traffic signal at the intersection of Albright Road and Mt. Albion Road and reconstruction of Mt. Albion Road to accommodate left turn lanes, subject to the submission of a staff report detailing works to be completed and estimated costs of works. The Traffic Department subsequently reported to the Transport and Environment Committee (scheduled to meet May 6) that the cost of the total project is $150,000, and have included in their report a recommendation that the Finance and Administration Committee be requested to recommend the method of financing.

BACKGROUND: - continued

Recommended Procedure

The procedure for dealing with overexpenditure/unbudgeted items in the Current and Capital Budgets was approved by City Council July 31, 1990 (as attached).

The Department Head, when required to proceed with a project for which no funds have been budgeted, should be analyzing the accounts of the department and recommend to the appropriate Standing committee, **where, in the accounts, an offsetting savings or trade-off can be found in order to fund this new unexpected project.** This action appears not to have been taken in this case.

In view of the "strong standing committee" setup, each committee, when approving an item that has not been budgeted in the current year's capital or current programmes, must be responsible for finding the appropriate funds for this new item somewhere in the accounts of the departments that report to the committee.

Att'd

c.c. Ms. Tina Agnello, Secretary, Transport and Environment Committee

(c) That the new annualized cost of implementing the reclassification in the amount of $155 300 (gross annualized cost of $201 780 less recovery from the Board of Education $46 480) be financed by a transfer of appropriation from Account No. CH 54117 23001 - Provision for Pay Equity.

(d) That the City Treasurer be authorized to transfer the unspent balance i.e. the difference between the annualized cost and the actual cost of implementing the reclassification to the Reserve for Annualization.

29. (a) That in conjunction with the Procedural By-law general review which is currently underway, Section 25 be revised to clearly indicate that where a proposed expenditure cannot be accommodated within the specific Department's approved budget or within the global budget of the Departments under the jurisdiction of the respective Committee, no expense shall be incurred until the Finance and Administration Committee has recommended a source of funding to City Council.

(b) That the procedure for processing an overbudget account be as follows:

(A) <u>CURRENT BUDGET OVEREXPENDITURE</u>

<u>Department Head</u>

1. Consider whether the item can be financed from a saving or a trade-off of an existing program after reviewing the complete departmental budget.

2. Where a standing committee or Council directs a department head to initiate a project which is not budgeted for, or would cause an overbudget situation, prepare a report for the consideration of the standing committee or Council outlining the nature of the expenditure and the method of financing it from departmental resources, and, if resources are not available recommend postponement or cancellation of the matter.

3. Consult with the Treasurer/CAO if none of the above conditions can be fulfilled and, in effect, Council policy, which states that all expenditures of standing committees must be provided from within its own resources, cannot be complied with.

4. Prepare a report requesting that the Finance and Administration Committee recommend the method of financing.

Standing Committee

1. Receive and either approve or disapprove the recommendation of the department head stating the overexpenditure/unbudgeted item be financed either from a saving or a trade-off, or that it be postponed or cancelled.

2. Receive and either approve or disapprove the recommendation of the department head which recommends the overexpenditure/unbudgeted item be forwarded to the Finance and Administration Committee to recommend the financing.

Finance and Administration Committee

1. Receive a copy of the report of the department head to the standing committee stating the Finance and Administration Committee recommend the method of financing for an overexpenditure/unbudgeted item of that standing committee.

2. Either:

   (a) follow Council policy and report to City Council that the funds must be found from the resources of the standing committee or cancel the program, or,

   (b) recommend to Council a method of financing stating the reasons for deviation from City policy.

City Council

1. Approve or disapprove recommendations received from the standing committees.

(B) CAPITAL BUDGET OVEREXPENDITURE

Department Head

1. Either:

   (a) report to the standing committee recommending changes, reductions, or other alterations to the project in order to provide the requisite saving to stay within budget, or,

(b) report that the amount cannot be altered and additional financing is required, and, recommend that the Finance and Administration Committee be referenced for the financing.

Standing Committee

1. Approve or disapprove of the recommendation from the department head.

Finance and Administration Committee

1. Receive the recommendation from the standing committee requesting a method of funding for the capital overexpenditure/unbudgeted item.

2. Recommend, either -

   - the standing committee reduce or alter the project to conform to budget, or,

   - the method of funding (assuming funds are available).

City Council

1. Approve or disapprove the recommendation received from the Finance and Administration Committee.

30. That the firefighter members of the Hamilton Municipal Retirement Fund (HMRF) be allowed to purchase prior government service as credited pensionable service at no cost to the employer.

31. (a) That a User Fee Study be undertaken for the City of Hamilton within the terms of reference as outlined on Appendix "B" attached hereto.

(b) That the Treasurer and Manager of Purchasing be authorized to prepare specifications and call for proposals for this Study.

(c) That following receipt of the proposals, the Treasurer make a recommendation to the Finance and Administration Committee for approval, and be directed to recommend the method of financing of the consultants fees required to conduct this Study.

3.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 3

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: P. Noé Johnson
City Solicitor

SUBJECT: **Class "B" Livery Vehicle Licence**

RECOMMENDATION:

That the Draft By-law to amend section 5(2) of Schedule 4A to the Licensing By-law 79-323 be enacted.

P. Noé Johnson

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

see below

BACKGROUND:

The Finance and Administration Committee at its regular meeting April 25, 1991 tabled the matter until the next meeting with instructions to bring back a draft amending by-law.

DISCUSSION:

By-law 79-323, the Licensing By-law, amended by By-law 89-249 which enacted Schedule 4A (Livery Vehicles) refers in s.5(2) to the requirement that license applicants for Class "B" Livery Licenses have a written contract with DARTS (Disabled and Aged Regional Transit System). Concerns were raised about the wording of this section recently, when an application for such a license was received and denied. The draft By-law has been prepared to address possible challenge to a requirement based on the creation of monopoly by DARTS. Class "B" livery licenses were established for special transit vehicles for the disabled. The proposed By-law sets out the general requirement for the type of operation to be licensed and would not affect current licence holders while it corrects the possible defect.

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

To: Mr. Keith E. Avery
City Clerk

Attention : Mr. Steven J. Dembe
Manager, Licence Division
Office of the City Clerk

Our File: 130-37/91.1

From: Mr. Ron Sabo
Assistant City Solicitor
Law Department

Phone: 546-4638

Date: 1991 May 01

Re: **Class "B" Livery Vehicle Licence Amendment-
Request of Finance & Administration Committee
of April 25, 1991**

Please find attached the draft by-law for submission to the Finance and Administration Committee, as recommended on April 25, 1991. Let me know if there are any problems with the form or content.

The by-law is based on the information supplied by you, received on May 1, 1991, being;

a) Confirmation that DARTS charges passengers per trip, at the rate charged for cash fares by Hamilton Street Railway Company and adjusted along with that rate from time to time;

b) a letter from the Ministry of Transportation, from then Minister Ed Fulton, dated June 13, 1989, setting out eligibility for special transit services for the disabled;

c) a report dated January 29, 1990 to the Regional Transportation Services Committee reviewing the eligibility criteria used by DARTS.

The two documents referred to above, both use the same criteria being:

> "Persons who are physically unable to climb or descend steps used on conventional public transit facilities or walk a distance of 175 metres".

The Minister's letter requests full implementation of the criteria by January of 1991 (province wide) and states that interpretation of the guidelines would remain the responsibility of each municipality.

Based on your advice that the above represents the current operations conducted by contractors to DARTS, the by-law would require licensing of such contractors and any similar service which may be established for the same activity. Vehicles owned by DARTS themselves are provincially licensed and do not fall under the jurisdiction of the City's by-law.

Before approving the by-law you might want to consider adding a schedule of specific criteria to clarify the guidelines. Your division must be prepared to implement the criteria if necessary, because although DARTS has its own testing service for eligibility of passengers, a new service which qualifies on the same basis may not be prepared to conduct the same testing. You should begin this process by obtaining a registration form suggested for use by the province in the Minister's letter. The provisions while covering DARTS services, would also allow the establishment of other transport services which operate at the same rates. If such a service is ever proposed the by-law could be amended to accommodate a different fare structure.

Please keep this department advised of other disabled transportation proposals, and rate changes for DARTS other than those corresponding to bus rates.

Ron Sabo
Assistant City Solicitor

RAS/kc
Attachment

Bill No.

The Corporation of the City of Hamilton

BY-LAW NO. 91-

To Amend Licensing By-law No. 79-323 respecting :

CLASS B LIVERY VEHICLE LICENCES

WHEREAS By-law No. 79-323 was passed on the 27th day of November 1979 to establish "The City of Hamilton Licensing Code, 1979";

AND WHEREAS Schedule 4a to Licensing By-law No. 79-323 which licenses, regulates and governs livery vehicles was enacted by section 2 of By-law No. 89-249, including Class B licences for special transit for the disabled;

AND WHEREAS it is deemed desirable and expedient to alter the wording to clarify the requirements for Class B licences;

AND WHEREAS the Council of The Corporation of the City of Hamilton, in adopting Item of the Report of the Finance and Administration Committee, at its meeting held on the day of 1991, directed that Licensing By-law No. 79-323, as amended, be further amended as follows;

NOW THEREFORE the Council of The Corporation of the City of Hamilton enacts as follows:

1. Subsection 5(2) of Schedule 4a to Licensing By-law No. 79-323 is revoked, and the following substituted therefor as subsection 5(2) :

> "(2) A Class B livery vehicle licence shall be issued to an applicant for a livery vehicle owner or a livery vehicle driver licence, where :
>
> (a) the vehicle operation is restricted to the conveyance of passengers, who are physically unable to climb or descend steps used on conventional public transit facilities or walk a distance of 175 metres; and
>
> (b) the passengers pay a fare less than or equal to the cash fare charged for bus service by the Hamilton Street Railway Company, as it may be set from time to time, for travel within the boundaries of the City, or to a point not more than 5 kilometres beyond its limits.

2. In all other respects, Licensing By-law No. 79-323, as amended, is hereby confirmed, unchanged.

PASSED this day of A.D. 1991.

City Clerk Mayor

(1991)

4.

CITY OF HAMILTON

- RECOMMENDATION -

MAY 0 2 1991

DATE: 1991 May 1

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mrs. S. Glover, Secretary
Taxi Advisory Committee

SUBJECT: **Class "C" Livery Vehicles**

RECOMMENDATION:

a) That the City Solicitor be directed to prepare a draft By-law to amend Schedule 4a of By-law 79-323 respecting Class "C" Livery Vehicles as follows:

   (i) That the term for which Class "C" Livery Vehicle Licences are issued during 1992 be limited to the period from January 1, 1992 to June 30, 1992, in contemplation of eliminating this class of licence.

   (ii) That the number of Class "C" Livery Vehicle Licences to be issued in 1992 be limited to 50.

   (iii) That the licence fee respecting Class "C" Livery Vehicle Licences be reduced to reflect the 6-month term.

b) That the Licence Division be authorized to send special notice to all owners and drivers of Class "C" Livery Vehicle Licences of City Council's intention to eliminate this class of licence.

c) Upon the Licence Division being satisfied itself that there will be no interruption to the School Transportation requirements of the Boards of Education, a second By-law would be sent to City Council to make the additional changes necessary to eliminate Class "C" Livery Vehicles.

d) Failing the conditions being met in Recommendation c), the By-law in Recommendation a) will expire and be replaced with Schedule 4a as it existed prior to the date of the enactment of this By-law.

e) That staff investigate amending Class "B" Livery Licences to include those passengers who are presently transported in Class "C" Livery Vehicles and who are disabled children and disabled adults who are students at a local Board of Education or hospital.

f) That the draft By-laws be forwarded to the Taxi Advisory Committee for their consideration.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

(a) A reduction in 1992 Licence Fee Revenue of $7,360.00.

(b) Elimination of approximately 80 vehicle inspections in 1992 and thereafter approximately 160 yearly vehicle inspections.

BACKGROUND:

The Taxi Advisory Committee at its meeting of 1991 April 23 were in receipt of the following report from the Manager of the Licensing Division and adopted the foregoing recommendation:

A Class "C" Livery Vehicle may be described as a vehicle for hire, which is not equipped with a taxi meter and is used for the conveyance of students to and from a school pursuant to a contract with a Board of Education for the City of Hamilton.

The request for the Licence Division to review the issue of Class "C" Livery Vehicles originated with the Finance & Administration Committee. At its Meeting of December 6, 1990, it directed that this matter be referred back to the Taxi Advisory Committee with the request that a Public Meeting be held to receive input from all affected parties before a By-law was drafted. This Public Meeting was held on January 28, 1991, in the City Council Chambers. At that time, the Taxi Industry as well as livery owners and drivers were given an opportunity to present their views on this matter.

This issue has been the subject of numerous discussions and reports dating back to 1986 and has been reviewed by the following committees:

The Licence Committee (1986)
Taxi Task Force (1986, 1987, 1988)
Legislation Committee (1988, 1989)
Taxi Review Sub-Committee (1988, 1989)
Finance & Administration Committee (1990, 1991)
Taxi Advisory Committee (1990, 1991)

August 18, 1986

Although Livery Vehicles have operated in Hamilton's Taxi Industry prior to 1986, this report will commence with the August 18, 1986 Joint Meeting of the Legislation and Licensing Committees. There is little information prior to this date.

This Joint Meeting of the Legislation and Licensing Committees dealt with a report presented by Alderman Don Ross, who expressed concerns regarding the physical condition of taxicabs. Alderman Ross identified twelve areas of concern, which ranged from smoking in taxicabs, the appearance and mechanical fitness of taxicabs, the dress code for drivers to the numbers of Taxi Owner Licences issued by the City each year.

Following Alderman Ross's presentation, members of the Public were invited to respond. For the purposes of this report, only those sections of the minutes which reference the Livery Vehicle concerns will be presented and actually dealt with in depth.

The public responded at the August 18, 1986 meeting as follows:

Mr. R. Bourke of Yellow Cab advised the Committee that the industry was having problems with livery plates. He stated that these plates were being used on vehicles for school runs and that their use was taking away business from the taxi cab industry. He further informed the committee that Livery Vehicles were running fares on the side and that the City should take Livery Vehicles off the road and replace then with taxis where necessary. He also indicated that taxi cabs were having problems parking in the downtown core.

Ms. Andrea Rosart of Yellow Taxi stated to the Committee that she believed too many Livery Vehicle licences had been issued.

Mr. Ray Maurice of Yellow Cab informed the Committee that he has a Livery licence and felt that the livery licences play a role in the system and should not be altered.

Mr. Ray Parker of Yellow Taxi spoke against livery plates being used as taxi cabs.

Mr. Brian Greenland of Yellow Taxi expressed concern with Livery Vehicles being used. However, while he felt that they had a value at rush hours, it was the uses they were being put to at other times, and the fact they were taking as much as 30% of business away, which concerned him. He also felt that Livery Vehicles should be inspected similar to taxi cabs.

November 20, 1986

On November 20, 1986, the Taxi Task Force met. Its agenda dealt with the issuance of additional taxi plates and proposed amendments to the Livery Vehicle By-law.

The following history was provided at that time to members of the Task Force:

In 1975, the Corporation of the City of Hamilton issued 20 additional taxicab plates. The result of this was significantly felt by the Taxi Industry. It took approximately 5 years to absorb this number of taxi vehicles into the industry.

In 1979 there were 224 private taxicabs and 9 public taxicabs operating in the City of Hamilton. The City of Hamilton By-law 79-323, Schedule 4, (Taxicabs) was amended that year to provide for the issuance of three taxicab plates a year for the next five years.

	Private Taxicabs	Public Taxicabs
1980	227	9
1981	230	9
1982	233	9
1983	236	9
1984	239	9

There has been no issuance of taxicab plates since January 1985. There were presently 242 private taxicabs and 6 public taxicabs operating in the City of Hamilton (3 of the public taxicabs have become private taxicabs).

We have received complaints that there are too many taxicab vehicles operating during the better weather, i.e. summer months, and that not enough taxicabs are available during

inclement weather. The increased use of Livery Vehicles in the Taxi Industry has evolved to assist the various taxicab companies in meeting their contract obligations, i.e. school trips etc., during the peak periods in which there is a greater demand for taxi services.

We feel that the issuance of a large number of taxi plates cannot be justified at this time. It appears that the issuance of three taxicab plates a year could for the next several years be absorbed in the Taxicab Industry.

While there has been no issuance of taxicab plates since January 1985, there has been a noticeable increase in the number of Livery Vehicles operating in the Taxi Industry.

A Livery Vehicle may be described as a vehicle for hire, which is not equipped with a taxi meter and for which set rates or fares have been established for the conveyance of goods or passengers either within the municipality or to any point not more than five kilometres beyond its limits.

As of November 12, 1986, there are 88 Livery Vehicles licensed to operate in the City of Hamilton. There are 57 livery plates held by individuals who are involved in the Taxi Industry. The breakdown of the various Livery Vehicles with each taxi company for 1986 is as follows:

Blue Line Taxi Company	**-**	**8 Livery Vehicles**
Yellow Taxi Company	**-**	**18 Livery Vehicles**
Veterans' Taxi	**-**	**26 Livery Vehicles**
		52 plates

In addition there are: (a) 1 livery plate held by an owner of a public taxicab (b) 1 livery plate for a small truck held by a private taxi driver (c) 3 livery plates which are not being presently used, but held by taxi drivers (3).

The remaining 31 livery plates are used in the following businesses:

(a) Limousine Services - 24 plates
(b) Funeral Services (limousines) - 5 plates

(c) Mount Hope Airport Service - 2 plates

Approximately 65% of the Livery Vehicles licences are involved in the taxicab industry. It would appear that these vehicles handle what was traditionally taxi business, such as school trips and various other contracts.

At the present time there are no restrictions on the number of Livery Vehicles issued by the Corporation of the City of Hamilton.

A By-law was then drafted to regulate livery vehicles in a similar manner as taxicabs. However, there was no classification of livery vehicles at this time. It was recommended that all Livery Vehicles engaged in school transportation be subject to a physical and mechanical fitness inspection. Limousines and Jenc Vehicles for the Disabled were required to provide yearly safety certificates only.

February 12, 1987

On February 12, 1987, the Taxi Task Force reviewed the second draft of the Livery Vehicle By-law which dealt with the increased regulation and inspection of the Livery Vehicles with particular emphasis on school transportation liveries.

January 18, 1988

On January 18, 1988 the Legislation Committee met and dealt with the January 5, 1988 Recommendations from the Taxi Task Force respecting the issuance of additional taxi owner plates. At that time, Alderman Valeriano, Chairman of the Licensing Committee, addressed the Committee and indicated that the issuance of additional plates was meant to be a mechanism to alleviate the shortage of taxicabs available to work during weekends and late evenings. There was wide-spread support for the issuance of an additional 20 taxi owner licences from the Taxi Priority List.

April 26, 1988

On April 26, 1988, the Taxi Task Force in a recommendation to the Legislation Committee introduced a new Schedule (4a) to the Licence By-law 79-323 respecting Livery Vehicles to provide for the inspection and regulation as well as a new licence fee schedule for vehicles and drivers.

In this report, it was noted that some members of the Taxicab Industry felt that the issuance of additional taxi owner plates would lessen the need for Livery Vehicles to be involved in traditional taxicab business. The minutes indicate that:

While the City has always licensed Livery Vehicles, it has not in the past provided any regulation (including inspection) of these vehicles. We also do not presently license livery drivers. The importance of regulating these vehicles is now of major concern to the Task Force. Livery Vehicles were until recently only involved in the private limousine industry, funeral services and school bus transportation. Today there are at least three major services utilizing liveries:

(a) Darts/Jenc - Disabled and elderly transportation services

(b) Taxi Industry - School trip contracts - Boards of Education; Parcels and private contracts; LLBO deliveries

(c) Chauffeur Limousines - Weddings, Airport Transportation and Private Engagements

The primary focus for increased regulation will be towards Livery Vehicles associated with the Taxi Industry while there will be an exemption from inspection procedures for the Darts/Jenc service until a review of the procedures and other regulations utilized by them is ascertained. The revisions contained in the Livery By-law will require similar inspection procedures for vehicles as are given to taxis and the education training program for drivers will be identical to that given for taxi drivers.

<u>May 2, 1988</u>

On May 2, 1988, the Legislation Committee met and dealt with the report from the Taxicab Task Force. This meeting dealt with taxicab leasing, a new education program, the addition of 20 new taxi owner licences to be issued on September 1, 1988, insurance rates and a new Livery Vehicles Schedule. A large delegation of the industry were present to speak on these recommendations. The minutes indicate:

Mr. Bill Scime, owner and operator of a taxi in the City of Hamilton, member of the Taxi Task force and Acting President of the Hamilton Taxi owners Association addressed the Committee on behalf of the members of the Taxi Industry who feel their concerns are not being addressed by the Taxi Task Force.

He explained that the members of the Taxi Industry are not against the issuance of more taxi plates as most of them are on the Taxi Plate Priority List and would like to see a steady issue of plates if and when they are needed. What they are against is the manner in which this matter has come about and the issuing of more taxi plates without restrictions on the issuing of livery plates.

A petition of 135 names was presented to the Taxi Cab Task Force requesting a freeze on the issue of livery plates and a systematic elimination of the livery plates from the Taxi Industry in the future. He stated that if this would happen then they would not object to more taxi plates as they would be doing business which is now done by liveries and there would be enough business for all to share and earn a decent living.

Mr. Dembe explained that the operational expenses for a Livery Vehicle are much less in comparison to a taxicab as the Livery Vehicles are not subject to the same regulations and insurance rates as taxicabs but the fares are the same as taxicabs.

Following considerable discussion, the Committee agreed to submit the following recommendations to City Council for approval, as amended:

(a) That Schedule 4, Taxi-Cabs, of Licence By-law 79-323 be amended:

(iii) to provide for the issuance of 20 additional Taxi Owner Plates on 1988 September 1 and that the City Solicitor by authorized and directed to prepare the necessary By-law to impose a "freeze" on the issuance of Livery Vehicle Licences and further that the Manager, Licensing Division, in consultation with the City Solicitor's Office review, investigate and report back to the Legislation Committee on phasing out "Livery Vehicle Licences" through attrition.

(c) That Schedule 4a, Livery Vehicles, of Licence By-law 79-323 be amended to provide for the inspection, regulation and increased licence fees for vehicles and drivers.

On January 23, 1989, the Legislation Committee met and dealt with the recommendation that this Committee conduct and complete, within the next 90 days, a general public review of Licensing By-laws 79-323, as amended, respecting taxicabs. It included but was not limited to the following matters:

The Taxicab Priority List
The Administration Fees to Retain One's Name on the List

February 22, 1989

On February 22, 1989, a report was filed with the Secretary of the Legislation Committee regarding Taxi Industry concerns. One of the major issues identified at that time pertained to Livery Vehicles:

Before 1985, there were relatively few Livery (unmetered taxi) Vehicles working in the traditional Taxi Industry. Largely due to the demands by the various local school boards and its special educational programs, there have been greater demands put on the Taxi Industry to provide transportation for school children. Presently, there are approximately 80 Livery Vehicles involved in the Taxi Industry. Also, some individuals are not using their livery plate but holding the licence in the anticipation that the numbers will be permanently capped; thus increasing the value of this plate in the open market. Due to restrictions placed in the livery By-law in 1988, they may now only transport passengers (previously liveries were also permitted to deliver parcels/liquor etc.). In order that the Legislation Committee may deal with this matter, there is presently a 6 month freeze on the issuance of livery plates which expires July 31st, 1989.

April 13, 1989

On April 13, 1989, the Legislation Committee dealt with the report from the Taxicab Legislation Review Sub-Committee which contained a number of options respecting both Taxicabs and Livery Vehicles. The options for Livery Vehicles were as follows:

(a) **It is recommended that the Livery Vehicle By-law be amended to classify the three types of industries now using Livery Vehicle owner's plates, i.e. Limousine Services, Disabled Persons Transportation, School Transportation.**

This classifying within the present Livery By-law has already been reviewed by staff and by the Solicitor's Department. The process to classify is difficult, however, we

believe it can be accomplished. Once reclassified, each industry can be addressed as to use, type, model and age of vehicle permitted; fees and the number of licences to be issued.

(b) **Livery Vehicle owners must prove by affidavit, trip records/local contract that they are actively involved in the transportation of customers in the City of Hamilton.**

(c) **The vehicle must be operational within 30 days of the issuance of the licence (a similar requirement as taxicabs).**

(d) **The livery licence shall not be transferable.**

(e) **Failure to use the vehicle on an ongoing basis (proof to be provided by trip records/contracts/specified # of hours per week) will result in the suspension or revocation of the licence.**

If the above options are implemented, the number of taxicab owner's licences will have to be reviewed with the likelihood of issuance of some taxicab owner's licences. It is important that the decrease of livery service does not result in a decrease in service to the public.

It is recommended that the 8 additional taxi owner's licences authorized by-law be issued at this time. Staff recommends a wait and see approach to the issuance of any additional licences, taking into account the results of the economic trend for the remainder of 1989.

April 24, 1989

On April 24, 1989, a Public Meeting of the Legislation Committee was held to receive input from the entire Taxi Industry on a discussion paper pertaining to the Taxicab Priority List, Livery Vehicles, Issuance of Taxi Owner Licences and Taxicab Leasing. During the Public Meeting the following comments were made by members of the industry:

Mr. R. Bourke - addressed the Committee once again recommending that the work "livery" not be used in the Taxi By-law. He suggested that the Livery Vehicle By-law be amended to classify the type of vehicle.

Mr. W. Bevin, Blue Line - recommended that all trips should be put out over the dispatch system.

Mr. J. Whittaker - suggested restricting the number of liveries to brokers.

Mr. R. Currie - owns a livery licence and provides school transportation for the Board of Education. He is opposed to replacing livery Vehicle for school transportation with a full-time taxicab.

Mr. J. Rice - suggested that taxis do not want school trips during peak hours.

Mr. H. Ferguson - in favour of retaining livery licences.

Mr. J. Donaldson - recommended that livery licences be replaced with full-time taxis. He suggested that the livery vehicles are interfering with the natural growth of the industry.

July 17, 1989

On July 17, 1989, the Legislation Committee met and again dealt with the issue of Livery Vehicle licences. The Committee was in receipt of a letter marked "Private and Confidential" from the Law Department respecting elimination of livery vehicle licences for school transportation. The minutes indicate that:

Mr. Bill Romans, Taxicab No. 250, member of the Hamilton Taxicab Association, spoke. He read a letter addressed to Mr. Dembe from them respecting livery licences and their wish that livery licences not be a part of the taxicab industry. He also quoted Bill E-6 on livery licences. Mr. Roman read a letter of response from the Licence Administrator. He indicated that he feels that the recommendations contained in the report will make livery licences legal in the taxi industry whereby he quotes above matters where livery licences are illegal in the taxi industry. He feels they should be eliminated immediately.

Mr. Hackett, Taxicab No. 31, 960 Stonechurch Road East, spoke to the Committee and indicated that a livery licence is a privilege, and that Toronto does not have them and why should Hamilton.

Mr. Mike Anderer, 440 Quigley, Taxicab No. 186, spoke. He indicated that livery licences should be eliminated immediately. He also added that he has concerns that increasing limousine services are taking business away from the taxi industry. He asked how livery licences are limited.

Mr. Bob Burke, who has been in the taxi industry for 14 years, spoke to the Committee. He indicated that cabs should be increased first and then licence fees. He also expressed his view that taxis were there first before liveries and have precedence. He also cited

parking problems in the downtown core for pick-up during peak hours.

Mr. Bob Van Kleef, General Manager of Veteran's Taxi Company added that he supports the issuance of 25 new plates, but not until livery plates have been eliminated.

Bill Scime, Hamilton Taxi Owners Association, distributed a report. He also spoke on a petition submitted at a previous meeting asking for elimination of livery licences.

Mr. Albert DiCasa spoke on school trips and indicated that he agrees with the issuance of additional licences. He added that there is a need for added plates to address school trips as well as other trips, and added there should be only one criteria for added plates, i.e. public demand and driver response.

Mr. Ian Morrice, questioned the (use of) liveries for school trips.

Mr. Luke Hayes, General Manager of Blue Line indicated that livery cars are operated through Blue Line. He indicated that unfavourable school trips are refused by taxi drivers/owners.

Mr. Scime responded to Mr. Hayes comments about school trips. He added that the time to run a school trip generates less money than by responding to call in requests. He suggested that these trips should be sent out through the system to take, not be assigned to specific drivers who take a financial loss to do them.

<u>August 21, 1989</u>

On August 21, 1989, the Legislation Committee approved the setting up of a Taxicab Advisory Committee whose mandate would be to examine and review issues and concerns to all facets of the Taxi Industry.

The following minutes were recorded:

In order to better regulate and control Livery Vehicles which operate within the Taxi Industry, Schedule 4 of By-law 79-323, be amended so as to prohibit the following:

(a) A Taxicab broker dispatching a call to a Livery Vehicle driver other than for a school trip.

(b) Class "C" (School Transportation) the number would be limited to 73 (this number must be verified) and reduced by attrition.

Only Livery Vehicle owner licensed for the immediate preceding year are eligible for licence renewal for the following year.

(c) That submission of proof of the current year local School Board trips (including names and addresses of children) be required before renewal of each licence.

(d) Livery Vehicles Class "C" will be prohibited from displaying taxicab roof signs, but will be permitted to display the word livery in lieu thereof. Class "C" Liveries will be required to show numerical identification with the prefix "L" immediately before the number, Numerical identification, at least 6 inches in height, permanently affixed, must be clearly visible on both sides of the vehicle.

(e) That the licence fee for Class "A", "B" and "C" liveries be set at $175.00.

(f) That thirty-three (33) additional taxicab owner's licences be authorized for issuance. This includes the eight (8) licences authorized by City Council for issuance in 1988. All licences are to be issued after September 1, 1989.

The Committee is recommending the issuance of these new taxicab owner's licences partially in response to the limiting of Class "C" livery licences and reduction through attrition.

The Committee then recessed and reconvened at 11:00 o'clock a.m. to consider the balance of their report of the Taxicab Legislation Review Sub-Committee. At that time members of the Taxi Industry spoke in public session as follows:

Mr. Scime spoke to the Committee and recommended that school trips should be offered and given to owners in the taxi industry first before providing the service by means of Livery Vehicles.

Mr. Van Kleef spoke to the Committee and explained that he was opposed to capping Class "C" Livery Vehicles as well as the elimination of Livery Vehicles through the attrition process.

Mr. A. Rizzuto, President of Blue Line submitted that the City should not issue more that

8 licences already authorized by City Council until the effect of the following is known:

i) The number of livery licences which actually disappear through attrition.

ii) The transportation requirements of the School Boards.

He felt that reclassifying the livery licencs is a good step but feels the legislation should be changed slightly to reflect current practice with respect to school transportation. As it stands now, the legislation promotes the use of Livery Vehicles to keep the licences in force.

Mr. Esselment was in attendance representing 134 taxi owners. He supported the proposal the only issue 8 plates at the present time in order to study their effect and impact and issue additional plates if warranted.

A member of the delegation spoke to the committee and submitted that the City should delay the issuance of additional plates until such time as a thorough review and analysis of the industry is completed to justify the need for the additional plates.

That, in order to better regulate and control Livery Vehicles which operate within the taxi industry, taxicab schedule 4 of the By-law 79-323 be amended so as to prohibit the following:

> **"A taxicab Broker dispatching a call to a Livery Vehicle driver other that for a school trip, excluding Class "B" livery licences."**

That the following recommendations respecting Livery Licences, BE APPROVED:

(a) That the Livery Vehicle By-law be amended so that Limousine Services, Transportation for the Disabled and School Transportation be required to obtain a separate class of Livery Vehicle Licence.

Class "C" (School Transportation)

a) That the number of Class "C" licences be limited to and reduced by attrition as follows:

i) That only Livery Vehicle owners licensed for the immediate preceding year are eligible for licence renewal for the following year.

ii) **That submission of Proof of the Current Year Local School Board Trips (including names and addresses of children) be required before renewal of each licence.**

iii) **That licences surrendered or not renewed not be reissued.**

b) **That Class "C" Livery Vehicles be required to show numerical identification with the prefix "L" immediately before the number which shall be at least 6 inches in height, permanently affixed, and shall be clearly visible on both sides of the vehicle.**

c) **That the following recommendations respecting the issuance of taxicab owner's licences, BE APPROVED**

i) **That twenty-five (25) additional taxicab owner's licences be authorized for issuance after 1989 September 01.**

NOTE: The above additional licences includes the eight (8) licences authorized by City Council for issuance in 1988.

The Committee is recommending the issuance of these new taxicab owner's licences partially in response to the limiting Class "C" livery licences and reduction through attrition.

December 6, 1990

On November 30, 1990, the Taxi Advisory Committee dealt with a report and recommendation on Class "C" Livery Vehicles. The recommendations of this Meeting were dealt with by the Finance and Administration Committee on December 6, 1990.

The following recommendations were dealt with at the December 6, 1990 Meeting:

a) That the term for which Class "C" Livery Vehicle Licences are issued covering 1991 be limited to the period from January 1, 1991 to June 28, 1991, in contemplation of eliminating this class of licence.

b) **That the 1991 Licence Fee respecting Class "C" Livery Vehicle Licences be reduced**

to reflect the reduced term of the licence.

c) **That a Sub-Committee of the Finance and Administration Committee, composed of three members of City Council, be requested to hold a Public Meeting early in 1991 to receive input from the local School Boards, Taxicab Brokers, Owners and Drivers, Livery Vehicle Drivers and members of the general public on the elimination of the Class "C" Livery Vehicles.**

d) **That the Licence Division be authorized to send special notice, along with the 1991 Notice to Renew Licence, to all Livery Vehicle Owners of City Council's intention to eliminate this class of licence.**

e) **That this By-law be submitted to City Council concurrently with the resolutions.**

In discussion it was suggested that the above recommendations be referred back to the Taxi Advisory Committee with the request that a public meeting be held to receive input from all affected parties before a by-law is drafted.

Following discussion, it was moved by Alderman Copps, seconded by Alderman Jackson and carried, that the recommendations of the Taxi Advisory Committee, as outlined in their report of 1990 December 3, be denied.

Mr. S. Dembe, Manager, Licence Division, was requested to review the structure and composition of the Taxi Advisory Committee in order to ensure a well balanced Committee and report back. It was suggested for example that Class "C" Livery Vehicle drivers be added to the composition of the Committee.

The Finance & Administration Committee at its meeting held March 7, 1991, had before it a memorandum from the Secretary of the Taxi Advisory Committee dated 1991 February 14 recommending that the present structure and composition of the Taxi Advisory Committee not be changed by the addition of two Class "C" Livery Service Drivers.

This report was tabled pending receipt of a full report on the Class "C" Livery Issue.

This concludes the five year history of this issue.

Why have livery vehicles which are licensed and regulated by the City of Hamilton been the subject of so many reports before so many different Committees? From the time this issue was first brought to the attention of the City, these concerns regarding livery vehicles operating legally and illegally in the Taxi Industry have never been satisfactorily resolved.

The controversy continues although numerous regulations, inspection requirements, special classifications and restrictions limiting the number of livery vehicles have been implemented.

There are two sides to every issue and in this case, there must be a full explanation of all facets of this problem. At the Public Meeting held on January 28, 1991, the members of the Taxi Advisory Committee and some members of City Council heard submissions that the livery vehicle problem seemed to be confined to one Taxi Brokerage. The Licence Division maintains that this problem is not isolated, but all brokerages as well as a number of taxi owners are involved in the problem.

The first point which must be noted is that the City of Hamilton is unique in that it is the only municipality that has, by by-law, authorized a vehicle other than a taxicab to transport school children. The Licence Division has contacted many other cities regarding their method of transporting school children. In every case, these cities have contracts with taxi brokerages or bus companies, such as Laidlaw and Attridge, to provide this service.

All other municipalities which license Livery Vehicles do so in the traditional sense: that is, a livery vehicle is defined as a luxury limousine which provides prearranged services such as weddings, graduations and airport service.

In Hamilton, Class "C" Livery Vehicles appear to be similar to a taxicab, but do not have taxi meters which is prohibited by by-law. Both licensed taxicab and livery drivers are permitted to operate livery vehicles. Also, it is necessary that these vehicles have a two-way radio communication to the taxi brokerage dispatch system in event of problems such as a cancellation of a school trip or school closures.

The Licence Division is also aware of the use of cellular telephones which provide a link between taxicabs and the livery vehicles. These cellular telephones are used to **"sub-dispatch"** and this has caused a major problem in the Taxi Industry. Sub-dispatching results in a trip which was originally given to a taxicab being passed on to a Class "C" Livery Vehicle.

Why did the City of Hamilton pass a by-law which authorized three separate classes of Livery Vehicle Licences?

The answer can be traced back to the 1989 deliberations of the Taxi Review Sub-Committee who were given the responsibility of the following:

1. Formulating a new By-law to deal with the qualifications and criteria necessary for persons on the Taxi Priority List to be eligible for taxi owners licenses.

2. Determining the appropriate number of taxicabs for the City of Hamilton.

3. Providing a solution to the "School Livery problem"

The Taxi Review Sub-Committee required a method by which those vehicles which were not yet categorized as Class "C" Livery Vehicles could be limited and regulated. With a limit placed on their numbers, the Committee felt more confident in recommending additional Taxi Owner Licences. At that time, luxury limousines and vehicles for the transportation of the disabled and school children were currently under one classification contained in Section 4a of the By-law regulating Livery Vehicles.

The reason for establishing three distinct classes of livery vehicle licences was to create special regulations which would not only control the number of Class "C" Livery Vehicles, but also exempt the luxury limousines and the Jenc vehicles from these requirements.

As a result, the number of Class "C" Livery Vehicles is controlled by authorizing only enough vehicles that can be utilized to transport school children. Each Class "C" Livery Vehicle Owner is required to submit the names and addresses of the children to be transported to a local school.

Implementation of these new regulations resulted in 45 Livery Vehicle Licences being authorized to transport school children. This number, however, may increase or decrease depending on the requirements of the Boards of Education.

Although these 45 livery vehicles are licensed to provide school transportation, it is quite apparent that these vehicles are being used for other purposes, including the recently awarded Darts contract for transporting the disabled. This is a breach of the By-law. As previously stated, taxicab owners are sub-dispatching to these livery vehicles and, in some cases, the taxi companies are directly dispatching to these vehicles by using a different radio channel.

In an effort to determine whether complaints which were being received from members of the Taxi Industry were in fact valid, there has been intermittent enforcement by Licence Inspectors of livery vehicles over the last two years. Subsequently, one Class "C" Livery Vehicle Owner voluntarily ceased operation, or faced being charged for violating the By-law. (According to the owner of this livery, it meant the loss of a $50,000 a year contract with the Post Office). Only a taxicab should have been awarded this type of contract.

Due to the request of the Finance and Administration Committee to review the entire matter and because of renewed complaints that Class "C" Livery Vehicles were taking taxi business, the Licence Inspectors were requested to give special attention to on-street enforcement of livery vehicles during the month of March 1991. This was necessary in order to determine if the many complaints which had been received from members of the Taxi Industry could be substantiated.

The Licence Inspectors were asked to determine whether or not the following sub-sections of Schedule 4a of By-law 89-249, regulating Livery Vehicles were being breached:

Part 1, Section 4, Subsection (3) states that: **The classes of Livery Vehicles operations shall be as follows:**

(a) Class A: Transportation by Limousine
(b) Class B: Transportation of the Disabled
(c) Class C: Transportation of Students to and from School

Part 1, Section 2, Subsection (2) of the By-law requires that: **No person required to obtain a licence under sub-section 1, shall carry on or engage in the trade, calling or business of conveying passengers for hire in a Livery Vehicle without a licence.**

Part 1, Section 2, Subsection (3) states that: **Where a person is required to obtain a licence under sub-section 1,**

(a) a separate licence certificate shall be issued for each licence applied for and

(b) a separate licence certificate shall be issued for each Livery Vehicle

Part 1, Section 4., Subsection (1) states that: Every licence issued to a Livery Vehicle owner or a Livery Vehicle driver shall entitle the licensee to carry on only such class of Livery Vehicle operation as specified on the licence

Part 1, Section 4, Subsection (4) states that: No Livery Vehicle owner or Livery Vehicle driver shall hold more than one class of Livery Vehicle licence in respect of any Livery Vehicle.

Staff gave special attention to interviewing members of the Taxi Industry who assisted the Licence Division with the task of compiling the necessary information.

A detailed report was prepared by two Licence Inspectors based on enforcement problems and submissions and interviews from the Taxi Industry. There was also a joint meeting of all Licence Inspectors who were involved in on-street enforcement and investigation of the possible abuse of livery vehicles in the Taxi Industry. The enforcement personnel concluded that the monitoring of livery vehicles proved to be a difficult enforcement problem. There was a particular problem in following livery vehicles as a result of the traffic flow and the Taxi Industry was well aware that they were being followed, despite efforts to remain unobserved. This meant that some of the alleged illegal activities were probably not being committed because members of the Industry were being especially careful not to breach the By-law during this period of "active enforcement".

An additional report was prepared by the acting Chief Licence Inspector which was based on a detailed inspection of livery vehicles for a period of one week. In total, more than 240 enforcement hours were spent in investigating livery vehicles, which continues on an ongoing basis.

PLEASE REFER TO APPENDICES A - E AT THE CONCLUSION OF THIS REPORT. THESE REPORTS WERE PROVIDED BY ENFORCEMENT PERSONNEL AND IS PART OF THE BACKGROUND MATERIAL. IT INCORPORATES PERSONAL INTERVIEWS AND OBSERVATIONS AS WELL AS ON-STREET INSPECTION.

Some of the information contained in the following reports has been purposely deleted in order to honour requests by members of the Taxi Industry that their names not be used for fear of reprisal. The details also exclude taxi and livery licence numbers.

The following information was provided to this office during the months of March and April 1991:

1. *Complainant, on October 8, 1988, Taxi #___, phoned his Livery #___, (driven by wife) to take a parcel to Toronto.*

2. *Complainant, on October 12, 1988, trip dispatched to Taxi #___, was run on his Livery #___.*

3. *Complainant, on October 12, 1988, trip dispatched to Taxi #___, was run on spare taxi #___ (both vehicles were booked into dispatch).*

4. *Complainant, on October 28, 1988, Livery #___, working after 5 p.m. and filling gas tank at taxi brokerage. Livery #___ sent to 57 Charles Street and then 200 Bay Street South.*

5. *Complainant, on December 6, 1988, Taxi #___, accepted parcel trip. Trip was subsequently recalled and person advised that trip was being taken by a private car.*

6. *Complainant, on February 11, 1989, Taxi accepted trip at Bell Canada, on Stonechurch Road. His spare taxi #___, was also booked in and he advised dispatcher when questioned, that the spare was only doing the one trip.*

7. *Complainant, on March 14, 1989, Taxi #___, dispatched trip to Buffalo Airport, given to Livery #___.*

8. *Complainant, on March 15, 1989, Taxi #___, accepting too many trips (approximately 15 trips in 10 minutes). Many given to Livery #___, driven by wife.*

9. *Complainant, on April 12, 1989, Taxi #___, accepted trip, then immediately accepted another trip to Toronto Airport. Was advised that the first trip would be taken by Livery #___, driven by wife.*

10. *Complainant, on April 15, 1989, Livery #___, #___, and #___, taking trips on night shift. They also gas-up during night shift at the taxi office.*

11. *Complainant, on April 27, 1989, Livery #___, came to dispatch office with passengers in vehicle and asked to borrow a street guide.*

12. *Complainant, on October 18, 1990, Class "C" Livery #___, was used as spare taxicab #___.*

13. *Complainant, (undated) Taxi #___, advised office that Livery #___, took trip. Further advised that she was delivering parcels for the "Front Office".*

14. *Complainant, (undated) Livery #___, picked up parcel and then was questioned as to whether she was doing her "Tuesday's Child" next.*

15. *Complainant, (undated) Medical trips (i.e., organ transplant, blood etc.) given to taxicabs who intern sub-dispatch to their Liveries. When recalled, trip cannot be located.*

16. *Complainant, (undated) Dundas Cab #___, booked into Hamilton #___, office. Was advised by this Taxi, that he took one trip out of Dundas, and all the rest from Hamilton.*

17. *Complainant, (undated) Advised to pick up keys for Livery #___, as Taxi #___, had broken down.*

18. *Complainant, February 19, 1991, Livery #___, was told to cancel three trips (one on Summit, another on Tisdale and one unknown) booked during the night shift.*

19. *Complainant, February 20, 1991, 13:40 hours, Livery #___, get Blind Lady, o.k. ? ?*

20. *Complainant, March 13, 1991, Head injury trip to Oakville by Livery #___.*

21. *Complainant, March 22, 1991, 12:30 p.m., Livery #___, asked why he hadn't yet picked up a person at Limeridge Mall.*

22. *Complainant, March 26, 1991, During school break, when no Class "C" Livery should have been working, Livery #___, was dispatched to London, Ontario.*

23. *Complainant, (undated) Trips taken by dispatcher on "white paper" are private trips, which are usually given to Class "C" Liveries or private cars.*

24. *Complainant, April 8, 1991, Livery #___, observed picking up three uniformed Postmen at Upper James Post Office Sub-Station, at approximately at 8:45 p.m.*

25. *Complainant, April 11, 1991, Livery #___, driven by wife, operated by the owner of Taxi #___, said to individual, "Taxi Broker will pay the fine if I get caught taking this trip".*

26. *Complainant, April 11, 1991, Livery #___, saw "charge sheet" for $260.00. All were Darts trips.*

27. *Complainant, (undated) advised to refrain from becoming involved with calls received and dispatched by the "General Office".*

These livery vehicle complaints are significant and as a result of the investigations would appear to be only "the tip of the iceberg".

The Licence Division has a good perspective of the many aspects of the Taxi Industry and

has a unique understanding of its problems. The Manager of the Licence Division brings with him 17 years experience in providing administrative support to the Industry. The Licence Inspectors provide the daily taxicab inspections and enforcement of the By-law.

The Licence Division concludes that there is serious and continuing abuse of the By-law, which is detrimental to the Taxi Industry. These breaches of the By-law have involved a significant segment of the Taxi Industry, including the three brokerages. The Taxi Industry has been severely affected by the poor economy and, therefore, the frequency of blatant abuse may have been reduced. The misuse of Class "C" Livery Vehicles will no doubt increase substantially when the economy rebounds and there is an increased demand for taxicabs.

These livery vehicles continue to contravene the By-law whenever and wherever possible with the knowledge that there is little chance of enforcement personnel apprehending them. It is a fact that no charges have been laid against livery vehicles to date. This is a result of outdated information, or the reluctance of complainants to become witnesses for obvious reasons. There are, however, two charges now in process. If it were possible to continue to give special attention to this one area, there would, no doubt, be more charges laid. Unfortunately, this is impossible with only six Inspectors, a full-time taxi inspection office to maintain and many other enforcement problems to handle.

The documentation substantiates that a significant problem has been created by this class of livery vehicle operating in the Taxi Industry. This violation of the By-law poses a major threat to this industry and has resulted in a loss of traditional taxicab business.

The industry has just recovered from the controversy surrounding the issuance of Taxi Owner licences from the Priority List. Confidence has been restored in both the process of issuing licences and in the Licensing Committee. The fact remains that too many taxicabs are fighting for survival in a poor economy. As you are aware, the number of taxicabs in Hamilton has grown by 32% in the last few years and this increase, combined with the use of 45 livery vehicles, appears to be too much for the Taxi Industry to bear.

As stated earlier, there are two sides to this issue. With respect to the transportation of school children, the Taxi Industry cannot afford to lose this business. One Hundred and Thirty-six (136) taxicabs, or 42% of the entire Taxi Industry, now rely on this steady income. The Licence Division has received information that many drivers and owners refuse school trips when they are offered or cancel their school trips without sufficient notice to the Taxi Broker, leaving him in a difficult position. Should a recommendation be approved to eliminate livery vehicles, guarantees must be put into place by taxicab owners and drivers that they will make up the loss of livery vehicles from the industry.

It is suggested that Taxi Brokers provide a fair and open system of selection of all school trips. These trips must provide a financial return which will make it worth-while for the Taxi Owner. The Licence Division suggests that owners and drivers must also be compensated for lost time in order to ensure prompt pick-up and delivery of all children. Consistent service is essential and is a Board of Education requirement.

The Licence Division has concerns that some taxi owners and drivers may withdraw their services to the School Boards when the economy recovers. "Cash" trips are preferred by many drivers and owners rather than school trips where charges must be reported. Owners and drivers have admitted this candidly on a number of occasions. Also, there is a concern that if livery vehicles are eliminated, there is the possibility that some taxicabs will cancel their school trips when the opportunity arises for a cash trip to Toronto Airport etc.

Owners and drivers who take school trips place Taxi Brokers in difficult situations when they call in sick or cancel for other reasons. Some form of program must be put in place to assist the Taxi Broker. One suggestion would be for each cab owner/driver to have a back-up driver system. A further suggestion would be that taxi drivers be permitted only two "sick" occasions; otherwise, it would be within the rights of the Taxi Broker to cancel this individual's school trip and reassign it to someone who is prepared to provide the necessary service.

Various Submissions and Petitions from the Taxi Industry have been appended (Appendices 1-6) at the end of this report.

An extraordinary amount of time has been spent reviewing this issue and the problem will never be resolved until a permanent answer is found.

Any long term solution to the problems of livery vehicles, must also include long-term guarantees for the protection of the school transportation business. The Taxi Industry cannot afford to lose this business and it will be placed in a vulnerable position as there are one or two major transportation companies who could easily fulfil this need. Any reduction in the quality of this service could prompt the Boards of Education to cancel their contracts.

In 1986, City Council directed that more attention be focused on the Taxi Industry. What resulted, was the formation of the Taxi Task Force/Taxi Advisory Committee. It was therefore necessary to increase the level of the Licence Division's Administrative and Enforcement Support Services to achieve City Council's goals. The Licence Division's support now exceeds 50% of it's entire operation. Similarly, the Licence Committee spends 80% or more of its time with Taxi Industry matters. All of this has been necessary to achieve a better quality of service to the public and establish a healthier industry.

The Licence Division and members of the Taxi Industry, particularly single taxi owners and drivers, believe that, unless liveries are removed from the Taxi Industry, this industry will be adversely affected.

Acceptable and permanent solutions to the problem, which will have as minimal an impact as possible, must be found.

It is true that some part-time men and women will be laid off should Class "C" Livery Vehicles be eliminated. This will affect approximately 15-20 persons. This, unfortunately, may be part of the price that must be paid to resolve the issue. On the other hand, should the Livery Vehicles not be eliminated, hundreds of persons, directly and indirectly, will be severely affected. It should be noted that there will be an opportunity for some of these livery drivers to become taxicab drivers.

At the Public Meeting, members of the Committee and Council were made aware of the special needs of students who are transported in Wheelchair Accessible Vehicles. It is hereby recommended that special provision be made for this service.

As previously stated, it is mandatory that there be a commitment from the Taxi Industry to assume the business which was formally handled by the 45 livery vehicles. No by-law amendment can take effect until such time as there is a guarantee that the necessary taxicabs would be available for school trips.

Some members of the Taxi Industry may suggest that the increased demand of taxicabs for school transportation may result in service concerns for the regular users of taxicabs. If there is an increase in the demand for taxicabs, this may be a signal for the Taxi Advisory Committee to review the need for the issuance of additional Taxi Owner licences.

If the above recommendations are not approved and if the Taxi Industry does not come forward in sufficient numbers to offset the loss of the livery vehicles, there would be no alternative but to recommend that a small percentage of Class "C" livery vehicles be permitted to exist in the system. This recommendation would have to be dealt with prior to the date on which any proposed by-law would take effect.

A

CITY OF HAMILTON

DATE:

REPORT TO:

FROM: Douglas Rose
Donald Boyter

SUBJECT:

BACKGROUND:

The purpose of Class "C" Liveries is to provide for the transportation of children to and from school in regulated vehicles. On October 31, 1989, By-law 89-249 was approved to regulate Taxicabs and Livery Vehicles.

This By-law created Class "C" Liveries. While there is no limit on the number of Class "C" licences, their issuance is dependent upon the number of school children being transported to and from school. There have been complaints that Class "C" Livery Vehicles have an adverse impact on the taxi industry. City of Hamilton taxicabs also provide the same service. Although Class "C" Liveries are prohibited from engaging in any other types of service other than providing school transportation, members of the taxi industry have complained to Enforcement Personnel that a number of Liveries are engaging in prohibited services such as: parcel deliveries, business that has traditionally belonged to the taxi industry. Although Licence Inspectors have not been able to lay charges, staff is of the opinion that the By-law is being abused.

BOARD OF EDUCATION AND SEPARATE SCHOOL BOARD REQUIREMENTS:

At present there are 45 Class "C" Liveries on record with the taxi office. All 45 Liveries do school trips. The Board of Education requires 136 vehicles (trips) each day. Of that 136 trips, 104 taxicabs and 32 Livery Vehicles are used. The Separate School Board requires 53 vehicles on a daily basis, 39 taxicabs and 14 Livery Vehicles are used. Each day between the hours of 8:00 a.m. and 9:00 a.m. and between the hours of 3:00 p.m. and 4:00 p.m., 189 vehicles are required to make school trips.

The Boards have a set of rules that driver, either taxi or livery must adhere to. The drivers must be reliable. It is imperative that drivers arrive on a regular/timely basis; children cannot be left on street corners waiting for their transportation. Children must be picked up and dropped off in thirty minutes. There can be no more than five children per vehicle. There must be a sear belt for each child. Drivers that handle children on a regular basis must provide a regular and constant service.

B

DEPARTMENT NAME HERE

MEMORANDUM

****

TO: Mr. S. J. Dembe
Manager, Licence Division
Licence Division, City Clerk's

YOUR FILE:

FROM: Jim Stevenson
Licence Inspector
City Clerk's, Licensing Department

OUR FILE:

PHONE: 546-2346

SUBJECT: **Livery Vehicles**

DATE: 1991 April 17

Over the period of the week of March 18, 1991, through to March 22, 1991, the following inspections were completed:

SCHOOLS:

1. Ridgemount
65 Hester

2. Queensdale
67 Queensdale E.

3. Lincoln Alexander
50 Ravenbury Dr.

4. C.B. Sterling
340 Queen Victoria Dr

5. Pauline Johnson
25 Hummingbird Lane

6. Cardinal Heights
70 Bobolink

7. MacDonald
Chester St.

8. St. Peter & Paul
49 Fennell E.

9. Regina Mundi
675 Mohawk Rd. W.

10. Eastmount
155 East 26th

11. Seneca
10 Abbington

12. Westmount
39 Montcalm Dr.

13. Vincent Massey
155 Macassa

14. Armstrong
460 Concession

15. St. Jerome
250 Limeridge

16. Holbrook
450 Sanatorium Rd.

17. Stinson
180 Grant

18. Westwood
9 Linbrook Dr.

19. Hampton Heights
79 10th Ave.

20. Huntington Park
80 Kingslea Dr.

21. Lisgar
10 Anson Ave.

22. Prince Philip
125 Rifle Range

23. Thornbrae
256 Thorner Dr.

24. Tweedsmuir
50 Victoria Ave. N.

25. Robert Land
460 Wentworth N.

26. Caledon
Caledon Ave.

POST OFFICES:

1. 582 Barton St. E.

2. 726 Upper Gage

3. 1171 Upper James

4. Kenilworth & Dunsmure

5. Wellington & Cannon E.

6. McNab and Bold

7. Tate and Glow

OTHER LOCATIONS:

1. Liquor Store
Gage & Fennell Plaza

2. Cancer Clinic
Concession Street

3. Holbrook Centre
Chedoke Hospital

4. L.C.B.O. Warehouse
174 Catharine St. N.

5. Liquor Store
726 Upper James

6. St. Joseph's Hospital
Charlton Ave.

7. Red Cross
King St. & West Ave.

8. St. Peter's Hospital
88 Maplewood

As a result of these inspections, there were Livery Vehicles being used for school runs and further inspections found that these vehicles, after their school run, returned home, and were used for no other purposes.

On some of the above school runs, children arrived in taxi cabs. Through other sources, it was determined that Livery Vehicles on occasion were being used for other than their purpose, i.e.

1. Livery Vehicle #___ owned by _____, was sent to 300 Garth Street, to pick up a customer at a physiotherapy office.

2. Livery Vehicle #___ was sent to 88 Maplewood (St. Peter's Infirmary).

C

FACTORS WHICH HAVE ADVERSELY AFFECTED

HAMILTON'S TAXI INDUSTRY

1. The method of distribution of school trips at some taxi brokerages.

2. Two taxicab brokerages have purchased and/or have linked to the taxi companies radio dispatch system in Stoney Creek and Dundas.

3. There is no guarantee, particularly at peak times, that a request for taxi service from a Hamilton taxi company will result in a Hamilton taxi being sent. Taxi's from Stoney Creek and Dundas are frequently dispatched. This is a breach of the Licensing By-law.

4. Certain calls for taxi service are not dispatched to waiting taxi's. Instead these calls are directed to "front offices" for special treatment to Livery Vehicles, private cars or certain taxi's are given preferential trips.

5. One taxi company employs wheelchair accessible vans which may also transport traditional taxi business.

6. Hamilton has had a long standing policy to <u>not</u> enforce the Licence By-Law with respect to "point of origin trips". In other words, any taxi company can send a Licensed taxicab into the City of Hamilton and transport the individual to a point outside the City limits without requiring a Hamilton Taxi Licence. Frequently these trips conclude in Hamilton. Approximately 10 charges/convictions have resulted in the last year.

7. Two Hamilton taxi companies have now contracted with Darts to take overflow business. Liveries are often employed for this purpose, which is a breach of the Licence By-law.

8. The Licence By-law has been amended to legalize Taxi leases and double leases (Day & Nights Shifts). This has resulted in both taxicabs being on the road and working at the same time, which is a breach of the By-law.

9. City Council has recently issued 77 new taxi owner licences, a 1/3 increase in the total number of taxicabs. This large an increase was not justified in relation to the needs of the taxi industry.

10. Glanbrook By-law now prohibits Hamilton taxi's from picking up passengers at Mount Hope Airport without firstly having obtained a Glanbrook licence.

14. Some taxicab lessees who request school trips have been denied access to them.

D

ENFORCEMENT PROBLEMS

1. Use of Liveries for traditional taxi business, Liveries have become involved in activities such as:
   a) parcel delivery
   b) car boosts
   c) L.C.B.O. deliveries
   d) out of town trips
   e) Lockouts (prearranged trips)

2. Liveries have been found to be operating with taxi meters.

3. Livery plates have been improperly used on spare taxi vehicles.

4. Telephone hook with taxi owners who own Livery Vehicles. This situation allows the taxi owner to shift some of his taxi business to his Livery Vehicle (secretly), thus freeing the taxi up for additional business.

5. Drivers were aware of the Inspectors' activities and were being careful.

They believe that from time to time Liveries are doing other work, but not to the extent of complaints received. However, they believe there is an inner circle in the cab companies who have knowledge of these trips. Yellow particularly, can use their screens with no voice contact.

1) Difficult to follow without being detected.
2) Requires more time than can be allotted.
3) Inspector must see fare being picked up.
4) Request large Livery plates with class indicated.
5) Up-to-date list of school trips required.
6) Passengers are unwilling to testify in Court.
7) Some adults are periodically transported. It is then difficult to establish that this is not a regular taxi fare.
8) It is difficult to manoeuvre in traffic safely.
9) Licence Inspector's vehicles are well known in the taxi industry.

LIVERY OWNERS ARGUMENTS

Livery owners feels they are providing a quality service to the Board of Education. They believe that if eliminated, the quality of service would decrease and the taxi industry would eventually loose this service to an outside interest.

1. Liveries only operate for a few hours each day. They operate at times when they feel the taxi business is operating at it's peak. Generally they work between the hours

of 8:00 a.m. and 9:00 a.m. and between the house of 3:00 p.m. and 4:00 p.m. There are some occasions when a special trip is required depending on the Boards needs. They believe that these Liveries provide a service that the taxi industry can not provide.

2. Livery owners argue that there is not enough taxis to survive the Boards are prime times. Taxis are to busy serving the public when school trips are ready to be picked up.

3. Most taxi owners do not want school trips (for a number of reasons i.e. they do not pay as well as a regular fare or they dislike dealing with children).

4. They can provide a better quality service and can do so at a cheaper rate.

5. Livery owners believe that if Liveries are eliminated, the taxi industry may loose more than just Liveries, they believe that taxis cannot provide the same quality service. School transportation could be lost to outside interests.

6. Elimination of Liveries would put a large number of people out of work.

7. Livery cars provide service when the taxi industry cannot guarantee top quality service for example, during a snow or rain storm the taxi industry is operating at capacity. It might be tempting for a taxi driver to put his school trips on the back burner while he picks up more financially rewarding trips. The livery operator on the other hand, has no choice but to pick-up his school trip. They provide a much more reliable service.

8. Livery owners believe that only a small number of taxi owners are complaining. Most complaints received by this department centre around the Blue Line operation.

9. There are presently 325 taxicabs operating in the City of Hamilton, If Liveries were eliminated, an additional 45 taxicabs would be needed on a daily basis to meet the Boards needs. This would then account for 181 cars out of 325, to service school trips. The time frame in which Liveries operate is also the prime time for the taxi industry. Livery owners suggest that using 181 cabs out of 325 would seriously cut down on the industries ability to serve the public.

10. In their opinion, the down turn in the economy is the main reason Class "C" vehicles are getting attention. Now that business is slow, they (taxi drivers) are interested in school trips. Once the economy improves, the interest in school trips will disappear.

11. Livery owners believe they can provide a cheaper service and at the same time in high quality service. Since Liveries are only on the road for a few hours a day, their insurance rates and operating costs (no meters, dispatch fees etc.) are much lower than taxi operators.

12. If the City eliminates Class "C" Liveries they can expect law suits based on the Charter of Rights. Once Right's are given, it is very difficult to have them taken away.

E

TAXI OWNERS ARGUMENTS

1. Operating a livery is a fast way of getting into the taxi industry. Most people have to wait until their name reaches the top of the taxi priority list which could take up to twenty years. They feel unjustly treated when it cost them $60,000 to 70,000 to purchase a plate on the open market and some seems to be getting in to the industry with the purchase of a livery plate for $184.00.

2. Some drivers feel that they have to compete with livery drivers for school trips.

3. Taxi owners are looking to the future. If livery cars are allowed to operate within the taxi industry owners foresee the value of taxi plates decreasing. They also feel that the value of leasing agreements will decrease as well.

4. Taxi owners and drivers feel there is large abuse of the livery by-law. Liveries are becoming involved in more and more of the taxi business. Stealing business that has traditionally belonged to cabs.

5. Taxi owners and drivers who turn school trips believe that an unfair trip distribution and pricing system exists amongst brokers.

6. Some owners suggest that liveries are being used as enticement to stay at a particular brokerage or promised a good livery trip if they join a particular brokerage.

7. Believe liveries are operating at taxi brokerages in contravention of the City of Hamilton. Brokers should only be allowed to dispatch taxis, not liveries, limo's or buses--either amend the by-law or enforce it.

8. Liveries do not allow the priority list to operate as it should. With liveries doing taxi business it does not reflect the actual need for the issuing of additional taxi plates.

1.

November, 1990

Mr. Steve Dembe, Manager
Licence Division
City Hall
71 Main St. West
Hamilton, Ontario
L8P 1H1

Dear Mr. Dembe:

The recent economic downturn has had a devastating effect on our industry. The soaring operational costs continue to erode profits and the number of taxis' now operating in our city is disproportionate to the ridership. We don't ask for subsidies, whether they be legitimate or not, however, we must appeal to your sense of fairness by assisting us in a more peripheral way.

You can do this by eliminating any new livery licences, and not renewing the existing livery plates which are undermining our industry. To continue as we have in the past, will totally devastate an already serious situation.

The attached petition represents a large number of people in the taxi industry that are gravely concerned about their financial well-being in the future.

Therefore we are appealing to City Hall and the Taxi Advisory Committee to exercise their mandate to alleviate this situation.

Yours truly

Concerned Members Of The Taxi Industry.

/Attach.

cc: Alderman D. Drury, Chairman
Mrs. S. Glover, Secretary

WE, THE UNDERSIGNED, MEMBERS OF THE HAMILTON TAXI INDUSTRY, AGREE TO REQUEST THAT THE CITY OF HAMILTON NOT RENEW ANY LIVERY PLATES FOR 1991. THE TAXI INDUSTRY IS PRESENTLY IN DIRE STRAITS. IT IS NOT UNCOMMON TO WAIT OVER AN HOUR FOR A TRIP EVEN AT RUSH HOUR. WE ALSO APPEAL TO THOSE WHO HAVE LIVERY PLATES TO DO THE DECENT MORAL THING BY PUTTING THEIR LIVERY BUSINESS ON TAXIS TO HELP OUT IN THESE TOUGH TIMES. THERE ARE TOO MANY TAXIS FOR THE BUSINESS AVAILABLE. BY TRANSFERING THE LIVERY BUSINESS TO TAXIS, WE FEEL IT WOULD BE A CONSIDERABLE HELP.

NAME	PLATE#
	200
	139
	32
	117
	#39
D Barber	~~#281~~
	#240
	284
Edgar Bailey	147
R. Mast	45
	245
	50
	34
	309
Tom Cooper	238
L.J. Mack	
F. Bichmeier	93
	293

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NAME	PLATE#
Wally [illegible]	096
Daniel Bennett	20
[illegible]	71
[illegible]	#113
[illegible]	~~#220~~
R Lynch	#78
Jogindar Singh Malhi	114, 178, 236, 158
[illegible]	CAR-74
[illegible] #74	76
[illegible] #66	66
William Romans	#250
Reg Hackett #31	
Ale Hackett #312	
[illegible]	171
[illegible]	58
[illegible]	181
[illegible]	272
David Black	026
[illegible]	120
R. Cole	

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NAME	PLATE#
Bill Scime	118
Marjorie Scime	279
Fred Potts	246
KHALIL ZOUROB	72
Gary Scime	291
Pamela Cush	175
Bob McCoy	246
Mrs. Potts	138
I McCallum	270
L. Mooney	26
E. Bertrand	172
G. Seely	156
Shepherd	228
Jackson	213
HARRY Sai Bhe	136
I.S. Thain	41 55
G. Ferguson	
Peter Clemens	246
[illegible]	134
[illegible]	165
Donald J. Cooper	154
Peter G. Eldridge	97
[illegible]	228
John Rusty	176
Krishna Kumar	196
M. Arafat	320

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NAME	PLATE#
Gwen Miller	
L Burge	
R. Miller	
Mike Bernier	
Wendy Williams	
Wally Clapic #48	
Naomi Ball #157	
Ernie T. Pickwell 133	
Ray Greenway	
Don Letet	
W. Hance 116	
A1 Allen 170	
Bob Mc Knight	

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NAME	PLATE#
Joey Porco	138
John Zunpichi	253
Graham Groves	256
[illegible]	107
Domenic Paventi	270
Ed Beattie	91
[illegible]	295
[illegible]	#68
[illegible]	#36
George Heather	#124
Robert Tiny Taylor	#115, 213, 269, 213
[illegible]	#236
Ken Langton	307
Larry Dai	109.
[illegible]	96.
[illegible]	194
Beattie	#60
[illegible]	183
[illegible]	74
[illegible]	92
[illegible]	

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NAME	PLATE#
Bob Hill	149
S. Zarbos (DRIVER)	224
Michael Andrew	186
Larry Robertson	22
Ed. Manning	254
Joe Sheelor Driver #84	#84
Nahman Bajwa	98
Steve Majors	#135
J. Long	# 163
Prather	# 37
William Stokoe	# 68
Kidston	145 + 226
Sue Fitzgerald	149
Peter Bondi	188
J. Alexander	# 320
[illegible]	265
[illegible]	#152 + #313
John Inglis Driver #84	#84

[illegible]	#3
[illegible]	# 111
[illegible]	# 171
[illegible]	#215.
[illegible]	#
[illegible]	# 130
[illegible]	# 46
SAMY ALI	# 316.
[illegible]	# 64
[illegible]	#318
MEHDI [illegible]	# 344
ANWAR RAJA	#106.
[illegible]	# [illegible]
[illegible]	# 97
[illegible]	# 64
[illegible]	# 280
[illegible]	# 317
[illegible]	#130

Rasheed Smith 137
[illegible] 90
[illegible] #227
[illegible] #66
[illegible] #300
Paul Hoover #168
Douglas McGahey #202
Delane Gardener #201
[illegible] #311
Jamal Elsaman #204

JONATHAN #28
[illegible] #60
Jon Brush #164
[illegible] #142
[illegible] #306
Fred Muldoon #145
[illegible]
[illegible] Kolenko #34
[illegible]
Bruce [illegible] #154
[illegible] #253
[illegible] 29
John [illegible] 248
[illegible] L35
[illegible] 189
[illegible] 209
[illegible] #02
B. McKenna #100

F. Qureshi
Ole Jazalias
Robert Tim Vaught
George Bush.

227
297 (Times)
#213, 113, 269, 67
#322

Eric Shepherd #143
Don Wm Dunn
Russ McLean
Brian Agnew #295
Bill Lyndhurst #58

BLUE LINE

November 7th, 1990

Mr. Steven J. Dembe
Manager, Licensing Department
City of Hamilton

Dear Mr. Dembe;

We are aware of a petition which is circulating within the taxi industry which again sets out some taxi operators' opposition to livery vehicles. Although we have not been directly approached by the individuals who put together the petition, we understand that a number of inflammatory statements have been made regarding abuse of those licences.

We have made efforts to substantiate or disprove the allegations which are being made to solicit signatures and have met with little success. We are asking that you use the power of your office to obtain some specific information so that we may follow up on these problems if they in fact exist.

We understand that a taxi operator claims to have seen one of our livery vehicles transporting a passenger to Toronto. We view this statement with concern. We have scrupulously followed the City's requirements for the use of the Class "B" licenses and any driver who independently chose to ignore those requirements would be dismissed.

We were advised that Mr. Reg Hackett, operator of taxi number 31, had seen the offending livery vehicle driving the passenger to Toronto. When we questioned Mr. Hackett he indicated he had no direct knowledge of this situation but claimed to have extensive knowledge of other abuses, none of which he was prepared to substantiate with concrete information. He claimed he did not wish to involve other people.

We were subsequently advised that Mr. Khalil Zourob, operator of taxi number 72, was the individual who had seen and followed the livery vehicle. When we questioned Mr. Zourob, he claimed that his information had come second hand from Mr. Hackett, that his understanding was that it was livery 46 or 146 and that a driver had followed it as far as Burlington.

Frankly we can do very little if the taxi operators are unwilling to provide us with specific information. We are hoping that if you intercede, Mr. Hackett will be a little more forthcoming. We are prepared to do what is necessary to prove or disprove the allegations which are again disrupting the industry and, if the allegations are proven to be true, to take stern measures against the offending driver.

BLUE LINE TRANSPORTATION LTD., 160 JOHN ST. S., HAMILTON, ONTARIO L8N 2C4 Tel. (416) 525-2788
MAILING ADDRESS: P.O. BOX 1006, STATION A, HAMILTON, ONTARIO L8N 3R1

The livery vehicles for school transportation are an integral part of our industry, both in meeting the needs of our largest customer for female drivers and in economically dealing with the short trip/low fare customer who many operators, like Mr. Zourob, refuse to service. The availability of cars to service the City's taxi users at an unsustained busy period is a bonus.

We have no intention of jeopardizing the authority under which those licenses are granted and ask that you make whatever efforts you can to assist us in getting to the truth of this particular allegation.

Sincerely,

Luke Haze
Vice-President &
General Manager

3.

Minutes of Meeting of Hamilton Taxi Owners Organization
March 12, 1991
Visca's Restaurant

7:00 p.m. – Livery Vehicles

As our secretary was unavailable for this meeting, the normal business portion was discontinued and moved directly to discussion of the Livery Vehicles.

The Hamilton Taxi Owners Organization have stated quite clearly to both the City of Hamilton and all three taxi brokerages, that the use of livery vehicles by brokerages, taxi plate owners and others are a financial detriment to a large segment of the taxi industry in Hamilton. We have also stated quite clearly to the City of Hamilton in writing that we strongly believe that the taxi by-law prohibits any use of livery plates in the taxi industry. City Hall politicians and staff have continually ignored this reality. Instead for at least the past four or five years many of us have attended dozens of City Hall gatherings which could be more aptly described as "Livery Dances". Some City Hall staff members are reported to have formed an orchestra known as "Smoke and Mirrors". All but four or five politicians have been seen doing the "Side Step" and the taxi brokerages seem to be "Calling the Tunes". "Free Tickets" are available to livery drivers and livery owners.

The Free Ride is over. It is now time to act. The main purpose of this meeting is to discuss, prioritize and co-ordinate all actions now being formulated as well as any new initiatives coming out of this and any future meetings.

Some of the actions being discussed within the industry are as follows:

1. Develop and promote a negative political campaign against the aldermen at City Hall who have by their inaction allowed liveries to operate in the taxi industry. Civic elections are scheduled for November 12, 1991. There are hundreds of people working within the taxi industry and many more who have lost their jobs because of the livery vehicles. An eye for an eye, a tooth for a tooth and yes, a job for a job.

2. Form a new taxi brokerage providing unequalled service to the taxi industry's single largest customer – our school children.

3. Explore all federal and provincial laws to see if any aspect of the livery vehicle problem violates any existing statutes. A prominent Hamilton lawyer has agreed to attend one of our meetings to discuss the legal aspects of this and many other questionable activities that may be common to Hamilton's taxi industry. We hope that you will indicate which of the following topics you wish this lawyer to discuss: prostitution, bootlegging, loansharking, drug peddling, bribery, kickback, breach of contract, discounting, theft, conversion, drinking and driving, intimidation, coercion, income tax evasion and others. Perhaps there are illegal practices within our industry that prevent us from improving our image and

thereby earning a reasonable income and enjoying a decent form of job security. Are you afraid to speak out; being better educated may help you to become more confident.

4. Lobby the provincial government to enact legislation preventing taxi brokerages or taxi plate owners from owning and operating livery vehicles.

5. Plan mass demonstrations at City Hall and the taxi brokerages to emphasis our dislike for liveries working as competition within our own taxi business.

6. Provide information to all local media outlining our opposition to the unfair use of livery plates within the taxi industry.

7. Extend an invitation to Mr. Howard Moscoe, Chairman of Toronto's Metro Licensing Commission to speak at a forthcoming meeting of our Organization.

8. Lobby for a full-time staff person at City Hall to administer all aspects of the taxi by-law in a fair and equitable manner.

9. Write letters to the Board of Education and to the Separate School Board to ask for the following information:

   (a) Requirements for setting up and acquiring school trips from each Board.

   (b) Rules and Procedures for performing these tasks.

   (c) Current remuneration schedule.

   (d) Previous remuneration schedule from 1985/86 to 1989/90.

   (e) Proposed remuneration schedule for 1991/92 season.

   All previous attempts to get this information have been unsuccessful. With the real possibility that a new brokerage will soon be formed and with new legislation it should be easier to acquire the above information.

10. Class Action Suit. It seems obvious that the wording for Class "C" Livery Vehicles dictates – actually demands – that school trips be proven that they are available to the taxi industry before they can be moved over to livery vehicles. Taxi brokerages should only expect to receive the usual 5% administration fee levied to all other charge accounts.

11. Write a letter to the Regional Municipality of Hamilton-Wentworth asking for details of the financial and contractual arrangements between this level of government and the Darts/Jenc organization. With the strong possibility that a new brokerage will be formed; request that this Organization be put on the

mailing list to receive an "Invitation to Tender" in the event that the region allows private enterprise to participate. On behalf of our members and all others in the taxi industry we feel that we can provide excellent service for this segment of our community; and should be afforded the opportunity to regain the thousands of former taxi customers who had been a major portion of our taxi business. We have had several reports that one of the brokerages are running Darts/Jenc trips on livery vehicles.

12. Correspond with parents of school children. Many parents have expressed an interest in maintaining the same taxi driver from one year to the next for their school children. Many of these children have special needs and require expert attention.

13. Compel owners/lessees to accept school trips. In order to be completely free of liveries in the future every person in the taxi industry must do his/her share with respect to school trips.

14. Write letter to Alderman and School Board Trustee outlining our concerns that livery vehicles are taking away jobs from the taxi industry as well as many other concerns. Attachments will be provided so each person in the taxi industry may construct their own personal letter outlining their unique reasons for eliminating liveries from the taxi industry.

15. An increase of our membership will by itself enable us to provide a stronger voice when we are presenting our solutions to this or any other concern within the taxi industry.

A sub-committee has been formed. Membership on this committee includes: George Hutchinson (312), Matt Skura (116), Bonnie Urban (308), Wally Bevan (296), Reg Hackett (31) and Bill Scime (118). The first meeting will be held Wednesday, March 20, 1991 at 7:00 p.m., 232 Gibson Ave., Hamilton, Ontario.

To sub-committee from Bill Romans: Please note that the sub-committee is formed by both members of the Hamilton Taxi Owners Organization as well as volunteers from the taxi industry at large. It is my personal hope that you, as a committee, will discuss each of the 15 proposals, prioritize them without eliminating the merits of any, and obviously spend the bulk of your time expanding those which you feel will have the greatest impact as well as provide the most cost efficient manner of eliminating all liveries from operating in or by persons associated with Hamilton's taxi industry. Please provide your interim report in writing for our next meeting April 9, 1991.

The Hamilton Taxi Owners Organization invite all persons in Hamilton's taxi industry to attend our meetings. Membership to our Organization is presently limited to: (a) taxi plate owners; (b) taxi plate lessee; (c) persons names on Hamilton's Taxi Priority List.

Annual Membership fee is $60.00; Non–Members are charged $5.00/meeting. Coffee is provided for all!

It is time to get tough! It is time for action! Are you part of the problem or are you part of the solution?

The Hamilton Taxi Owners Organization is committed to positive changes for the betterment of all persons working in Hamilton's Taxi industry.

In order to prioritize the items for discussion a vote was taken and the results are as follows:

#1	40% in favour, 60% opposed.
#2	60% in favour, 40% opposed.
#3	100% in favour, nil opposed.
#4	100% in favour, nil opposed.
#5	80% in favour, 20% opposed.
#6	100% in favour, nil opposed.
#7	5% in favour, 95% opposed.
#8	10% in favour, 90% opposed.
#9	100% in favour, nil opposed.
#10	10% in favour, 90% opposed.
#11	100% in favour, nil opposed.
#12	100% in favour, nil opposed.
#13	100% in favour, nil opposed.
#14	100% in favour, nil opposed.
#15	100% in favour, nil opposed.

4.

Dear Alderman,

I am a family man with three children still at home. There is something very, very wrong with the taxi industry. There is money out there to be made, but how can you make money when you are sitting for over an hour sometimes two. You can check this out yourself, as I"ve said before, taxis are sitting and liveries are working. You can hear the livery drivers boasting they are as busy as hell. They need more liveries to help out. Isn't this ironic to hear a livery driver saying this to a taxi driver.

Let me explain how the liveries got started. We had just a few plates over 200 and Mr. Vince Agro waited one day when he called for a cab and none came. When I tried to explain to Mr. Agro why he had to wait for a taxi I did not get a chance to explain. Now I get a written chance to explain. The City must let the public know you should not call a cab if you don't need one right away. Sometimes the customer comes out to tell you to put the meter on, they are paying for the cab. Sometimes you have to wait 15 or 20 minutes for the customer. If you have to wait all that time, you can see how long it would take for a customer like Mr. Agro who really wants a cab to get one. When there is a rush hour every one wants a cab right away at the same time. Even in Toronto, which has thousands of cabs you still have to wait.

The City used to give out three plates a year. Only a chosen few got them. The City should have checked what was going on in the taxi business and then would have known the situation. We tried to tell them what was happening in the city and the taxi industry. No one listened to us, so Mr. Agro got upset and said he was going to put 55 taxi plates on the market. Then it was decided to put 25 plates instead then when they were all given out the liveries would be taken off the road, that is in the minutes.

After things started getting out of hand, we had to make a big demonstration to get the City to hear us and listen to what we were saying at the time. Now it seems we have to make another demonstration to let the City know our plight. <u>This is a taxi industry</u> not a livery industry, only in Hamilton as they say. The liveries were supposed to help with the overflow from the taxis only when there were no taxis available. Now it is the other way around. We the taxis, the legal cabs in Hamilton have to take the overflow from the liveries if we are that lucky. Now pray tell me is that fair, everyone is concerned about these unfortunate people who may lose their jobs. What about us who have to fight the bad weather getting mugged, and beaten up, putting up with the verbal abuse from customers. We lost a few drivers with heart attacks after being mugged and beaten up. Now we have to take the remnants from the liveries?

I am not opposed to these people coming into the taxi industry, but come like everyone else has to. Go to the bank and finance a cab to the tune of $70,000 or $75,000. or go on the priority list and wait about 15 or 20 years to get a plate if you are lucky and you are not dead first, because a lot of drivers on the list died before their name came up. What I am trying to say is come in the legal way, not through the back door. I will explain. I've mentioned the price of cabs, now with a livery all they have to do to get in the cab business is go to the City and pay $184, get a livery plate, get a small insurance and bingo they are in business.

RECEIVED
MAR 26 1991

The liveries had a small insurance untill we, the taxi owners started a big noise concerning insurance that they now have a little higher insurance. We pay the City the same $184 a year to keep the taxi o the road. I am not a lawyer but I do think that the brokers are in a conflict of interest. We are paying the brokers $300 a month to use the dispatch service, now the liveries are getting the same service free. We are paying for this service. We also pay a very high insurance. I am paying over $6,000 and some of the owners pay even more.

There is no priority list for the liveries. To get on a taxi priority list you have to be in the cab business and not driving liveries for a full year, then you pay $50. per year. Also the fee does not go toward the final issue price when and if you ever live that long to get one.

Livery drivers can change over to being taxi drivers. There is no problem there, they only have to sit and write a written test and have some knowledge of the city. There is a lot of abuse with the livery cars. If a livery car is broken down they take a spare taxi, put the livery plate on that spare taxi and bingo another livery is back on the road. They also have their four-way flashers on at Pearson Airport waiting for a fare, and this is not hearsay. I myself saw the liveries while going on vacation. They do more out of town trips than we do and this is supposed to be a taxi industry.

I do think it is time for you folks to stop and think about the plight of the taxi owners and drivers who have to put up with the good and also the bad citizens of Hamilton taking them whereever they want to go. We have no money to get lawyers, we can hardly even ma a living, that is why we are asking you folks who we elected to stand in our corner. We need somebody to stand up and fight for us because we are tired of fighting alone. We have been stomped on long enough. Enough is enough. Please help.

Thanking you for listening to me.

Reg Hackett.

Reg Hackett
960 Stone Church Road East
Hamilton, Ontario
L8W 1B1
575-0907

P.S. I am in a very sad and awkward position, both of my Aldermen are in a conflict of interest, one is with the board, and the other father in-law is driving a livery at Blue line, so I'm begging some help from the other Aldermen, please, I need your help real bad. Reg Hackett. Our future depends on you

5.

CLASS "C" LIVERIES March, 1991

There are currently 55 Class "C" Liveries doing school trips.

Since 1988, 59 Taxi Plates have been issued. People who received those new taxi plates waited on the Priority List for 13 to 18 years.

A taxi Plate, when issued by the City costs $3,000. A taxi plate can also be purchased on the open market for $60,000 to $70,000.

The yearly renewal fee for a taxi plate is $184.00.

A livery plate costs $184.00 and its' annual renewal fee is also $184.00.

Almost every Class "C" livery is owned by someone in the taxi business and the business their vehicles do, came to them because of their involvement in the taxi business.

Livery vehicles earn more income in 2 to 4 hrs. a day than taxis earn in 12 to 16 hrs. a day.

A livery has much less overhead (expenses) than a taxi. Taxis pay higher Insurance rates, repair costs, equipment costs & dispatch fees than liveries do.

Liveries are dispatched over the same system that taxi owners pay for.

No other city in Canada allows liveries to operate in this manner. Hamilton has 325 taxis and 55 Class C liveries. Mississauga has over 500 taxis and only 20 liveries.

School trips are allotted to the brokerages based upon the number of Taxi plates at that brokerage. - School trips are paid for based on taxi rates

Many drivers have asked for school trips & were told none were available. Although liveries were still doing them.
Many owners and drivers were given school trips but then told they were charging too much. They had to cut back the amount charged, thereby finding it uneconomical to run the trip. Giving it back to the broker, it soon showed up on a livery, while the broker claimed that the drivers & owners didn't want to do school trips & that's why liveries were doing them.

If the City of Hamilton issues livery & taxi plates, why do you have to go through a taxi broker to get a school trip?

If liveries are used to transport school children and it is much less expensive to operate a livery than a taxi, why are the liveries not charging the taxpayers of Hamilton less to run these trips than taxis do? Some liveries have school trips of $150 to $200 a day. This is a tremendous waste of taxpayers dollars. Where is the excess money going? Do the livery operators give some of it back to the taxpayers because it costs much less to operate a livery & the price was based on taxi rates?

The City issues the plates but the brokerages control who gets the trips & how much to charge for them. How do you know how much to charge for a school trip when you don't know how much the Board pays the broker? You're doing the work, you're using your vehicle. Don't you think you have a right to know? It's your tax dollars they're spending.

Many livery drivers & owners say that to eliminate Class C Liveries would deprive them of work & earnings. That is the very thing that they are doing to those of us in the taxi industry. They got their work & earnings by taking it away from taxis. The difference being that their liveries have hurt us two or threefold because when a livery takes a school trip, it not only takes business away from a taxi but it also leave that taxi free to be back on the road competing for a lesser amount of business amongst an increasing number of taxis. If you have 55 liveries doing school trips, you also have 55 more taxis on the road competing for 55 or more less trips. Not to mention the increase of 59 more taxi plates in the last two years & the downturn in the economy, it's easy to see the devastating effect even a small number of liveries has on the taxi industry.

Class C liveries are an industry wide problem & not just limited to one brokerage as some would have you believe. The brokerages use liveries as a means to entice plate owners to their brokerages. The deal is that if you bring your plate to the brokerage you will be given a high paying school trip & told you can put it on a livery & have your wife or someone drive it, thus freeing up your taxi to do other work.

People who want school trips and have taxis, should be made to put the school trips on their taxi, not on a livery.

Taxis sit and wait for trips in cab stands at rush hours, sometimes waiting up to an hour for a trip while liveries are doing school trips.

Those who want or have liveries fear that if liveries are removed they will be replaced with more taxis. The fact is that every livery increases the number of taxis because everytime a livery does a trip, it means one less trip for the remaining taxis but more important <u>the livery has also freed up another taxi that would have been doing that trip that's on the livery,</u> now this freed up taxi is competing with an increasing number of taxis for a decreasing number of trips.

You don't have 325 taxis in Hamilton. With the 55 liveries, you actually have 380 vehicles doing taxi business. Some of these liveries are doing enough school kids to fill 3 or 4 taxis.

It is virtually impossible to enforce the by-laws regulating liveries. Liveries have been seen with roof signs and taxi meters in them. They have been seen doing business the by-law does not allow them to do. When the livery breaks down, the plate is put on a spare taxi which is a by-law violation.

Some livery operators would have you believe that they are doing a great service to the taxi industry and without their liveries doing school trips those trips may be lost to the taxi industry. They were in fact helping to keep the business in the taxi industry they claim. This statement only serves to show the short sightedness and narrow mindedness of these people and how much they have been blinded by their greed. The fact is that <u>if a livery is doing a school trip or any trip for that matter, it is already lost to the taxi industry.</u>

HELP US ELIMINATE LIVERIES FROM THE TAXI INDUSTRY AND BRING BACK TAXI BUSINESS TO THE TAXIS.

YOUR FUTURE IN THIS BUSINESS DEPENDS ON IT.

If you feel strongly about this, please write a short letter to your two aldermen and to your school board trustees. Tell them how you feel. They have the power to change the by-laws that effect your livelihood and you have the power to vote them in or out of office in Novembers' election.

The Finance and Administration Committee may be voting on this issue before the end of March. City Council will also be voting on whether or not to keep liveries operating within the taxi industry. We don't have much time left, so please let these people know how you feel.

		CITY HALL	HOME
Mayor R.M. Morrow.		546-2730	-------
WARD 1	Alderman T. Cooke	" "	521-1087
	Alderman M. Kiss	" "	525-5932
WARD 2	Alderman V. Agro	" "	528-2009
	Alderman W. McCulloch	" "	525-6647
WARD 3	Alderman B. Hinkley	" "	572-7500
	Alderman D. Drury	" "	545-7077
WARD 4	Alderman G. Copps	" "	544-6806
	Alderman D. Wilson	" "	--------
WARD 5	Alderman D. Agostino	" "	574-0179
	Alderman F. Lombardo	" "	561-1031
WARD 6	Alderman V. Formosi	" "	--------
	Alderman T. Jackson	" "	383-3470
WARD 7	Alderman H. Merling	" "	389-5903
	Alderman J. Gallagher	" "	388-3089
WARD 8	Alderman D. Ross	" "	387-1842
	Alderman T. Murray	" "	387-9243

April 2, 1991

Alderman Don Drury
Chairman, Taxi Advisory Committee
City Hall
71 Main Street East
Hamilton, Ontario

Mr. Chairman:

A meeting was held on Saturday, February 23, 1991, by a few people sympathetic to the cause of eliminating liveries from the taxi business.

A member of the Taxi Advisory Committee asked if he could attend this meeting as he was trying to make up his mind on this issue and he felt that by attending our meeting he could gain some insight into the problem from our perspective.

At this meeting, the member of your committee claimed to have evidence of by-law infractions pertaining to liveries. He said he had been documenting instances as they occurred, while he listened to the dispatch of trips over his two-way radio. He had written down dates, times, numbers, addresses and other particulars of these events.

When asked what he did with the evidence, he said he had done nothing and reported it to no one. His reason being that he feared losing his leased plate if he said anything.

We feel that this individual cannot fairly and honestly represent a segment of the taxi industry as a member of the taxi advisory committee as long as he witholds evidence of wrong-doing and by-law infractions; therefore we are asking at this time that he make his findings public to the committee and report them to the licencing department or resign from the Taxi Advisory Committee.

Yours truly

William Scime — William Scime

Wally Bevan — Wally Bevan

John Mooney — John Mooney

Reg Hackett — Reg Hackett

Khalil Zourob — Khalil Zourob

WE, THE UNDERSIGNED, MEMBERS OF THE HAMILTON TAXI INDUSTRY, AGREE TO REQUEST THAT THE CITY OF HAMILTON NOT RENEW ANY LIVERY PLATES FOR 1991. THE TAXI INDUSTRY IS PRESENTLY IN DIRE STRAITS. IT IS NOT UNCOMMON TO WAIT OVER AN HOUR FOR A TRIP EVEN AT RUSH HOUR. WE ALSO APPEAL TO THOSE WHO HAVE LIVERY PLATES TO DO THE DECENT MORAL THING BY PUTTING THEIR LIVERY BUSINESS ON TAXIS TO HELP OUT IN THESE TOUGH TIMES. THERE ARE TOO MANY TAXIS FOR THE BUSINESS AVAILABLE. BY TRANSFERING THE LIVERY BUSINESS TO TAXIS, WE FEEL IT WOULD BE A CONSIDERABLE HELP.

NAME	PLATE#
	200
	139
	52
	117
	#39
	~~#291~~
	#24C
	284
	167
	45
	245
	50
	34
	309
	238
	93
	293
	227

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NAME	PLATE#
Wally Beran	#96
Daniel Bernier	#20
[illegible]	71
[illegible]	#113
[illegible]	[illegible] #75
R Lynch	#78
Rajinder Singh Dhaliwal	114, 178, 236, 155
Nirmal Dhaliwal	CAR-74
[illegible]	76
D. Fisher #66.	66
William Romans	#250
Reg Hackett, #31	
Mrs Hackett	#312
[illegible]	17
[illegible]	58
[illegible]	181
[illegible]	272
Edward Clark	226
[illegible] Mallard	120
R. Cole	

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NAME	PLATE#
Bill Scime	118
[illegible]	277
[illegible]	24[illegible]
KHALIL ZOUROB	72
[illegible]	291
Pamela Clark	175
Bob McCann	246
[illegible]	138
[illegible]	270
L. Mooney	26
E. Bertrand	172
[illegible]	156
[illegible]	228
[illegible]	213
[illegible]	156
I.S. Thain	41
[illegible]	55
Peter Clemens	246
[illegible]	134
[illegible]	165
Donald J. Logan	154
[illegible]	97
[illegible]	228
[illegible]	176
[illegible]	196
M. Krofat	320

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NAME	PLATE#
Dawn Miller	
[illegible]	
[illegible]	
Mike Berrien	
[illegible]	
[illegible]	
[illegible]

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NAME	PLATE#
Joe Pace	138
Colin Kingsbridge	253
[illegible]	256
[illegible]	107
[illegible]	270
Dominic Roberti	91
Ed Keating	
[illegible]	[illegible]
[illegible]	#36
[illegible]	#134
[illegible]	
[illegible]	#236
Ben Lanctot	307
[illegible]	109
[illegible]	[illegible]
[illegible]	194
[illegible]	[illegible]
[illegible]	183
[illegible]	74
[illegible]	92
[illegible]	

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NAME	PLATE#
Bob Hill	149
S. Zaccis (DRIVER)	224
Michael Andrew	186
Larry Robertson	22
Ed. Manning	254
Joe Shiels- Driver #84	#84
Rahman Bajwa	98
Steve Mayors	#135
[illegible]	± 163
[illegible]	± 37
William Stokoe	# 68
[illegible]	145 ± 226
Sue Fitzgerald	149
Peter Goode	188
[illegible]	± 320
[illegible]	265
[illegible]	#152 ± [illegible]
John DeFurnari Driver #84	#84

[illegible]	#3
[illegible]	# 111
[illegible]	# 171
[illegible]	# 215.
[illegible]	#
[illegible]	# 130
[illegible]	# 46
[illegible]	# 316.
[illegible]	# 64
[illegible]	# 318
[illegible]	# 344
[illegible]	# 105
[illegible]	# [illegible]
[illegible]	# 47
[illegible]	# 64
[illegible]	# 280
[illegible]	# 317
[illegible]	# 130

Kashner - coach 137
Pat Pyle 90
Bob Hardin #227
B. Zint #66
B. Hoffman #300
Paul Davis #168
Douglas McGahey #202
Diane Gardner #201
J. Cic. Guerrero #311
Jack Gaines #204

JONATHAN #28
Tom Sylvester #60
Jon Brush #164
Glenn #142
B. Martin #306
Fred J Muldoon #145
Mike Anderson
Donald Kolenko #314
Bruce Griffith #154
Dave Lewis #253
Ed Salas 29
John Mooney #143
L35
Tony Verdel 187
27 MM 209
H Magnis #02
B. McKenna #100

F. Qureshi
Dr. Zapalac
Robert Singhaus
George Bush.

227
297 (Dines)
#213.113.269.67
#322

Eric Shepherd #145
Tom Wm Dietz
Russ McClure
Brian Esquire #295
Bill Lyndhurst #58

6.

April 2, 1991

Alderman Don Drury
Chairman, Taxi Advisory Committee
City Hall
71 Main Street East
Hamilton, Ontario

Mr. Chairman:

A meeting was held on Saturday, February 23, 1991, by a few people sympathetic to the cause of eliminating liveries from the taxi business.

A member of the Taxi Advisory Committee asked if he could attend this meeting as he was trying to make up his mind on this issue and he felt that by attending our meeting he could gain some insight into the problem from our perspective.

At this meeting, the member of your committee claimed to have evidence of by-law infractions pertaining to liveries. He said he had been documenting instances as they occurred, while he listened to the dispatch of trips over his two-way radio. He had written down dates, times, numbers, addresses and other particulars of these events.

When asked what he did with the evidence, he said he had done nothing and reported it to no one. His reason being that he feared losing his leased plate if he said anything.

We feel that this individual cannot fairly and honestly represent a segment of the taxi industry as a member of the taxi advisory committee as long as he witholds evidence of wrong-doing and by-law infractions; therefore we are asking at this time that he make his findings public to the committee and report them to the licencing department or resign from the Taxi Advisory Committee.

Yours truly

William Scime — William Scime

Wally Bevan — Wally Bevan

John Mooney — John Mooney

Reg Hackett — Reg Hackett

Khalil Zourob — Khalil Zourob

5(a)

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1991 May 3

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: **New Carpet/City Hall**
a) Lobby Staircase
b) Council Chamber

RECOMMENDATION:

That the Manager of Purchasing be authorized to call for quotations for the replacement of carpeting material on the lobby/second floor staircase of City Hall and in the Council Chamber utilizing a gold tone carpet.

D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Funding of $12,000.00 is specifically available in the Property Maintenance Division budget for the replacement of the staircase carpet. Funding from another account would be required if it is decided to also replace the carpeting in the Council Chamber.

BACKGROUND:

The carpeting on the staircase leading from the lobby to the second floor of City Hall is in dire need of replacement. Funds within the Property Maintenance Division budget have been allocated for this purpose.

Although monies have not been identified specifically for a new carpet in the Council Chamber, the need for a new floor covering in this area is obvious. Accordingly, without any commitment whatsoever, as an Option, we propose to also ask for tenders for the supply and installation of carpeting in this space as well at this time. This will then give Council an overall analysis of the issue.

Our Architectural Division has investigated carpets produced by various manufacturers. Both natural and synthetic fibre carpets have been considered. While it is proposed to seek tenders for a number of Options, a loop type of carpeting material appears to be the most appropriate type of floor covering for the stairway because of its durability and ease of maintenance in this high traffic area.

The Council Chamber on the other hand is the most formal setting in the building and accordingly, we believe the floor treatment should reflect the significance of the Chamber. In our opinion, the floor covering in this area should ideally be a plush type of carpet.

In terms of colour, "gold" carpet has been a tradition at City Hall and this aspect should be duly considered. All manufacturers have informed us that a gold tone carpet must be custom ordered. There is a minimum custom order of 250 square yards. The amount of carpet required for the stairs alone is 150 square yards. If it is decided to carpet the staircase only with the custom colour, then we would recommend the purchase of 300 yards of carpet with one half of the material being placed in storage for use in the future.

In our tender call we propose to request quotations for the supply and installation of carpeting in accordance with the following options:

a) Staircase only in a nylon loop material. (Carpet to be custom coloured (solid) to match existing gold Council Chamber carpet).

b) Staircase only in a wool material. (Carpet to be custom coloured (solid) to match existing gold Council Chamber carpet).

c) Council Chamber in a wool plush material custom dyed to match the existing Council Chamber gold.

d) Council Chamber in a nylon plush material custom dyed to match the existing Council Chamber gold.

Assuming Council concurs with our recommendation and concurs in principle to the concept of replacing the floor covering with a gold coloured material, we will issue a tender call and ask that samples be provided for Council's examination prior to any final decision being made.

c.c. - Robert M. Morrow, Mayor
- Mr. E. C. Matthews, Treasurer
- Mr. T. Bradley, Manager of Purchasing
- Mr. R. Martiniuk, Manager, Architectural Division
- Mr. R. Swan, Manager, Property Maintenance Division

5(b)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 2

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: **Sale of Property**
1100 Limeridge Road East

RECOMMENDATION:

a) That an Offer to Purchase executed by J. Mancinelli, President of Liuna Hamilton Association, on April 22, 1991 and scheduled for closing on or before October 9, 1991, for the purchase of lands known municipally as 1100 Limeridge Road East be approved and completed. The subject property has a frontage along the southerly limit of Limeridge Road East of 132.9 metres (434.35 feet) by a depth of 88.32 metres (289.76 feet) being irregular in shape and comprising a total area of 12,058 square metres (2.98 acres) shown as parts 1 and 4 on Plan 62R-9176. Part 4, Plan 62R-9176 is subject to an easement in favour of the Regional Municipality of Hamilton-Wentworth for landscaping purposes. The purchase price of $1,350,000.00 is to be credited to Account No. CH 4X50100102 (Reserve for Property Purchase).

This Offer to Purchase is conditional upon:

i) The Ontario Housing Corporation providing rental subsidies and unit allocation to the Purchaser under the provisions of the Assured Housing Program for the Province of Ontario for the construction of 44 townhouse units on or before August 31, 1991. In the event that the said rental subsidies and unit allocations are not provided by August 31, 1991, the Offer to Purchaser shall become null and void, and the Purchaser's deposit shall be returned forthwith to the Purchaser in full without interest or penalty.

ii) The approval of the Minister of Housing, such approval to be obtained on or before August 31, 1991. In the event that the said approval of the minister of Housing is not obtained on or before August 31, 1991, this Offer to Purchase shall become null and void and the Purchaser's deposit shall be returned forthwith to the Purchaser in full without interest or penalty.

iii) Provided further, the Vendor may continue to offer the real property for sale, and in the event the Vendor receives another offer satisfactory to him, he may so notify the Purchaser in writing by delivery to the Purchaser's address. The Purchaser shall have 72 hours from delivery of such notice to waive this condition by notice in writing, delivered to the Vendor, failing which this Offer shall become null and void and the Purchaser's deposit shall be returned in full without interest or penalty and the Vendor shall be at liberty to accept a new offer.

b) That the Offer to Lease the subject lands for sixty-five (65) years to the Municipal Non-Profit (Hamilton) Housing Corporation (M.N.P.H.C.) not be approved.

D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Financial Impact on The City of Hamilton:

Recommendation A	The $1,350,000.00 is invested immediately or used for civic purposes.
Recommendation B i)	The net loss by leasing instead of selling is $780,000.00 ($1,350,000.00 - $570,000.00 (Lease) = $780,000.00)

BACKGROUND:

The City's entire site at Limeridge and Upper Ottawa originally comprised of twelve (12) acres. On February 8, 1989 the City sold six (6) acres to the Municipal Non-Profit (Hamilton) Housing Corporation for a townhouse development. Previously, a little over two (2) acres was provided to the Fire Department for a new station at the south-east corner of Upper Ottawa Street and Limeridge Road East. The remaining 2.98 acres was offered to the M.N.P.H.C. in the spring of 1989.

While we were negotiating with Mr. Bill Janssen, Manager of the Municipal Non-Profit (Hamilton) Housing Corporation, the Lions Club approached the City and the M.N.P.H.C. through Alderman Ross and Alderman Smith in order to purchase the lands for a Senior Citizen Apartment complex.

The discussion eventually went to the full M.N.P.H.C. Board for a decision. On August 7, 1990, the Board decided to develop the site themselves for Seniors Apartments.

As the site was zoned for townhouses with an estimated value of $1,200,000.00 at that time, and the Seniors Apartments had a value of $570,000.00, this department advised the Board that we could not recommend to City Council that the City bear the loss of $630,000.00.

On February 28, 1991, the M.N.P.H.C. Board recommended to not purchase the 2.98 acre site based on the current zoning. As the Board had no further interest in the site, we proceeded to offer the site for sale on the open market.

The recommendation "A" deals with an Offer to purchase from Liuna Hamilton Association for a 44 unit townhouse development which this department is prepared to support.

Recently, just as we had finalized our negotiations to sell the property to Liuna, the M.N.P.H.C. made a request to lease the site for sixty-five (65) years at $570,000.00 per annum. We do not support the lease proposal. The offer is financially inferior to a large degree.

In assessing the offer to lease, we would ask you to consider that the M.N.P.H.C. has been dealt with very fairly over the past few years and been given ample opportunity to purchase the site. We would ask you to consider:

a) We sold to the Corporation the initial six (6) acres for townhouse development.

b) The sale of the remaining 2.98 acres was delayed for two (2) years during the Lions Club debate. The City of Hamilton during that time lost the opportunities associated with the good real estate market conditions prevalent at that time. This would equate to approximately $200,000.00 in lost interest from a potential sale at that time.

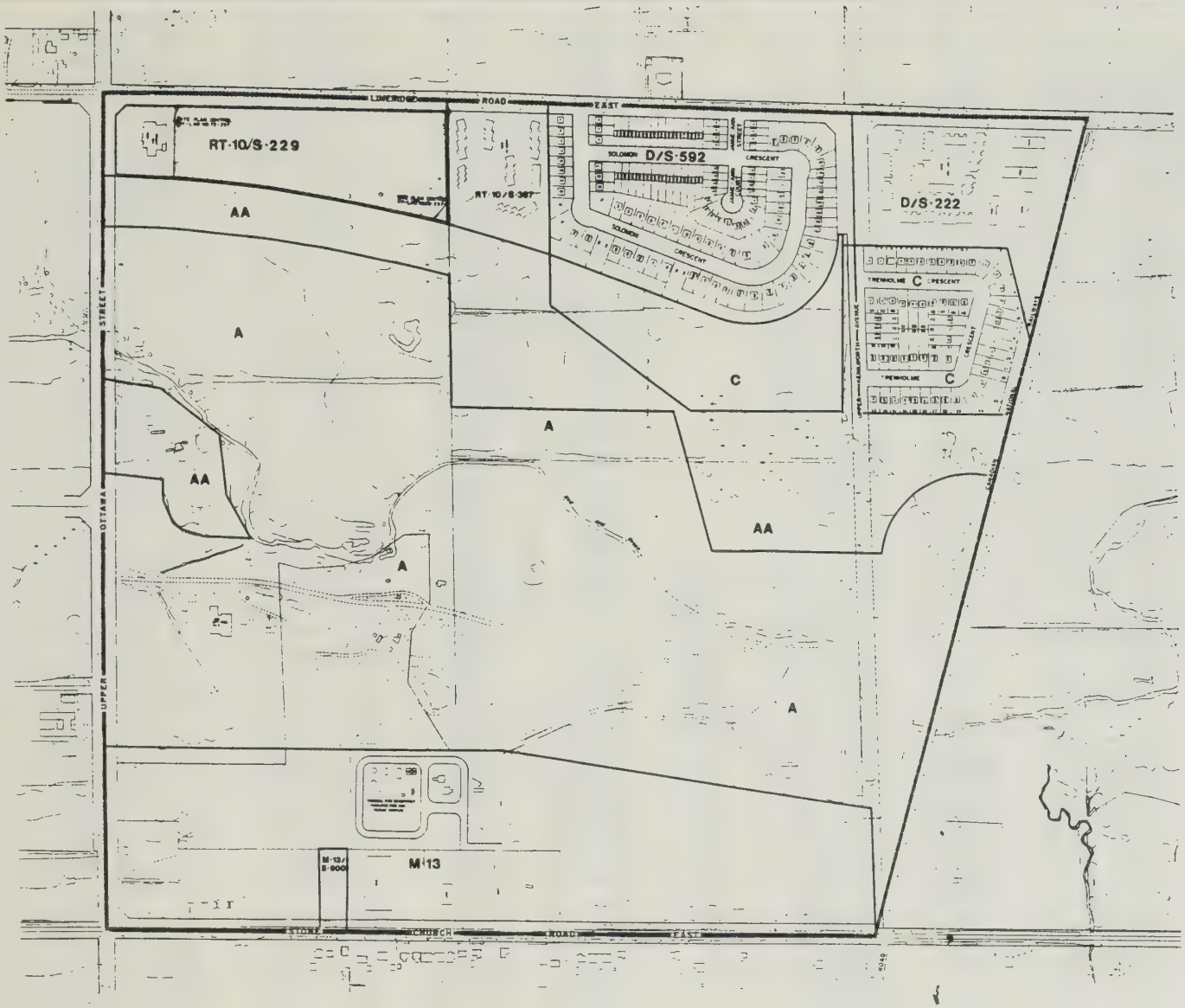
c) This department has discussed the M.N.P.H.C. Offer to Lease with the City Treasurer and we were advised that the lease for 65 years at a rental of $570,000.00 if accepted would mean that the City would

lose the potential investment rights associated with the difference in the Sale versus lease arrangements namely a present worth of $780,000.00 or $115,000,000.00 in interest over the 65 year lease term.

d) Our mandate from Council is to dispose of the property. It goes without saying that this should occur at the earliest possible moment for the City to benefit financially.

c.c. Mrs. P. Noé Johnson, City Solicitor
Mr. E. C. Matthews, Treasurer
Ms. L. MacNeil, Property Clerk, Surveys

(4508)



11 | 97 | 91 110 | 131 | 5 129 | 120 | 82 This is not a Legal Document For Zoning Verification Please Contact City Building Department.	CITY OF HAMILTON TRENHOLME ZONING
Neighbourhood Boundary Zoning Boundary	SCALE 0 50m 100m
Prepared for The City of Hamilton by the Planning and Development Department of The Regional Municipality of Hamilton-Wentworth	PLANNING UNIT NO. 7408 | JUNE 1988 | PAGE NO. 131

Refer to: M. Mascarenhas
File No.: 800-MNP-89-2

MUNICIPAL NON-PROFIT (HAMILTON) HOUSING CORPORATION

CITY HALL
71 MAIN STREET WEST
HAMILTON L8N 3T4

DATE: 17 April 1991

MEMO TO: D. Vyce, Director
Property Department

FROM: Alderman Don Ross,
President,
Municipal Non Profit Housing Corp.

SUBJECT: **1100 LIMERIDGE ROAD EAST**

As you know, The Municipal Non-Profit (Hamilton) Housing Corporation Board and the ward six Aldermen have striven these past three years to realize a seniors' housing project at the above-mentioned site.

This goal could not, at first, be pursued further because the price at which the site was being proposed for sale was way in excess of what could be financially feasible for a seniors' project.

However, since then, an innovative idea involving a long term lease has resulted in my concluding that a seniors' project on this site can be made to work to the benefit of the City at large. As such, I would ask for a temporary stay in any action your department will take to dispose of this site to another purchaser so that this idea can be pursued further.

It is my view that the City and its own housing corporation could co-operate in this venture. Indeed, there are examples from past years, a la Coronation Housing Company (41 Reid Avenue South) and Hamilton Housing Company, which demonstrate that some ideas for projects only become concrete (pardon the pun) when the City makes land available at an affordable price.

...cont'd.

In the case I am about to describe to you, the City can still realize an upfront consideration for the land. The methodology is as follows:

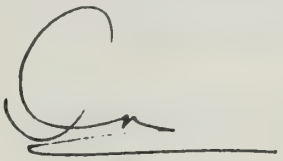
Instead of a purchase of freehold land, the MNPHC could obtain the site on a leasehold basis. The lease would have to be for a minimum period of 65 years as required by the Ministry of Housing. The lease would be paid for upfront so the City obtains immediate funds.

A lease cost of up to $10,000.00 per unit could be afforded within the MUP (exclusive of GST). At the density for apartments that the Planning Department considers acceptable - 57 units - this would give the City $ 570,000. At the end of the lease period, the City would be the beneficial owner of land which value could be many many times more than what it is at present.

The Ministry of Housing can be persuaded to fund this project and to accept the leasehold which they have accepted for many other projects before.

If you have any immediate concerns relating to the foregoing, please let me know. Pat Harper will arrange a meeting at your earliest convenience to discuss this further.

Thank you for your assistance.



MM:po

c.c. L. Sage, C.A.O.
Mark Mascarenhas, General Manager
Alderman Tom Jackson
Board of Directors, Municipal Non Profit Housing Corp.
All Members of City Council

OFFER TO PURCHASE

I/We Liuna Hamilton Association
c/o Fengate Real Estate Ltd.
499 King Street East
Hamilton, Ontario, L8N 1E1
of the City of Hamilton

in the Regional Municipality of Hamilton-Wentworth hereinafter called the Purchaser,

hereby agree to and with THE CORPORATION OF THE CITY OF HAMILTON,

hereinafter called the Vendor,

to purchase all and singular that certain parcel or tract of land and premises situate in the City of Hamilton in the Regional Municipality of Hamilton-Wentworth and being composed of Part of Lot 4, Concession 7, in the Geographic Township of Barton, now in the City of Hamilton, designated as Parts 1 and 4 on attached copy of Reference Plan 62R-9176, more particularly described as municipal address 1100 Limeridge Road East, having a frontage of 132.9 metres (434.35 feet) more or less along the southerly limit of Limeridge Road, by a depth of 88.32 metres (289.76 feet) more or less, being irregular in shape and comprising a total area of 12,058.3 square metres (2.98 acres) more or less. Part 4, Plan 62R-9176 is subject to an easement in favour of the Regional Municipality of Hamilton-Wentworth for the purposes of landscaping.

at the price of One Million, Three Hundred and Fifty Thousand---DOLLARS ($1,350,000.00) of lawful money of Canada, payable as follows:-

(a) A deposit of One Thousand----------DOLLARS ($1,000.00) by certified cheque payable to the Vendor.

(b) The balance of the purchase price namely One Million, Three Hundred and Forty Nine Thousand----------DOLLARS ($1,349,000.00) with interest as hereinafter provided, and subject to adjustments, by certified cheque on the closing of this transaction.

Provided that this Offer to Purchase is subject to the following conditions:-

1. This Offer shall be irrevocable by the Purchaser and may be accepted by the Vendor up to but not after the 2nd day of July 1991, by a letter mailed or delivered to the Purchaser at the above address.

2. In the event that this Offer is not accepted, this Offer and everything herein contained shall be null and void and no longer binding upon any of the parties hereto and the deposit shall be returned by the Vendor without interest and the Vendor shall not be liable for any damages or costs.

3. In the event of and upon the acceptance of this Offer, this Offer and the letter of acceptance shall be a binding contract of purchase and sale and shall be completed in accordance with the terms hereof.

4. The title is good and free from all encumbrance, except as to any registered restrictions or covenants.

5. The Purchaser is not to call for the production of any title deeds, abstract or evidence of title except such as are in the possession of the Vendor.

6. The Purchaser is to be allowed thirty days from the date of acceptance of such Offer to examine the title at his own expense. If within that time any valid objection to title is made in writing to the Vendor, or its Solicitor, which the Vendor shall be unable or unwilling to remove and which the Purchaser will not waive, the contract arising out of the acceptance of this Offer shall, notwithstanding any intermediate acts or negotiations in respect of such objections, be null and void and all monies shall be returned by the Vendor without interest and it shall not be liable for any damages or costs. Save as to any valid objection so made within such time the Purchaser shall be conclusively deemed to have accepted the title of the Vendor to the real property.

7. This transaction shall be closed on or before the 9th day of October, 1991.

8. On the closing of this transaction, the Vendor will convey the said lands to the Purchaser by a good and sufficient deed thereof in fee simple, free and clear of dower rights and all encumbrances, except as to any registered restrictions or covenants, and shall deliver vacant possession of the said lands to the Purchaser free of all tenancies.

9. The Purchaser shall assume taxes, local improvements, water and sewer rates from the date set out in paragraph 7 hereof.

10. Pending completion of this transaction, the Vendor will hold all fire insurance policies and the proceeds thereof in trust for the parties hereto as their interests may appear and in the event of damage to the said premises the Purchaser may either take the proceeds of the insurance, if any, and complete the purchase or may cancel this Offer whether accepted or not and have all monies theretofore paid returned without interest.

11. The deed or transfer is to be prepared at the expense of the Vendor. If the Vendor is a Trustee the deed or transfer is to contain trustee covenants only.

12. This agreement and its acceptance is to be read with all changes of gender or number required by the context.

13. In the event of failure of the Purchaser to complete this transaction by the date set out in paragraph 7 hereof, the deposit shall be forfeited to the Vendor as liquidated damages, in addition to any other right or remedy to which the Vendor may be entitled hereunder.

14. Any tender of documents or money may be made upon the parties hereto or their solicitors or agents and shall be either by cash or certified cheque or in the case of payment by the City, by means of the City's uncertified cheque.

15. It is understood and agreed that if the said land is within a redevelopment area, the closing of this transaction is conditional upon the approval of the Minister of Municipal Affairs and Housing under The Planning Act. It is also understood and agreed that if the said land is within an urban renewal area, the closing of this transaction is conditional upon the approval of Canada Mortgage and Housing Corporation.

16. It is understood and agreed that the attached hereto Schedule "A" also forms a part of this agreement.

Time shall be of the essence of this Agreement, which shall enure to the benefit of and be binding upon the Purchaser, his heirs, executors, administrators, successors and assigns, and shall enure to the benefit of and be binding upon the Vendor, its successors and assigns.

DATED at [illegible] this 24 day of [illegible] 19[illegible].

SIGNED, SEALED AND DELIVERED in the presence of

)_____(Seal)

)_____(Seal)

)_____(Seal)

Name of Purchaser's Solicitor _____

Address of Purchaser's Solicitor _____

5/5/88

SCHEDULE "A"

It is understood and agreed that this Offer to Purchase is conditional upon:

1a) Ontario Housing Corporation providing rental subsidies and unit allocation to the Purchaser under the provisions of the Assured Housing Program for the Province of Ontario for the construction of 44 townhouse units on or before August 31, 1991. In the event that the said rental subsidies and unit allocations are not provided by the August 31, 1991, the Offer to Purchase shall become null and void, and the Purchaser's deposit shall be returned forthwith to the Purchaser in full without interest or penalty.

b) The approval of the Minister of Housing, such approval to be obtained on or before August 31, 1991. In the event that the said approval of the Minister of Housing is not obtained on or before August 31, 1991, this Offer to purchase shall become null and void and the Purchaser's deposit shall be returned forthwith to the Purchaser in full without interest or penalty.

c) Provided further, the Vendor may continue to offer the real property for sale, and in the event the Vendor receives another offer satisfactory to him, he may so notify the Purchaser in writing by delivery to the Purchaser's address. The Purchaser shall have 72 hours from delivery of such notice to waive this condition by notice in writing, delivered to the Vendor, failing which this Offer shall become null and void and the Purchaser's deposit shall be returned in full without interest or penalty and the Vendor shall be at liberty to accept a new offer.

6.

Brian Hinkley Alderman Ward Three

71 Main Street West
Hamilton, Ontario
L8N 3T4

Tel: (416) 546-2730
Res: (416) 572-7500

CITY COUNCIL

Finance & Administration Committee -Chairman

Keep Hamilton Clean Committee -Chairman

Seniors Centre Feasibility Study -Chairman

Harbour Task Force -Chairman

Handbill Sub-Committee -Chairman

Hamilton Municipal Retirement Fund -Chairman

Hamilton Seniors Council -Liaison

Parks & Recreation Committee -Member

Hamilton Non-Profit Housing -Member

Regional Engineering Committee -Member

Regional Economic & Planning Committee -Member

Chairman's Environmental Advisory Committee -Member

Hamilton-Wentworth Children's Aid Society -Member

Recycled Paper

April 29, 1991.

Mr. John Thompson,
Secretary,
Finance and Administration Committee,
City Hall,
71 Main Street West,
Hamilton, Ontario.
L8N 3T4.

Dear Mr. Thompson:

Please find enclosed a copy of a letter addressed to the Regional Council from ***J. Cameron Nolan, Executive Director of the Hamilton Construction Association.***

Could you please place this letter and a copy of Regional Chairman Whynott's reply on the Agenda of the next Finance and Administration Committee.

Your co-operation is very much appreciated.

Yours truly,

Brian Hinkley

Brian Hinkley,
Chairman,
Finance and Administration Committee.

BH:dd

c.c. J. Cameron Nolan, Executive Director, Hamilton Construction Association, 370 York Blvd., Suite 100, Hamilton, Ontario. L8R 3L1.

Hamilton Construction Association
370 York Blvd., Suite 100
Hamilton, Ontario L8R 3L1
Telephone: 522-5220 Fax: 572-9166

March 20, 1991.

Regional Council,
Regional Municipality of Hamilton-Wentworth,
119 King Street West,
Hamilton, Ontario.
L8N 3V9

Dear Members of Council:

RE: Public Parking During Council Meetings

You will be aware that parking in the City of Hamilton parking lot behind City Hall requires parking fees be paid up and until 10:00 p.m. in the evening.

Members of the public who attend Council meetings and who require convenient parking are, therefore, required to pay these parking fees or face a possible parking violation. Perhaps it is in the best interest of Council to provide for parking vouchers for members of the public who wish to attend Council meetings.

We ask that you put your attention to this matter as convenient.

Yours truly,

HAMILTON CONSTRUCTION ASSOCIATION

J. Cameron Nolan, B.A.,
Executive Director.

JCN:jem

THE REGIONAL MUNICIPALITY
OF HAMILTON - WENTWORTH

APR 25 1991

Office of the Chairman

March 27, 1991

J. Cameron Nolan, B.A.
Executive Director
Hamilton Construction Association
370 York Blvd.
Suite 100
Hamilton, Ontario
L8R 3L1

Dear Cameron:

Re: Public Parking During Council Meetings

Thank you for your letter of March 20, 1991 regarding the above matter.

The parking lot behind City Hall is operated by the City of Hamilton. Therefore, I have taken the liberty of forwarding your letter to Mayor Robert M. Morrow with a request that his Council look into this matter and report back to you.

I'm sure you will hear from the Mayor in due course.

Yours very truly,

R.J. (Reg) Whynott
Regional Chairman

cc - Mayor Robert M. Morrow
City of Hamilton

Encl.

DISTRIBUTED FOR INFORMATIO
TO MEMBERS OF CITY COUNCI

APR 24 1991
DATE SIGNATURE

P.O. Box 910, Hamilton, Ontario L8N 3V9
119 King Street West, 15th Floor
Tel: (416) 546-4200 Fax: (416) 546-2340

7.

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

TO:	Mr. John Thompson, Secretary Finance & Administration Committee	YOUR FILE:	
FROM:	Mr. K. E. Avery City Clerk	OUR FILE: PHONE:	 546-4587
SUBJECT:	**RESOLUTION ON THE FUTURE AND SURVIVAL OF ELLIOT LAKE**	DATE:	1991 May 2

Attached is a copy of a resolution from the Hamilton and District Labour Council, dated 1991 April 29, which was presented to City Council 1991 April 30 and referred to the Finance and Administration Committee for consideration and recommendation.

K. E. Avery

att.

c.c. Mr. Bryan Adamczyk, Recording Secretary
Hamilton and District Labour Council C.L.C.

HAMILTON and DISTRICT LABOUR COUNCIL C.L.C.

1025 Barton Street East, Hamilton, Ontario L8L 3[illegible] 547-2944

President Bryan Adamczyk Secretary George Irvine

2

April 29, 1991

Mr. Keith Avery, City Clerk
City Hall
71 Main Street West
Hamilton Ontario
L8N 3T4

Dear Mr. Avery:

RE: RESOLUTION ON THE FUTURE AND SURVIVAL OF ELLIOT LAKE

Please be advised that the Hamilton and District Labour Council would like the resolution sent to your office on April 11, 1991 withdrawn.

That resolution was sent to your office in error. The enclosed resolution is the one that should have been sent originally.

I request that your, therefore, attach the enclosed resolution with the original correspondence we sent to you.

I apologize for any inconvenience and I remain.

Yours truly,

Bryan Adamczyk per P. Schultz

Bryan Adamczyk
Recording Secretary

BA/pjs
Encl.

EliotLk4.let

opeiu-343

RESOLUTION

ON THE

FUTURE AND SURVIVAL OF ELLIOT LAKE

WHEREAS Ontario Hydro's contracts with Denison Mines in Elliot Lake for the supply of uranium expire in 1992

AND WHEREAS the small community of Elliot Lake has already been devastated by two mine closures in 1990 affecting 1700 people

AND WHEREAS the failure by Ontario Hydro to renew contracts for uranium beyond 1992 with Denison Mines will result in the closing down of the present mining operations in Elliot Lake leaving the people of that community without any hope for any future.

THEREFORE BE IT RESOLVED that the Hamilton and District Labour Council calls upon Ontario Hydro and the Province of Ontario to secure its' uranium from Elliot Lake thereby ensuring that community survival.

opeiu-343

cc Mr. Avery, City Clerk and all Members of City Council from Mayor Morrow April 26, 1991

Registration Information

Fee: Municipal Officials & Private Sector representatives, $50.00

Students, $30.00

The fee includes a fully-bound Draft Report of the Tree Bylaws Advisory Committee, lunch and the symposium. Resource information will be mailed to registrants in advance of the symposium.

Registration Deadline:
The registration cut-off date is **May 8th,** in order to allow resource materials to be mailed to you. Limit of 150 people.

Name: _____

Address: _____

_____

Postal Code: _____

Tele#: _____

Amount $: _____
(Please address all cheques to A.M.O.)

PLEASE MAIL REGISTRATIONS TO:
Mr. John Lohuis
Manager of Parks and Recreation
Box 2700, London PUC
London, Ontario
N6A 4H6 (519) 661-5807

Printed on recycled paper

Directions to London Symposium Location

Middlesex County
Courthouse Auditorium
399 Ridout St. N.
London, 434-7321

From Hwy 401, select the Wellington St. N. exit.
Proceed North on Wellington to downtown area. Cross Thames River. At Horton St. light, turn left and proceed west to Ridout St. (3rd light) Turn right at Ridout and proceed north to King Street.

At King Street light, turn right. Parking is at left side.

Parking
Parking is tight. Two lots are nearby and recommended: The Covent Garden Market parking building at 130 King St. and another surface lot at King and Ridout.

The **"London Discovery Guide"** will be mailed to those persons registering and denotes the courthouse at 399 Ridout St. North on the map with the letter **"I".** The Covent Garden Market parking building is noted with the letter **"J".**

A Symposium on Tree Preservation

Discussion of Results of a Joint AMO and MNR Tree Bylaws Advisory Committee

Wednesday, May 22, 1991
8:30 am - 2:00 pm
London, Ontario

To clerk
+ council

Sponsors

Parks and Recreation Department

PUC

AMO
Association of Municipalities of Ontario

Symposium Format

8:30 Welcome, resource materials allocated, coffee, juice, muffins

9:00 Greetings by **Mr. John Harrison**, AMO President and Councillor - Township of Delhi

9:05 **Presentation of Advisory Committee report results** and municipal implications for urban trees:

Mr. Alec Denys of the Ministry of Natural Resources and

Mr. Michael Johnson, C.A.O. of County of Renfrew

10:00 Coffee and juice

10:15 **Position Statements by:**

- McIlwraith Field Naturalists nominee, Mr. Kevin Kavanagh, World Wildlife Fund
- University of Western Ontario, Dr. Graham Smith
- Housing Industry Representative, Mr. Ric Knutson

10:35 **Panel Discussion**

- **Mr. Alec Denys**, Provincial Forester representing the Ministry of Natural Resources
- **Mr. Michael Johnson**, Chairman of Advisory Committee and representing A.M.O.
- **Mr. Ric Knutson**, Housing Industry Representative, Z Group London
- **Mr. Kevin Kavanagh**, Manager of Research and Special Projects with World Wildlife Fund Canada, Forests for Tomorrow steering committee
- **Dr. Graham Smith**, University of Western Ontario, Biology Department

12:30 Buffet Lunch and Mini Questionnaire Handout

1:30 Mini Questionnaire results and wrap up.

2:30 Heritage Tree walk and observation (optional)

Purpose of Symposium

We invite you to participate in a public seminar for the purposes of developing effective tree regulation on private lands in Ontario.

The Tree By-Laws Advisory Committee was struck by AMO in September of 1990 to prepare a report that focuses on the potential for more effective tree preservation legislation. The draft report was released in March 1990 and will be mailed to you upon registration for this workshop.

After receiving comments from municipalities on this draft report, the committee will, in consultation with the MNR, AMO and Legislative Counsel, draft amended legislation for consideration by cabinet.

This seminar is your opportunity to provide input and discuss with experts the implications of the draft report and the potential effectiveness of changes to the **Trees Act.**

Co-Chairmen

Mr. Grant Hopcroft, Past-President of AMO and Councillor - City of London

Mr. Bill Kennedy, Commissioner, London PUC and Chairman Recreation Committee

9(a)

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 May 3

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D.K. Beattie
Grants Co-Ordinator

SUBJECT: **1991 GRANT APPEALS**

BACKGROUND:

At the Finance and Administration Committee meeting April 4, 1991 the committee approved recommendations relative to the 1991 General Grants. The applicants were notified of these recommendations to determine if an appeal would be made of this recommendation.

As a result of the notification, there were eleven applicants who have requested an appeal. Four appeals were heard at the last committee meeting. One applicant (Lincoln Alexander Cultural Centre) is unavailable until the middle of May. Attached as Appendix A is a summary of the remaining six grant applicants who have requested an appeal to be heard at this meeting. (NOTE: These are the final appeals subject to a final recommendation on five outstanding tabled grants.)

Also attached are the grant applications and/or supporting material for each applicant. Consistent with the appeal procedure which has been used in the past, the applicants have been asked to make a fifteen minute presentation. At the conclusion of the presentation which may include responses to Committee member questions, the appeal is taken under advisement. A decision on the appeal should be made prior to the conclusion of the meeting.

The present balance of the Unallocated Grant Funds is $4,120 which would be used to fund any increased grant amounts as a result of all appeals and/or tabled grants. However for the information of the committee members, at the April 30, 1991 City Council meeting a Notice of Motion was presented suggesting that outstanding grant requests be considered on the basis of merit and not on the basis of available funding.

D Kevin Beattie

Attachments

CITY OF HAMILTON

APPENDIX A

Page 1

1991 GRANT APPEALS

No.	NAME OF ORGANIZATION (1)	AMOUNT REQUESTED (2)	RECOMMENDED AMOUNT (3)	ARTS ADVISORY RECOMMENDATION (4)	1990 GRANT (5)	Comments (6)
1.	Boxing Club	$To pay rent on approx. 100 sq. ft.	NIL	N/A		- Not in operation for 1 year
2.	Hamilton-Wentworth Aquatic Club	$13,000.00	$2,000.00	N/A		- Offset operating costs
3.	Just Phone	$34,000.00	NIL	N/A		- Social Service Program
4.	Luso-Cdn. Cultural Council of Hamilton	$10,000.00	NIL	Disallowed (not operational for a year)		- Not operational for a year
5.	North End Children's Centre Inc.	$30,000.00	NIL	N/A	0	- Offset costs of renovating access for disabled (Social Service Program)
6.	Sir Ernest MacMillan String Ensemble	$ 7,400.00	$1,000.00	$1,000.00	$7,100.00	- Offset operating costs - concern for reduced public support
		$94,400.00	$3,000.00	$1,000.00	$7,100.00	

9(a)
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THE CORPORATION OF THE CITY OF HAMILTON

JAN 28 1991

GENERAL GRANT APPLICATION

(Rev. 12/90)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

LIAISON PERSON JOSEPH L CALLURA PHONE NO. 3832467
(During Business Hours)

B. AMOUNT OF GRANT REQUEST: $ TO PAY RENT ON APPROX. 1000 SQ FT

C. PURPOSE OF GRANT: (Indicate) TO OPEN BOXING CLUB

_____ CONTINUING GENERAL ACTIVITIES (OPERATING)
_____ CAPITAL
_____ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....$		
- CITY'S CONTRIBUTION (GRANT REQUEST).....$	_____	____
TOTAL OPERATING BUDGET	$ ========	100% ====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

*1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
$ _____	$ _____	$ _____	$ _____
CATEGORY ____	CATEGORY ____	CATEGORY ____	CATEGORY ____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	$_____	_____/_____ (date/cheque #)
- OTHER DATE OR INSTALMENTS	$_____	_____/_____
	$_____	_____/_____
	$_____	_____/_____

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisor Sub-Committee.

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

MY FATHER RAN A BOXING CLUB IN THE CITY FOR YEARS I RAN THE CLUB FOR TWO YEARS AFTER MY FATHER TOOK SICK. THE PEOPLE WHO OWNED THE BUILDING THE GYM. WAS LOCATED IN. NEEDED THE SPACE FOR THEIR OWN BUSINESS. WE HAD TO LEAVE. THE CITY HAD NO VACANT BUILDING THEN. + THEY HAVE NONE NOW

2. What are the general objectives and/or services of your organization?

TO TEACH THE ART OF BOXING PERHAPS FIND A CHAMP.

TRY TO KEEP SOME BOYS OFF THE STREETS & FROM GETTING IN MISCHIEF.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

YES- MCGRORYS, BOXING CLUB

SAME OBJECTIVES.

4. Do volunteers participate in your program?

No____ Yes__X__ If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

6. Does your organization provide a service to:

		(Yes/No)
(a)	All citizens	_____
(b)	A specific group (which group; explain in detail below)	X
(c)	A specific area (which area; explain in detail below)	_____
(d)	If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below	_____

MEN & BOYS ONLY

7. In what geographical area does your organization operate?

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. **(Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)**

TO PAY RENT. TO HELP GET A CLUB STARTED

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? **YES** ____ **NO** __

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

WILL HAVE TO CHARGE FOR LESSONS. TO BUY. MORE EQUIPMENT.

b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

13. a) Have you received Grant funding from the City in prior years? If so, when and how much?

NO

Year	Requested Amount	Approved Amount
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____

b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

NO

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

Year	Amount
_____	$ _____
_____	$ _____
_____	$ _____

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

NO CLUB.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

RAISE MONEY BY HAVING BOXING SHOWS.

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number Business	Home

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. (Note: **Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)**

_____
Date

_____
Name and Title of Officer Making Application

_____
Signature of Officer Making Application

_____
Telphone Number

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION WITHIN THE GENERAL GRANT POLICY.

THE CORPORATION OF THE CITY OF HAMILTON

9(a)
2.1

GENERAL GRANT APPLICATION JAN 3 1 1991 (Rev. 12/90)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON-WENTWORTH AQUATIC CLUB (416) 526-1964
P.O. BOX 272
HAMILTON, ONT. L8N 3C8

c/o MR. JOHN KERR (416) 648-2091
24 LARKSPUR CR.
ANCASTER, ONT. L9K 1C6

LIAISON PERSON MR. JOHN KERR PHONE NO. 1-416-503-6201 (During Business Hours)

B. AMOUNT OF GRANT REQUEST: $ $13,000.00

C. PURPOSE OF GRANT: (Indicate)

X	CONTINUING GENERAL ACTIVITIES (OPERATING)
	CAPITAL
	ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	$ 185,275.00	93.4%
- CITY'S CONTRIBUTION (GRANT REQUEST).....	$ 13,000.00	6.6%
TOTAL OPERATING BUDGET	$ 198,275.00	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

*1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
$	$	$	$
CATEGORY ____	CATEGORY ____	CATEGORY ____	CATEGORY ____
DATE	DATE	DATE	DATE

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	$	/	(date/cheque #
- OTHER DATE OR INSTALMENTS	$	/	
	$	/	
	$	/	

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisc Sub-Committee.

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

The H.W.A.C. has its origins in the Hamilton Aquatic Club, established in 1932. In 1975, the three small area teams into which the H.A.C. evolved, amalgamated to form the Hamilton-Wentworth Aquatic Club. Our current constitution dates from this time. The H.W.A.C. is an incorporated, non-profit organization operated by a volunteer Board of Directors.

The H.W.A.C. provides the only opportunity for Hamiltonians to represent this City in competitive swimming at the Local, Provincial, National, and International levels.

2. What are the general objectives and/or services of your organization?

1. To promote and provide competitive swimming in the Hamilton area.
2. To permit young people to learn and develop the techniques of the four competitive swimming strokes at a level suitable to their age and ability.
3. To promote cooperation, team spirit, socially acceptable behaviour and personal dedication.
4. To provide the coaching facilities and encouragement to allow each swimmer the opportunity to develop their full potential. Though H.W.A.C. has always encouraged a maximum number of participating members, our aim is to provide an opportunity for the individual to achieve excellence.
5. To provide an opportunity to represent the City, Province, or Country in competition at all levels.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

Though the Recreation Department provides facilities for a speed-swimming program, the H.W.A.C. provides the opportunity to go beyond the limited local level. Competitive swimming, like many other sports, has developed into a highly developed discipline requiring the training and background which can be best provided by professionals - those specifically trained in this area. The H.W.A.C. has a highly qualified professional coaching staff, who have the ability to help the individual to advance to the highest level of his potential. Our organization provides support of the individual to achieve his goal.

4. Do volunteers participate in your program?

No____ Yes X If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

1. President, Vice-President, Treasurer, Secretary, and 14 Board of Directors which total over 40hrs/week.
2. Fundraising - All swimmers and parents participate in the annual Swim-A-Thon campaign, Tag Days, and in other fundraising activities such as dances, car washes, bingo, etc.
3. Swim Meets - Are an integral part of our program. H.W.A.C. hold novice meets every 4-6 weeks which are organized and run by parent volunteers. About 30 people act as officials and support personnel.
4. Social Events - Such as Tag Day party, Annual Banquet, Dances are organized by parents.

If you require more detail, please advise.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

The H.W.A.C. is a local organization affiliated with the governing body, Swim Ontario.

6. Does your organization provide a service to:	**(Yes/No)**
(a) All citizens	
(b) A specific group (which group; explain in detail below)	X
(c) A specific area (which area; explain in detail below)	
(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below	

H.W.A.C. provides coaching, program and opportunity for young people from the Hamilton area to participate in competitive swimming groups. Our current membership is approximately 180, from 4-20 years of age, at different swimming levels. We have four Novice groups, Level 2, Level 3, Jr. Nationals, Jr. Masters, and Nationals groups. There are 9 groups in total. Swimmers move from one group to another on the basis of swimming skills and age.

7. In what geographical area does your organization operate?

H.W.A.C. operates from a number of pools across Hamilton. Novice level swimmers participate in pools near their homes. Other levels swim in centrally located pools, drawing swimmers from all the Hamilton area. H.W.A.C. uses most city pools and the McMaster University Pool.

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. (Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)

General operating funds.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The H.W.A.C. provides an important avenue of activity for young people. Competitive swimming allows participants to channel their energies into a life skill, to engage in a socially constructive activity that demands team work, allows for broadened horizons, and teaches the valuable lesson that dedication and hard work add up to personal and social excellence. With financial assistance, we hope to provide the best opportunity for participation at a cost within the reach of all. (PLEASE SEE ATTACHED FOR CONT'd ANSWER.)

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X NO __

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount
FALL, 1990	OPTIMISTS	$1,000.00	PROBABLY APPROVED
FALL, 1990	SHELL CANADA	$1,500.00	APPROVED
FALL, 1990	TI-CAT FUND	$500.00	DENIED

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

NO.

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

1. We increased our total membership fees this year, which has resulted in a decrease of new members. We cannot push our fees beyond our membership ability to pay.
2. We now operate a $3,500.00 bingo to raise additional funds.
3. We are continually trying to attract new members. (*PLEASE SEE ATTACHED FOR CONT'd ANSWER.)

b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

We do not foresee a deficit if membership stays stable, and our City Grant application is accepted. If we foresee a deficit, it will affect our program. (eg. number of coaches and financial assistance to swimmers.)

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

Please refer to H.W.A.C. membership fee schedule which is attached.

13. a) Have you received Grant funding from the City in prior years? If so, when and how much?

Year	Requested Amount	Approved Amount
1984	$ 11,600.00	$ 11,000.00
1985	$ 11,600.00	$ 11,000.00
1986	$ 11,600.00	$ 11,000.00
1987	$ 11,600.00	$ 11,000.00 (DID NOT ACCEPT)

b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

NO.

14. **What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?**

Year	Amount	
1991	$ 13,000.00	
1992	$ 0.00	(HOPEFULLY NOTHING)
1993	$ 0.00	

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. **What are the consequences to your organization of receiving no funding from the City of Hamilton?**

The continued success of the H.W.A.C. can be attributed to its superior coaching staff and program that has evolved through the years. There are six different levels to accomodate the different levels of ability. Our coaching staff are dedicated professionals who provide a consistently high calibre of coaching. Paid coaches at all levels assure a committed and constant program. Lack of funding would necessitate a restructuring of the Club's coaching program, eliminating aspects of the program that make it successful. Therefore, coaches may have to be laid off.

16. **What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?**

H.W.A.C. is currently looking into Corporate Fundraising.

17. **Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.**

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number Business	Home

PLEASE SEE ATTACHED LIST OF EXECUTIVE MEMBERS.

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. (Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

WEDNESDAY, JANUARY 30, 1991.
Date

MR. JOHN KERR, H.W.A.C. PRESIDENT
Name and Title of Officer Making Application

John Kerr
Signature of Officer Making Application

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

HOME- (416)648-2091 OFFICE-1-(416)503-6201
Telphone Number

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION WITHIN THE GENERAL GRANT POLICY.

9(a)
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HAMILTON-WENTWORTH AQUATIC CLUB

CITY OF HAMILTON GENERAL GRANT APPLICATION

CONTINUED ANSWERS:

page 4

9. We want no one to be denied the opportunity to learn, to improve, to compete, because of financial difficulties.
The C.A.T.S. (Club Assistance to Swimmers) portion of our budget has allowed us to waive the registration fees for swimmers who otherwise could not afford to swim. We also attempt to help defray the cost of attending out-of-town meets by providing ground transportation where possible and pay relay fees, etc.
We are also able to accomodate handicapped swimmers in our program and provide the financial assistance to allow them to develop to their highest potential. In the past, handicapped members of our team have gone on to compete in the Special Olympics.

page 5

11. 4. Our members probably do more fundraising than other organizations. They are being pushed to the limit.
5. The City Grant, up until 1987, has been a vital part of our budget. In 1988, we submitted a letter to you giving up our approved grant because of substantial increase of our bingo income.

HAMILTON-WENTWORTH AQUATIC CLUB

9(a)
2.9

1990-1991 MEMBERSHIP FEES

GROUP	FEES	SWIM-A-THON ASSESSMENT	SWIM ONTARIO REGISTRATION	TOTAL
NATIONALS	$630	$380	$30	$1040
JR. NATIONALS (L.4)	$475	$275	$30	$780
LEVEL 3	$450	$250	$30	$730
LEVEL 2	$375	$225	$30	$630
JR. MASTERS	$375	$225	$30	$630
NOVICE	$250	$100	$5	$355

*** ALL MEMBERS ARE REQUIRED TO PURCHASE "CITY WIDE" REC. CENTRE MEMBERSHIPS. ***

METHOD OF PAYMENT

NATIONALS

or: (a) 1 cheque @ $660* dated SEPTEMBER 1/90.
(b) 10 cheques: 1 @ $93* and 9 @ $63 dated SEPT.1/90 thru JUNE 1/91.

plus: SWIM-A-THON ASSESSMENT: 1 cheque @ $380 dated APRIL 30/91.
plus: VOLUNTEER PERFORMANCE BOND: 1 cheque @ $300 dated JUNE 1/91 (return members).
or 1 cheque @ $100 dated JUNE 1/91 (new members).

JR.NATIONALS

or: (a) 1 cheque @ $505* dated SEPTEMBER 1/90.
(b) 10 cheques: 1 @ $77.50* and 9 @ $47.50 dated SEPT.1/90 thru JUNE 1/91.

plus: SWIM-A-THON ASSESSMENT: 1 cheque @ $275 dated APRIL 30/91.
plus: VOLUNTEER PERFORMANCE BOND: 1 cheque @ $300 dated JUNE 1/91 (return members).
or 1 cheque @ $100 dated JUNE 1/91 (new members).

LEVEL 3

or: (a) 1 cheque @ $480* dated SEPTEMBER 1/90.
(b) 10 cheques: 1 @ $75* and 9 @ $45 dated SEPT.1/90 thru JUNE 1/91.

plus: SWIM-A-THON ASSESSMENT: 1 cheque @ $250 dated APRIL 30/91.
plus: VOLUNTEER PERFORMANCE BOND: 1 cheque @ $300 dated JUNE 1/91 (return members).
or 1 cheque @ $100 dated JUNE 1/91 (new members).

LEVEL 2 & JR. MASTERS

or: (a) 1 cheque @ $405* dated SEPTEMBER 1/90.
(b) 10 cheques: 1 @ $67.50* and 9 @ $37.50 dated SEPT.1/90 thru JUNE 1/91.

plus: SWIM-A-THON ASSESSMENT: 1 cheque @ $225 dated APRIL 30/91.
plus: VOLUNTEER PERFORMANCE BOND: 1 cheque @ $300 dated JUNE 1/91 (return members).
or 1 cheque @ $100 dated JUNE 1/91 (new members).

NOVICE

or: (a) 1 cheque @ $255* dated SEPTEMBER 1/90.
(b) 10 cheques: 1 @ $30* and 9 @ $25 dated SEPT.1/90 thru JUNE 1/91.

plus: SWIM-A-THON ASSESSMENT: 1 cheque @ $ 100 dated APRIL 30/91.
plus: VOLUNTEER PERFORMANCE BOND: 1 cheque @ $300 dated JUNE 1/91 (return members).
or 1 cheque @ $100 dated JUNE 1/91 (new members).

---

* FIRST PAYMENTS MUST INCLUDE A MANDATORY SWIM ONTARIO REGISTRATION FEE OF $30. ($5 FOR NOVICE)

** PLEASE MAKE ALL CHEQUES PAYABLE TO: HAMILTON-WENTWORTH AQUATIC CLUB OR H.W.A.C.

IF NOT ATTENDING REGISTRATION NIGHT, PLEASE MAIL ALL REGISTRATION ITEMS AND CHEQUES TO:

H.W.A.C. P.O. BOX 272 HAMILTON, ONTARIO L8N 3C8

9(a)
2.10

HAMILTON-WENTWORTH AQUATIC CLUB
1990-1991 EXECUTIVE

PRESIDENT

John Kerr
24 Larkspur Cres.
Ancaster, Ont.
L9K 1C6
648-2091

PAST PRESIDENT

Fran Fairley
89 Pottruff Rd. S.
Hamilton, Ont.
L8K 4A1
561-1330

VICE PRESIDENT

Barb Watson
1331 Tyandaga Park Dr.
Burlington, Ont.
L7P 1N2
335-1339

SECRETARY

Sandy Hill
36 Cline Ave. N.
Hamilton, Ont.
L8S 3Z4
527-5322

TREASURER

Sandra Flannigan
259 Margaret Ave.
Stoney Creek, Ont.
L8E 2J1
662-1063

TEAM MANAGER

Gail Izlakar
305 Rosedale Ave.
Hamilton, Ont.
L8K 4N6
544-1656

BINGO

Jim Montgomery
232 MacIntosh Dr.
Stoney Creek, Ont.
L8E 4C2
664-6121

SWIM-A-THON

Michelle Whelan
60 Auchmar Rd.
Hamilton, Ont.
L9C 1C5
574-3225

VOLUNTEERS & SOCIAL

Lucy Morton
85 Prince George Ave.
Hamilton, Ont.
L9A 2W1
389-1796

CORPORATE SPONSORSHIP

Dominic Rappazzo
1327 Winterbury Dr.
Burlington, Ont.
L7P 4S7
332-6942

MEMBERSHIP

Chris Feaver
96 Hyde Park Ave.
Hamilton, Ont.
L8P 4M7
527-8695

PUBLICITY

Sharon Davidson
121 Simcoe St. E.
Hamilton, Ont.
L8L 3N7
527-3699

MEET MANAGER

Gord Malar
368 East 13th St.
Hamilton, Ont.
L9A 4A1
385-7155

EQUIPMENT

Ken Love
372 Avondale Ave.
Hamilton, Ont.
L8L 7C6
549-3908

NEWSLETTER

Joanne Difilippo
52 Sylvia Cr.
Hamilton, Ont.
L8K 2A9
549-1478

PHONE COMMITTEE

Linda Vargo
93 Howard Ave.
Hamilton, Ont.
L9A 2W4
383-5288

MEMBER-AT-LARGE

Janet Belluz
1125 Fieldstone Circle
Oakville, Ont.
L6M 2K4
1-847-3634

9(a)
2.11

****

HAMILTON-WENTWORTH AQUATIC CLUB

1990-1991 BUDGET

****

REVENUE	1990-91 BUDGETED
FEES	$66,375.00
SWIM-A-THON	$39,000.00
BINGO	$50,000.00
SWIM MEETS	$9,000.00
SWIM ONTARIO AFFILIATION	$3,900.00
SWIM ONTARIO GRANTS	$4,000.00
CITY GRANT	$13,000.00
TAG DAY	$500.00
DANCE	$500.00
CONCESSIONS	$1,000.00
EQUIPMENT	$3,500.00
MISCELLANEOUS	$7,500.00
TOTAL	$198,275.00

EXPENDITURES	1990-91 BUDGETED
SALARIES	$135,500.00
BENEFITS	$6,500.00
COACHES EXPENSES	$8,500.00
POOL RENTAL	$10,165.00
SWIMMERS ASSISTANCE	$11,000.00
SWIM ONTARIO AFFILIATION	$3,900.00
SWIM ONTARIO SWIM-A-THON	$2,500.00
SWIM-A-THON EXPENSES	$2,500.00
EQUIPMENT	$3,500.00
SWIM MEETS	$3,500.00
OFFICE & ADMINISTRATION	$11,000.00
MISCELLANEOUS	$800.00
TOTAL	$199,365.00

HAMILTON-WENTWORTH AQUATIC CLUB

CITY OF HAMILTON GENERAL GRANT APPLICATION

PLEASE NOTE - AN AUDITED STATEMENT WILL FOLLOW.

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3.1

JUST PHONE INC.

712 Main St. E.

Hamilton, Ontario

L8M 1K6

The role of the Street Worker as a primary contact is most important when dealing with Street youth. Even though many options such as drop-in centres, emergency accommodations, and meals may be readily available, they may not be aware of their existence. The mentality of the Street kid is such that they have the tendency to mistrust the authority figure being convinced by their peers that Social Programmes are not as they appear.

Another aspect of their existence is the transient life style they live. They may go from one area to another and are not aware of existing emergency services. It is very intimidating for an insecure youth to be faced with the trauma of asking for help, to be grilled intensively by a well-meaning intake Worker before being fed or given a bed for the night.

The Street Worker would fulfill the immediate need of the Street person without the usual intimidation. This can be accomplished by obtaining a meal, coffee, or emergency bed for the individual. In the event that a meal programme is not available then the worker would be required to purchase some sort of subsistence for the person in order to gain their confidence thereby establishing a rapport.

9(a)
3.2

The relationship between the worker and the Street person can be the basis of the support that will enable the worker to convince the client that assistance is available and the locations. There are certain periods of the day when emergency beds and meals may be difficult to access. It would be the duty of the worker to use their knowledge of the Social Programmes to acquire the immediate assistance.

It is for these reasons that the Street Worker must be a compilation of confidante, friend, confessor, and possess an exorbitant mental stability. The worker must appear aggressive but not threatening, intelligent but not self-centered, friendly but not intimidated. Their knowledge of the Social Service Agencies must be thorough and accurate.

To assure immediate access to all Social Services, it is proposed that the Street Workers carry a portable cellular phone. The cost is approximately seven hundred dollars plus approx. fifty dollars a month for the line. This would more than pay for itself in a short period of time as it would enable the worker to aid the client expeditiously.

In order for the Street Worker to be identified easily, they would wear coats and shirts with the Just Phone Logo. It is known in the street circles and would advertise the fact that the person is knowledgeable and is approachable.

We have been negotiating for a property located at 421 Sherman St. N. To solidify the arrangements it is necessary for us to deposit the sum of ten thousand dollars with our offer. This property is ideally located for the Crisis Centre and the other programmes that we will implement as part of our strategy towards the betterment of the homeless Street Youth.

Other expenses include fees that are necessary to acquire this property. A proposed budget is attached with the details of the necessary funds. The balance of the Grant would be seed money to augment the fund-raising activities that we are undertaking. We also, have an application for a Bingo licence submitted.

We have also enclosed a proposed budget for the Street Worker Programme, we know that this is much needed service and one that will benefit the clients in the ways that have been described previously.

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3.4

JUST PHONE INC.
GRANT REQUEST

Building Acquisition Expenses		
	Deposit	10,000.00
	Architect Fees	5,500.00
	Lawyer Fees	6,300.00
	Zoning Application Fees	2,000.00
	Land Transfer and Misc. Fees	4,570.00
Street Worker Programme		
	Equipment Acquisitions	1,700.00
	Wages and Fixed Expenses 3 mos	4,930.50
TOTAL GRANT REQUEST		35,000.50

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3.5

JUST PHONE INC.
STREET WORKER BUDGET

EQUIPMENT PURCHASES

2 Portable Telephones	$1,400.00
Office Supplies	300.00

FIXED EXPENSES	MONTHLY	YEARLY
General expense	150.00	1,800.00
Rent expense	450.00	5,400.00
Telephone expense	110.00	1,320.00
U.I.C. Expense	335.58	4,026.96
C.P.P. Expense	500.00	6,000.00
E.H.T. Expense	97.92	1,175.04
W.C.B. Expense	76.00	912.00
TOTAL MONTHLY EXPENSES	1,643.50	19,722.00

WAGES

Administrator / Office Worker	1,700.00	20,400.00
Three Full-time Workers	6,000.00	72,000.00
Three Part-time Workers	2,500.00	30,000.00
TOTAL MONTHLY WAGES	10,200.00	122,400.00
TOTAL MONTHLY WAGES & EXPENSES	11,843.50	142,122.00
TOTAL EQUIPMENT PURCHASES	1,700.00	

9(a)

THE CORPORATION OF THE CITY OF HAMILTON

3.6

GENERAL GRANT APPLICATION JAN 3 1 1991 (Rev. 12/90)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

LIAISON PERSON Jovanne Rhodes PHONE NO. 545-0877
(During Business Hours)

B. AMOUNT OF GRANT REQUEST: $ 34,000

C. PURPOSE OF GRANT: (Indicate)

_____ CONTINUING GENERAL ACTIVITIES (OPERATING)
_____ CAPITAL
__✓__ ONE TIME - SPECIFIC PURPOSE See attached.

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....$		
- CITY'S CONTRIBUTION (GRANT REQUEST).....$	_____	____
TOTAL OPERATING BUDGET	$ ========	100% ====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

*1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
$ _____	$ _____	$ _____	$ _____
CATEGORY ____	CATEGORY ____	CATEGORY ____	CATEGORY ____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	$_____	_____/_____ (date/cheq[illegible])
- OTHER DATE OR INSTALMENTS	$_____	_____/_____
	$_____	_____/_____
	$_____	_____/_____

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee.

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

started Nov/87 in order to deal with abuse in all its forms, work with street problems. Incorporated. In 1988 as a charitable organization

2. What are the general objectives and/or services of your organization?

1. Get kids off the streets.
2. Fight abuse in all its forms.
3. Help fight poverty through assisting those in need with their problems. Doing advocacy work.
4. Acting as a liason between those on the streets and the service sector.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No other organization works the way we do. We use street workers + a 24 hour crisis line, but also use workers who have been through problems themselves & have become useful members of society.

4. Do volunteers participate in your program?

No___ Yes_✓_ If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

Voluntary service variable but at any one time there could be up to 30 doing different services. The hours vary vastly from year to year and can't be positively estimated.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

It is presently local

6. Does your organization provide a service to:

	(Yes/No)
(a) All citizens	✓
(b) A specific group (which group; explain in detail below)	
(c) A specific area (which area; explain in detail below)	
(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below	

7. In what geographical area does your organization operate?

Hamilton,

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. (Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)

see attached

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

see attached

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES ____ NO __

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

fund raising events,

b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

no

13. a) Have you received Grant funding from the City in prior years? If so, when and how much?

Year	Requested Amount	Approved Amount
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____

b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

no

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

Year	Amount
1991	$ 34,000
1992	$ 30,000
1993	$ 29,000

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

We are going to request government funding federally as well as increased fund raising

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

no problem.

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number Business	Home
JOVAUNE RHODES	378 Avondale	523-4390	549-7038
JOHN RUDDY	288 Hatt	~~627-5621~~	627-5621
RICHARD KEAST	103 Gertrude		549-6257

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. **(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)**

Jan 31/91
Date

Jovaune Rhodes - Co-ordinator
Name and Title of Officer Making Application

Jovaune Rhodes
Signature of Officer Making Application

549-7038
Telphone Number

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION WITHIN THE GENERAL GRANT POLICY.

9(a)

THE CORPORATION OF THE CITY OF HAMILTON

4.1

GENERAL GRANT APPLICATION JAN 31 1991 (Rev. 12/90)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

Luso-Canadian Cultural Council of Hamilton
Upper James Postal Outlet, Box 20381
Hamilton, Ontario L9C 7M8

LIAISON PERSON Ida De Jesus PHONE NO. 527-6877 (9-5 p.m.) 527-6843 (FAX) (During Business Hours)

B. AMOUNT OF GRANT REQUEST: $ 10,000.00

C. PURPOSE OF GRANT: (Indicate)

_____ CONTINUING GENERAL ACTIVITIES (OPERATING)
_____ CAPITAL
__X__ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....$		
- CITY'S CONTRIBUTION (GRANT REQUEST).....$	_____	____
TOTAL OPERATING BUDGET	$ ========	100% ====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

*1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
$ _____	$ _____	$ _____	$ _____
CATEGORY ____	CATEGORY ____	CATEGORY ____	CATEGORY ____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL $_____ _____/_____ (date/cheque #)
- OTHER DATE OR INSTALMENTS $_____ _____/_____
  $_____ _____/_____
  $_____ _____/_____

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee.

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

The Luso-Canadian Cultural Council of Hamilton (LCCCH) is an organization consisting of various community groups and individuals within the Hamilton-Wentworth Portuguese community. Although the council itself has not long been in existence, its various components (local associations and members) have existed and resided in this area for many decades; we are an umbrella organization as such. We are also non-profit, and as of yet are not incorporated. As a council, our main goals are to promote Portuguese culture, stimulate active citizenship among Portuguese Canadians and aid in the integration of our ethnic community.

2. What are the general objectives and/or services of your organization?

1) Uniting the residents of the Hamilton-Wentworth area who are of Portuguese origin.
2) Preserving and perpetuating cultural traditions.
3) Sponsoring literary, musical and other educational and cultural events for the promotion of people of Portuguese descent.
4) Promoting mutual aid and assistance between members and community.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.

4. Do volunteers participate in your program?

No____ Yes_X_ If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

50 Volunteers.

5200 hrs
3120
8320 hrs total annually

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Our organization is local in nature.

6. Does your organization provide a service to:

	(Yes/No)
(a) All citizens	No
(b) A specific group (which group; explain in detail below)	Yes
(c) A specific area (which area; explain in detail below)	Yes
(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below	No

Provide service mainly for the Portuguese community residing in Hamilton-Wentworth, by promoting our cultural heritage. We also provide services to other organizations in the Hamilton-Wentworth area that promote multicultural events; such as Hamilton District Multicultural Council, etc...

7. In what geographical area does your organization operate?

The Hamilton Downtown area (mainly Hamilton centre).

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. **(Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)**

For overall expenditures, such as rental of halls, equipment, legalities (insurance, licenses, security...), travel expenses, accomodations for guests, supplies etc...

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

We merit the use of these public funds because by holding such a cultural event we not only promote portuguese culture in the Hamilton-Wentworth area, but also encourage integration and active citizenship by portuguese residents in the area.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES _X_ NO __

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount

We have requested financial assistance from private corporations and businesses and have only recently applied and have not received response.

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Fundraising events such as bake sale, arts and crafts exhibitions, fund-raising dances, admission fees to some of the events in the cultural week, bingo.

b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

No.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

Only a few of our events will have fees charged to cover costs (and these will be generally in the form of admission). Most events will be completely free because of our being a non-profit organization.

13. a) Have you received Grant funding from the City in prior years? If so, when and how much? No.

Year	Requested Amount	Approved Amount
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____

b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

No.

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

Year	Amount
1992	$ +1,000.00
	$
	$

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

We would run the risk of not holding these events since it is the first year we are having it and we need all the support we can get to make it successful for our ethnic community and the Hamilton-Wentworth area.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

If this event is successful we plan to incorporate, and become a non-profitable or charitable organization to promote Portuguese culture. We also plan to have a greater number of fundraising events, and greater support from the business sector, once city-wide recognition is achieved.

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number Business	Home
Anabela Almeida	139 Elgin St. L8L 4Y1		522-6792
Liz Almeida	"		"
John Almeida	"		"
Ida De Jesus	422 East 15th St.	527-6877	385-7850
Maria Faria	101 Victoria Ave. N.		527-1730
Philipe Orfao	103 Emerald N.		521-9588
Fran Almeida			389-4016

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. **(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)**

Jan 30, 1991
Date

Ida De Jesus
Name and Title of Officer Making Application

Signature of Officer Making Application

385-7850
Telphone Number

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION WITHIN THE GENERAL GRANT POLICY.

9(a)

L.C.C.C.H.

Luso - Canadian Cultural Council of Hamilton

UPPER JAMES POSTAL OUTLET, BOX 20381, HAMILTON, ONT. L9C 7M8

4.9

March 26, 1991

City Hall
Treasury Department
71 Main Street, West
Hamilton, Ontario
L8N 3T4

Attention: Mr. Kevin Beattie

Dear Mr. Beattie:

Please find enclosed an amended schedule of our events for Luso-Fest'91. As you will note, there have been some substantial changes from our original proposal. We feel that the changes are changes for the better. First, the opening ceremonies at Hamilton's City Hall will officially open and commemorate June 10 (Portugal Day and Day of Immigrant Portuguese Communities) accross Ontario. Various Portuguese organizations throughout Ontario as well as, many honoured guests will be present in Hamilton on this day to celebrate Portuguese culture.

Second, we have contacted the Hamilton Public Library and the Broadway Cinema and they are cooperating in Luso-Fest '91 by providing their respective facilities. The rental of the Hamilton Public Library's facilities will be used for an exhibit on the history of the Portuguese discoveries to Asia, Africa, and South America. A lecture on the abovementioned topic will be given by Dr. J. Raposo of the University of MacMaster. He will also be giving a lecture on Portuguese immigration to Canada.

Third, the Luso-Canadian Cultural Council of Hamilton has decided to honour a Hamilton resident for his or her contribution to the Portuguese community and the community at large at the Gala Evening. At this event we want to take the time to honour those active citizens who have contributed of themselves to the community. All nominees will be honoured and acknowledged for their efforts.

I trust that this further elaboration of the events that comprise Luso-Fest '91, will assist the City of Hamilton in its decision to giving a grant for this cultural celebration.

We thank-you for your kind attention. If you have any further questions please feel free to contact me at 527-6877(9 to 5) or 385-7850(after 5pm).

Yours very truly,

Ida DeJesus
Director of Public Relations
for LCCCH

9(a)
4.10

TENTATIVE SCHEDULE OF LUSOFEST '91

Luso - Canadian Cultural Week of Hamilton

JUNE 1 - JUNE 16, 1991

SAT. JUNE 1 : OFFICIAL ONTARIO - WIDE OPENING OF CEREMONIES COMMEMORATING JUNE 10 PORTUGAL DAY

- LOCATION : CITY HALL
- RAISING OF THE FLAGS
- NATIONAL ANTHEMS
- HONORED GUESTS
  - *HIS HONORABLE MAYOR BOB MORROW
  - *ALDERMEN
- RECEPTION IN CITY HALL
- OPENING OF EXHIBITS :
  - a) EXPOSITION AT CITY HALL
    - PORTUGUESE IN HAMILTON
  - b) ART EXHIBIT

JUNE 5, TO JUNE 12 TH : c) COMMEMORATIVE EXHIBIT OF THE 500th ANNIVERSARY OF THE PORTUGUESE DISCOVERIES

- HAMILTON PUBLIC LIBRARY
- LECTURE BY PROF. J. RAPOSO OF McMASTER UNIVERSITY

MON. JUNE 3 : PORTUGUESE FILM NIGHT (SUBTITLED)

LOCATION: BROADWAY THEATER
- KING WILLIAM & WELLINGTON ST.
- HAMILTON, ONT.

FRI. JUNE 7 : TASTES OF PORTUGAL

- SAVOUR PORTUGUESE WINES AND FOODS
- AMATEUR HOMEMADE WINE COMPETITION
- LOCATION : VASCO DA GAMA
  175 JAMES ST. N. HAMILTON, ONT.
- TIME: 7:PM - 1:AM

SAT. JUNE 8 :- FOLKLORE DANCING

- TRADITIONAL MUSIC AND DANCES
- LOCATION: TENTATIVELY @ LUSIADAS
- 179 JAMES ST.N., HAMILTON, ONT.
- TIME: 6:30PM - 1:AM, PERFORMANCE AT 7:30PM
- SPORTS IN AFTERNOON - 2:PM

SUN. JUNE 9 : MASS COMMEMORATING 500 th ANNIVERSARY OF DISCOVERIES AT ST. MARYS (12:PM)

- SPORTS IN AFTERNOON -2:PM

MON. JUNE 10 : COMMEMORATIVE CELEBRATION OF THE ANNIVERSARY OF THE LUSIADAS CULTURAL RECREATIONAL CLUB

- LOCATION : LUSIADAS
- 179 JAMES ST.N., HAMILTON, ONT.
- TIME: 8:PM - 1:AM

FRI. JUNE 14 : AMATEUR VARIETY NIGHT

- LOCAL PORTUGUESE SHOW THEIR TALENTS
- LOCATION : LUSIADAS
- 179 JAMES ST.N., HAMILTON, ONT.
- TIME: 8:PM - 12:AM

SAT. JUNE 15 : GALA EVENING - Portuguese Citizen of the Year

- EXPERIENCE AN EVENING OF PORTUGUESE AMBIANCE
- LOCATION: QUEENS BANQUET HALL
- TIME: 6:PM - 1:AM

SUN. JUNE 16 : CARNIVAL AND CLOSING CEREMONIES

- ENJOY A DAY OF FOLKLORE AND CARNAVALESQUE EVENTS
- LOCATION : ST.MARYS SCHOOL PARKING LOT

J.C.A

9(a)
4.11

MONIES NECESSARY FOR LUSO-CANADIAN CULTURAL WEEK IN HAMILTON

PUBLICITY

Radio	$500
Newspapers	$500
Posters, Pamphlets, Etc.	$2000

RENTALS

Locations for Shows, Halls for Expositions, and Receptions	$6000

LEGALITIES

Licences	$500
Insurance	$2000
Security	$500

ENTERTAINMENT

Brass Bands	$4000
Musical Groups (Popular)	$5000
Folk Dancing Ensembles	$2000
Individual Performers (special guest from Portugal inclusive)	$4000

GENERAL EXPENSES

Rentals (Equipment and others)	$2000
Guest speakers, receptions Etc.	$16000
Prizes, souvenirs and trophies for sporting events	$3000

TRANSPORTATION

Folk Groups, bands, guests, Etc.	$5000

MISCELLANEOUS

Stamps, telephone, other	$2000

TOTAL $55000

7(a)
4.12

TERRA NOVA
CFMU 93.3FM
PORTUGUESE RADIO SHOW

191 Mary St. N. HAMILTON ONT. L8L 4V9 Phone: (416)-529-4432

January 30, 1991

TO WHOM IT MAY CONCERN:

The proposal for the creation of a Luso Canadian Cultural Council was brought to our attention a while ago, and since then we became a strong supporter of the organization , as well as a Committee member.

As the only Portuguese Radio Show at the Hamilton WentWorth area, we are deeply involved with the Portuguese Community and striving to make the second generation of Portuguese aware of their culture and roots. The L.C.C.C.H. will be sharing the same goals as our Program: by using the new generation of Portuguese-Canadians, the L.C.C.C.H. will prove that the two cultures can come together to a mutual understanding, and therefore be able to cooperate with each other.

The purpose of this letter is therefore to urge you to give this matter your full consideration. We are eager to work towards the success of this proposal.

Should you have any questions regarding this matter, please feel free to contact us at the above mentioned address or by telephone.

We would like to thank you very much for all your time and consideration on this matter.

Yours truly

Valter Magueta

9(a)
4.13

PORTUGUESE CULTURAL WEEK

JUNE 5 – 16, 1991

DAY 1 – WED. JUNE 5 : OFFICIAL ONTARIO – WIDE OPENING OF CEREMONIES COMMEMORATING PORTUGUESE CULTURAL WEEK

- LOCATION : CITY HALL
- RAISING OF THE FLAGS
- NATIONAL ANTHEMS
- HONORED GUESTS
  - *HIS HONORABLE MAYOR BOB MORROW
  - *ALDERMAN
- OPENING OF EXHIBITS :
  - a) EXPOSITION AT CITY HALL
  - b) – PORTUGUESE IN HAMILTON ARTS AND CRAFTS EXPOSITION (TENTAVILY AT THE HAMILTON ART GALLERY)
    - LOCAL ARTISTIC TALENT
  - c) COMMEMORATIVE EXHIBIT OF THE 500th ANNIVERSARY OF THE PORTUGUESE DISCOVERIES
- RECEPTION AT CITY HALL

DAY 2 – FRI. JUNE 7 : CULTURAL EXPO

- SPEAKER
- HISTORICAL, GEOGRAPHICAL AND CULTURAL INFO. ON PORTUGAL
- FILMS/POSTERS

DAY 3 – SAT. JUNE 8 : TASTES OF PORTUGAL

- SAVOUR PORTUGUESE WINES AND FOODS
- AMATEUR HOMEMADE WINE COMPETITION

DAY 4 – SUN. JUNE 9 : MASS COMMEMORATING 500 th ANNIVERSARY OF DISCOVERIES AT ST. MARYS (12:PM)

DAY 5 – MON. JUNE 10 COMMEMORATIVE CELEBRATION OF THE ANNIVERSARY OF THE LUSIADAS CULTURAL RECREATIONAL CLUB

DAY 6 – FRI. JUNE 14 : AMATEUR VARIETY NIGHT

- LOCAL PORTUGUESE SHOW THEIR TALENTS

DAY 7 – SAT JUNE 15 : GALA EVENING

- EXPERIENCE AN EVENING OF PORTUGUESE AMBIANCE

DAY 8 – SUN JUNE 16 : STREET FESTIVAL

- ENJOY A DAY OF FOLKLORE AND CARNAVALESQUE EVENTS

J.C.A.

9(a)
4.14

VASCO DA GAMA F.C.

CLUBE
DESPORTIVO
RECREATIVO
SOCIAL
CULTURAL

TEL: 527-5708

175 1/2 JAMES STREET NORTH
HAMILTON, ONTARIO
CANADA L8R 2K9

FOUNDED 1969 — INCORPORATED 1976

Mr. D.K. Beattie,

On behalf of Vasco Da Gama Recreational Club, I wish to express my sincere support and regard for the Luso-Canadian Cultural Council and its attempt at organizing a cultural week, for the week of June 5--16, 1991. Like many other local organizations and individuals, I was asked to become a member of the council, and to aid in organizing the afore-mentioned event as much as possible. This decision was not a difficult one because my organization has long felt that, as an ethnic group, the Portuguese are not sufficiently active and promoted within our region. Events such as this one, would bridge that gap quite extensively and also result in an enjoyable and informative week for the citizens of this region.

In summary, this plea for grant money deserves as much consideration as possible. It could very well make all the difference in the world to the Portuguese-Canadians of Hamilton.

Our sincere thanks,

Vasco Da Gama, F.C.

Vasco Da Gama F. HAMILTON ONTARIO

9(a)
4.15

January 28, 1991.

Mr. Beattie,

As president of the McMaster Portuguese Association, I would like to state my whole-hearted support and admiration for the work of the newly formed Luso-Canadian Cultural Council of Hamilton.

I was asked to join the council as a representative of my association, and have now taken on an important role in organizing and participating in, council meetings and events. Myself and my executive believe that a Luso-Canadian cultural week here in Hamilton is long overdue, and as such, merits as much support as possible from the city and region.

Having taken part in the organization of this event from the very beginning, I can honestly say that we have gotten great response and backing, both from within our own ethnic community as well as from other residents of this area.

In conclusion, I am convinced that an event of this sort would not only be a wonderful addition to local annual festivities, but also serve in integrating and drawing closer the different ethnic peoples of this area.

Sincerely,

Francesca Almeida

Francesca Almeida
President- M.P.A.

McMASTER UNIVERSITY

NECC

9(a)
5.1

North End Children's Centre INC
A Registered Charitable Organization
75 Hillyard Street Hamilton, Ontario
L8L 6W3
Phone 521-0274

April 21, 1990

To Whom It May Concern:

NECC is a registered charitable organization. Enclosed is a copy of our articles of incorporation.

The fundraising committee met Wednesday, April 4, 1990 to plan some strategy for fundraising immediately to raise the following:

1. $30,000 for 50% of our costs towards the access to NECC facility to enable the disabled persons entry.

2. $20,000 for a van to replace the existing one. Transportation is the only means by which some families can be involved. Our short term goal is to raise $50,000. Over the long term, the following projects will need funding.

3. Sponsor a child. A child who needs the program but the family does not qualify for a subsidy.

For one child, the cost is $21.00 per day,

For one week, one child, the cost is $105.00

This includes transportation. And to conclude, an annual fee for one child would be $5,250.00

4. Establish a Mobile ToyLending Library. The sum approximated at this time to be $115,000.00

5. Supervised Access. The program enables a child to visit with his or her non residential parent under supervision. The fee is $20.00 per hour,

6. Thrift Store (manned by volunteers). Salary for one co-ordinator - $20,000.

Should you like or require any further information please contact me at 521-0274.

Yours faithfully,

Gwynneth Hawes Cook

Gwynneth Hawes Cook
Founding Director.

GHC:pcr

9(a)
5.2

BOARD OF DIRECTORS OF THE NORTH END CHILDREN'S CENTRE INC.

Gwynneth Hawes Cook, B.A. - E.C.E.C. Founding Director	27 Sanford Ave. S. Hamilton, Ontario L8M 2G4 526-0654
Marta Magowan Vice President	Triple M Farms Box 189 RR 1 Bolton, Ontario Phone:
Bettee Giles Secretary	41 Balmoral Crt. Caledonia, Ontario 765-6508
Cheryl Sampson, B.A. Treasurer	1 Kent St. Hamilton, Ont. 523-5646 or 529-5500 (work)
Mary March, M.A.	Dorcas Bay Ontario
Douglas Burns, Solicitor	Burns, Vasan, Christmas and McLeodd Solicitors Stelco Tower 100 King St. W. Hamilton, Ontario 522-1381
Paul Kwiathkoski, Accountant	Feldman & Truscott 143 James St. S. Suite 805 Hamilton, Ont. L8P 3A1 528-0234

PROGRAM OBJECTIVES 9(a) 5.3

6. The objects for which the corporation is incorporated are:
Objets pour lesquels l'association es constittée:

1. To provide relief of poverty, suffering and distress among children in the economically depressed areas within the Regional Municipality of Hamilton-Wentworth.

2. To provide relief of poverty and distress and the provision of assistance for education, emotional physical and, intellectual well-being of the children and the parents in the economically depressed areas within the Regional Municipality of Hamilton-Wentworth and for this purpose to set up centres to be known as children's centres at various locations in the Region.

3. To undertake research into the special problems arising from urban congestion and its effects on the personality development on children and into methods of alleviating suffering arising therefrom and to publish, if desirable, the results of such research.

4. To provide facilities for recreation and other leisure time occupations including day-care for children and their parents in the interest of their social welfare.

5. To construct, maintain, and alter any houses, buildings or works necessary or convenient for the purposes of the corporation.

6. To purchase, take on lease or in exchange, hire or otherwise acquire any real and personal estate which may be deemed necessary or convenient for any of the purposes of the corporation.

7. To take any gift of property, whether subject to any special trust or not, for any one or more of the objects of the corporation.

8. To take such steps by personal or written appeals, public meetings, or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the corporation, in the shape of donations, annual subscriptions, or otherwise.

9. To print and publish any newspapers, periodicals, books or leaflets that the corporation may think desirable for the promotion of its objects.

10. To borrow and raise money in such manner as the corporation may think fit.

11. To invest the moneys of the corporation not immediately required for its purposes in or upon such investments, securities or property as may be thought fit, subject nevertheless to such conditions (if any) and such consents (if any) as may for the time being be imposed or required by law and subject also as hereinafter provided.

12. To do all such other lawful things as are incidental or conducive to the attainment of the above objects or any of them.

9(a)

THE CORPORATION OF THE CITY OF HAMILTON

5.4

GENERAL GRANT APPLICATION JAN 3 1 1991 (Rev. 12/90)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. **NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:**

NORTH END CHILDREN'S CENTRE, INC.
75 Hillyard St
HAMILTON, ONTARIO L8L 4B3

LIAISON PERSON Gwynneth HAWES COOK PHONE NO. 416 521 0274
(During Business Hours)

B. **AMOUNT OF GRANT REQUEST:** $ 30,000.

C. **PURPOSE OF GRANT:** (Indicate)

_____ CONTINUING GENERAL ACTIVITIES (OPERATING)
_____ CAPITAL
__✓__ ONE TIME - SPECIFIC PURPOSE

D. **IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:**

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....$		
- CITY'S CONTRIBUTION (GRANT REQUEST).....$	_____	____
TOTAL OPERATING BUDGET	$ ========	100% ====

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

*1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
$ _____	$ _____	$ _____	$ _____
CATEGORY ____	CATEGORY ____	CATEGORY ____	CATEGORY ____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	$_____	_____/_____ (date/cheque)
- OTHER DATE OR INSTALMENTS	$_____	_____/_____
	$_____	_____/_____
	$_____	_____/_____

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee.

9(a)
5,5

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION

(Rev. 12/90)

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

See enclosure

2. What are the general objectives and/or services of your organization?

Enclosure see articles of incorporation

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

4. Do volunteers participate in your program?

No____ Yes✓ If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

Over 50 volunteers support NECC on the Board of Directors, Advisory Board, Fundraising Committee, Dance committee Bingo committee, thrift store & preschool program.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

local

6. Does your organization provide a service to:

	(Yes/No)
(a) All citizens b) opportunity for those who have resources to take an active role in their own community	u/Supervised Yes Access.
(b) A specific group (which group; explain in detail below) to provide programs for the impoverished & disadvantaged children + families	yes mandate
(c) A specific area (which area; explain in detail below) re basic need ie clothing furnishing	emergency -
(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below	NO

7. In what geographical area does your organization operate? North End of Hamilton

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. **(Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)**

To assist with defraying the cost of renovations to provide access to NECC for the disabled

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

To accommodate people from our community who may be disabled to access the facility at 75 Hillyard — whether they be client or volunteers to fulfil the objects of the corporation.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES ✓ NO ___

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount
Fall 1989	Ministry for the disabled	,	$33,310. (50% of the grant has been received)

We have been fundraising through Bingo dances & Corporate & private donations to offset the cost.

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant? No.

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Fundraising - Volunteer fundraising committee of 12 persons have planned some strategies to raise funds for this project

b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

The project of building has limited the number of children to 5 in our licensed program therefore putting a considerable strain on finances. Applications to the point where personal sacrifices have been made.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

~~Yes~~ we have a schedule of fees for all programs ~~but~~ most instances the client/the service cannot pay.

13. a) Have you received Grant funding from the City in prior years? If so, when and how much? NO

Year	Requested Amount	Approved Amount
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____

b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance. NO .

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

Year	Amount
_____	$ _____
_____	$ _____
_____	$ _____

The applicant at the time of request can only deal with the immediate issues resulting from renovations. We'd prefer to prepare a three year grant request with more deliberation.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

This has been an extremely difficult period in our five year history.
Other avenues will have to be persued.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

preschool program once building project is complete the enrollment will take care of ongoing expenses
supervised access foundations are being approached to facilitate this need.
Contribution/distribution centre proposal is being prepared to go to Canada Employment to set up a project to get this worthwhile project to pay for itself

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

Our facilities have always been available to the community at no cost.

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number Business	Home
Gwynneth Hawes Cook Founding Director	27 Sanford Ave S Hamilton	416 521 0274	416 526 0654
Marta Magowan Secretary	RR#1 Bolton Ont	416 859 0635	same
Cheryl Sampson TREAS	1 Kent St Hamilton	416 529 5500	523 5646

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. **(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)**

Jan 31/91
Date

Gwynneth Hawes Cook Founding DIRECTOR
Name and Title of Officer Making Application

Gwynneth Hawes Cook
Signature of Officer Making Application

416 521 0274
Telphone Number

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION WITHIN THE GENERAL GRANT POLICY.

9(a)

North End Children's Centre

5, 12

75 Hillyard Street Hamilton, Ontario

L8L 6B3

Phone 521-0274

A Registered Charitable Organization

Income & Expense Statement 1990

INCOME

R.S.S.		$36,202.11
Fees		4,730.61
D.O.G.		8,061.12
Fundraising/Donations		4,142.24
Supervised Access		356.00
Hoang		~~$~~ 1,467.00 min-out
National Trust Scholarship		4,000.00
Ministry for Disabled	(pledge)	~~$~~ 33,318.00 16,000 received
		$92,277.08

remainder when project completed.

EXPENSES

Salaries & Benefits		30,777.44
Professional Development (dues, training, meal allowance)		443.43
Food Costs		2,001.33
Property		
Mortgages	$10,560.00	
Utilities	3,781.52	
Repairs/Maintenance	3,780.52	
	18,122.04	18,122.04
Equipment/Furnishings		668.17
Supplies		
Program	1,080.44	
Housekeeping	1,622.98	
Office	5,628.80	
	8,332.22	8,332.22
Other Costs		
Insurance	$ 5,058.50	
Loan	4,200.00	
Bank Charges	625.01	
	9,883.51	9,883.51
Transportation		15,696.20
		$ ~~85,904.34~~

North End Children's Centre INC.

A Registered Charitable Organization

75 Hillyard Street Hamilton, Ontario

L8L 6B3

Phone 521-0274

9(a)

5,13

Income & Expense Statement 1989

INCOME		
R.S.S.		$53,897.52
Fees		4,602.28
D.O.G.		6,163.20
Fundraising/Donations		5,999.23
Supervised Access		265.00
Mortgage Receivable		31,048.10
		$101,975.33
EXPENSES		
Salaries & Benefits		30,279.41
Professional Development (dues, training, meal allowance)		
Food Costs		1,793.41
Property		
Mortgages	$11,561.00	
Utilities	$ 3,096.41	
Repairs/Maintenance	$ 2,172.87	
	$16,833.28	16,833.28
Equipment/Furnishings		1,996.92
Supplies		
Program	986.13	
Housekeeping	2,487.17	
Office	3,279.66	
	$ 6,752.96	6,752.96
Other Costs		
Insurance	$ 4,740.00	
Loan	$ 4,449.00	
Bank Charges	$ 212.44	
	$ 9,401.44	9,401.44
Transportation		17,709.38
Fundraising		$ 533.05
		$85,305.85

North End Children's Centre INC.

A Registered Charitable Organization
75 Hillyard Street Hamilton, Ontario

L8L 6B3

Phone 521-0274

9(a)
5,14

INCOME & EXPENSE STATEMENT 1988

INCOME		
R.S.S.		$73,523.27
Fees		3,331.20
D.O.G.		6,032.60
Fundraising/Donations		9,567.70
		$92,454.77
Gov't. Grant re:carpet & canopy		2,439.00
		$94,893.77
Donations in Kind		
EXPENSES		
Salaries & Benefits		$33,824.22
Professional Development (dues, training, meal allowance)		555.00
Food Costs		1,794.93
Property		
Mortgages	$ 8,748.00	
Utilities	2,494.32	
Repairs/Maintenance	4,633.23	
	$15,875.55	$15,875.55
Equipment/Furnishings		2,851.84
Supplies		
Program	$ 1,794.59	
Housekeeping	6,094.21	
Office	2,245.36	
	$10,134.16	10,134.16
Other Costs		
Insurance	$ 5,650.50	
Loan	4,504.00	
Bank Charges	684.51	
	$10,839.01	10,839.01
Transportation		16,471.59
Fundraising		1,578.99
		$93,925.29

9(a)
5.15

North End Children's Centre

75 Hillyard Street Hamilton, Ontario

L8L 6B3

Phone 521-0274

INCOME & EXPENSE STATEMENT 1987

INCOME		
R.S.S. fee for service & Parent paid fee		$54,515.03
Donations, Grants, etc.		32,514.00
TOTAL		$87,029.03
EXPENSES		
Salaries & benefits		$21,596.70
Professional Development dues, training, meal allowance		745.59
Food Costs		1,124.23
Property		
Mortgages	$8,425.09	
Utilities & telephone	4,362.82	
Repairs, Maintenance	3,900.00	16,687.91
Equipment/Furnishings		13,519.05
Supplies		
Program	468.78	
Housekeeping	1,803.09	
Office	4,443.76	6,715.63
Other Costs		
Insurance	5,432.52	
Loan	5,700.00	
Bank Charges	495.46	11,627.98
Transportation		15,641.03
TOTAL		$87,658.12

Licensed by the Ministry for Community and Social Services

9(a)
6.1

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION JAN 30 1991 (Rev. 12/90)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. **NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:**

SIR ERNEST MACMILLAN STRING ENSEMBLE
9 Suter Crescent
DUNDAS, Ontario
L9H 6R6

LIAISON PERSON Ms. Marta Hidy PHONE NO. 525-9140 X3670 (During Business Hours)

B. **AMOUNT OF GRANT REQUEST:** $ 7,400.00

C. **PURPOSE OF GRANT:** (Indicate)

X CONTINUING GENERAL ACTIVITIES (OPERATING)
_____ CAPITAL
_____ ONE TIME - SPECIFIC PURPOSE

D. **IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:**

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....$	31,000.00	80
- CITY'S CONTRIBUTION (GRANT REQUEST).....$	7,400.00	20
TOTAL OPERATING BUDGET $	38,400.00	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

*1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
$	$	$	$
CATEGORY	CATEGORY	CATEGORY	CATEGORY
DATE	DATE	DATE	DATE

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	$	/ (date/cheque #)
- OTHER DATE OR INSTALMENTS	$	/
	$	/
	$	/

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee.

1. **Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)**

The Ensemble Sir Ernest MacMillan was established in 1980. During the first few seasons, concerts were held in the Hamilton Public Library. By 1985, the Ensemble had become so popular that the season was expanded from three programs to four and a new venue was sought. During this same period, personnel changes were made to improve the artistic strength of the group.

In 1989 the name of the Ensemble was changed to Sir Ernest MacMillan String Ensemble. The Ensemble now performs four main series concerts each season at First Pilgrim United church in Hamilton. The group has expanded from ten regular players to 12 and hires extra wind players as required.
The Sir Ernest MacMillan String Ensemble is a registered non-profit organization Charitable #0587063-22-14.

2. **What are the general objectives and/or services of your organization?**

> "To advance the knowledge and appreciation of culture through the support and presentation of a string chamber music ensemble and its performances in public auditoriums open to all members of the community." (from the charter)

One of the main objectives of the Ensemble is to present Music education activities via open rehearsals and master classes. This is also accomplished through concerts for younger audiences in conjunction with the Hamilton Suzuki School and Children's Choir.

Promotion and exposure for student musicians is also given to a young local music student who is featured in a performance with the Ensemble.

3. **Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?**

The Sir Ernest MacMillan String Ensemble is Hamilton's only string chamber orchestra. The Ensemble performs almost exclusively music written for small string ensembles or chamber groups. The repertoire is broad, from Baroque to Contemporary.

4. Do volunteers participate in your program?

No____ Yes X____ If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

The Ensemble depends very heavily on volunteers. This includes people to usher, sell tickets and refreshments, present door prizes, etc. at the concerts. Volunteers arealso needed to help with mailings, designing posters, brochures, and programs for concerts. Board members help solicit general operating funds from both the public and private sectors.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

local.

6. Does your organization provide a service to:	(Yes/No)
(a) All citizens	X
(b) A specific group (which group; explain in detail below)	X
(c) A specific area (which area; explain in detail below)	
(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below	

Concerts performed in conjunction with the Suzuki School of Music and the Hamilton Children's Chcir are specifically for younger (i.e. children) audiences.

7. In what geographical area does your organization operate?

Hamilton

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. **(Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)**

The requested grant funds are to be utilized for general operating funds. Of the Ensemble's annual expenditures, 64% are for artistic fees to soloists and players.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The Ensemble is an important part of Hamilton's cultural scene, providing music lovers here the oppotunity to hear chamber music for a string group performed in an intimate setting. The Ensemble's contribution to music education in Hamilton is also a vital link to the cultural future of this city.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES __X__ NO __

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount
October 31, 1990	Ontario Arts Council	$5,750.00	Decision is pending

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

NO

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

The Ensemble receives revenues from chair sponsors at the concerts, through advertising in the program, and through individual donations. Each season a fundraiser is held; this year Mayor Robert Morrow is acting as honorary chair for a Gala reception at the Hamilton Art Gallery where he will also perform as guest artist with the Ensemble.

b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

The Ensemble charges admission to all regular series concerts, including single ticket sales and subscriptions. Admission is also charged to master classes.

13. a) Have you received Grant funding from the City in prior years? If so, when and how much?

Year	Requested Amount	Approved Amount
1987	$ 6,000	$ 5,000
1988	$ 7,000	$ 7,000
1989	$ 7,000	$ 7,000
1990	$ 7,100.00	$ 7,100.00

b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

NO

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

Year	Amount	
1992	$ 7,700	*Increases represents 4% inflation
1993	$ 8,000	
1994	$ 8,300	

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

If the ensemble was to receive no funding from the city, it would have to cut back on rehearsal services and possibly the number of concerts in the regular season. It would result in a negative impact on the hiring of high caliber musicians and soloists and consequently, the quality of the performances would suffer, resulting in a loss of audience.

It would have a detrimental effect on the credibility of the Ensemble, prejudicing future fundraising attempts and Ontario Arts Council applications.

16. **What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?**

The Ensemble will never become self-supporting, as is the nature of all arts organizations.

Future goals will depend on continued funding from both the City and the Ontario Arts Council. Donations from both the public and the private sector will be sought through annual fundraising events, concert sponsorships, program advertisements, and other special events.

17. **Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.**

Yes, subject to the availability of the musicians.

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number Business	Home
Ms. Marta Hidy Artistic Director	DUNDAS, Ontario	525-9140, ext. 3670	
Corrine Arthurs Director	HAMILTON, Ontario	528-7881	
David Montgomery Budget Officer	DUNDAS, Ontario	521-2100, ext. 7896	

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. **(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)**

January 30, 1991
Date

David Montgomery, Budget Officer
Name and Title of Officer Making Application

Signature of Officer Making Application

521-2100, ext. 7896
Telphone Number

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION WITHIN THE GENERAL GRANT POLICY.

9(a)
6.8

Re request for audited financial statements

Unfortunately, the request on the newly revised grant application form for audited financial statements was noted at a time when there was insufficient time available to engage an auditor to audit our statements for the period ended July 31, 1990. Financial statements of Sir Ernest MacMillan String Ensemble have always been unaudited in the past.

In addition, an audit would be very costly for the size of our organization. The attached financial statements were prepared by a member of the Board of Directors who is a Chartered Accountant and these statements have been approved at our recent annual meeting.

We would like to request that you waive our requirement to produce audited financial statements.

Thank you.

9(a)
6.9

SIR ERNEST MacMILLAN STRING ENSEMBLE

Financial Statements

July 31, 1990

9(a)
6.10

SIR ERNEST MacMILLAN STRING ENSEMBLE

BALANCE SHEET
JULY 31

	1990	1989
ASSETS		
Cash	$1,473	$3,471
Receivable from sponsors	2,000	3,500
	$3,473	$6,971
LIABILITIES		
Accounts payable	$5,426	$3,380
Deferred revenue	1,761	2,091
	7,187	5,471
Surplus at August 1	1,500	144
Excess of (expense over revenue) revenue over expense	(5,214)	1,356
(DEFICIT) SURPLUS AT JULY 31	(3,714)	1,500
	$3,473	$6,971

9(a)
6.11

SIR ERNEST MacMILLAN STRING ENSEMBLE

STATEMENT OF REVENUE AND EXPENSE
FOR THE YEAR ENDED JULY 31

	1990	1989
REVENUE		
Ticket sales	$12,889	$9,569
Advertising sales	875	1,790
Special projects (net)	3,443	6,938
Sponsorships	4,315	4,050
Corporate donations	–	4,500
Government grants	12,100	12,100
Individual donations	2,290	3,521
Interest and other	186	30
	36,098	42,498
EXPENSES		
Artistic director	4,500	4,300
Soloists	5,765	6,000
Musicians	24,362	21,850
Administrator	1,885	4,000
Advertising	981	2,016
Bank charges and other	80	223
Church rental	690	550
Memberships	230	35
Music	867	489
Office and telephone	1,632	2,443
Stage	320	448
	41,312	42,354
Excess of (expense over revenue) revenue over expense	(5,214)	144
Surplus at August 1	1,500	1,356
(DEFICIT) SURPLUS AT JULY 31	($3,714)	$1,500

9(a)
6.12

SIR ERNEST MacMILLAN STRING ENSEMBLE

STATEMENT OF REVENUE AND EXPENSE
BUDGET FOR 1990 – 1991

REVENUE	
Ticket sales	$9,500
Advertising sales	2,000
Special projects (net)	7,000
Sponsorships	2,000
Corporate donations	3,500
Government grants	12,500
Individual donations	1,500
Interest and other	–
Master classes	400
	38,400
EXPENSES	
Artistic director	4,600
Soloists	3,650
Musicians	20,880
Administrator	4,160
Advertising	900
Bank charges and other	200
Church rental	750
Memberships	280
Music	600
Office	400
Stage	500
Telephone	800
Master classes	400
Miscellaneous	150
	38,270
	$130

9(a)

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 3
(12/90)

6.13

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 2)

Name and Position (1)	Fiscal Year Ended Current Year July 31 1991 (2)	Fiscal Year Ended Preceding Year July 31 1990 (3)	Increase+ Decrease- over Preceding Fiscal Year Amount (4)	% (5)
Marta Hidy	$4,600.00	$4,500.00	100	2
Robert Wood	$2,000.00	$1,885.00	115	6
Cynthia Klaassen	$2,000.00	-	-	-
TOTAL SALARIES AND BENEFITS per Exhibit 2	$8,600.00	$6,385.00		

9(b)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 6

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D.K. Beattie
Grants Co-Ordinator

SUBJECT: **PREVIOUSLY TABLED 1991 GENERAL GRANTS**

RECOMMENDATION:

a) That the previously tabled 1991 General Grant to Drum Corps International with a recommended grant amount of $7,000 be approved and funded within the Grants budget, specifically account no. CH 5A114 20001.

D. K. Beattie

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

At the finance and Administration Committee meeting the 1991 General Grant recommendations were presented and approved by the Committee. Within that report there were 10 applicants which were tabled pending receipt of satisfactory financial statements and other information. Four of the tabled requests were finalized at the April 25, 1991 Committee meeting. There are five requests which remain tabled (see Appendix A).

Drum Corps International had requested $12,000 to offset operating costs for the annual drum corps competition held at Ivor Wynne. There are increased labour costs for the use of Ivor Wynne due to another event being held the evening prior to the drum corps competition. The Arts Advisory Sub-Committees' recommendation is for $7,000. The 1990 Grant for Drum Corps International was $5,000. **The recommended amount is for $7,000.** The recommendation was tabled pending acceptable financial statements which have now been received. (See attached application and other supporting material.)

For the information of the Committee members, the applicant agrees with the recommended amount, and should the Committee approve the recommendation, this will then be forwarded to City Council for final approval.

CITY OF HAMILTON

APPENDIX A

Page 1

1991 OUTSTANDING TABLED GENERAL GRANTS

	NAME OF ORGANIZATION (1)	AMOUNT REQUESTED (2)	RECOMMENDED AMOUNT (3)	ARTS ADVISORY RECOMMENDATION (4)	1990 GRANT (5)	Purpose/Comments (6)
1.	Cari Can	$169,905.00	NIL	0	$42,390.00	- Tabled pending audited financial statements - offset costs of festival - operational concerns
2.	Cycle Hamilton	$10,000.00	$7,880.00	N/A	$7,500.00	- Tabled pending acceptable financial statements - offset annual race costs
3.	Hamilton Artists' Inc.	$12,000.00	$9,000.00	$9,000.00	$9,500.00	- Tabled pending audited financial statements - offset operational costs
4.	Hamilton Santa Claus Parade	$25,000.00	$18,400.00	N/A	$17,500.00	- Tabled pending acceptable financial statements - offset annual parade costs
5.	Running Hall of Fame	$ 1,950.00	$ 500.00	$ N/A	$	- Tabled pending acceptable financial statements and organizational information
		$218,855.00	$35,780.00	$9,000.00	$76,890.00	

9(6)

THE CORPORATION OF THE CITY OF HAMILTON

1.1

GENERAL GRANT APPLICATION JAN 3 1 1991 (Rev. 12/90)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. **NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:**

Drum Corps International (Canada)
38 Kingsway Dr.
Hamilton L8W2112

LIAISON PERSON Richard Simpson PHONE NO. 5443379
(During Business Hours)

B. **AMOUNT OF GRANT REQUEST:** $ 12,000 Prince of Wales School (Stadium Costs)

C. **PURPOSE OF GRANT:** (Indicate)

- Rental
- Clean up
- Insurance
- Sign Board
- Sound System

_X_ CONTINUING GENERAL ACTIVITIES (OPERATING)
_____ CAPITAL
_____ ONE TIME - SPECIFIC PURPOSE

D. **IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:**

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	$75,000	84%
- CITY'S CONTRIBUTION (GRANT REQUEST).....	$12,000	16%
TOTAL OPERATING BUDGET	$87,000	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

*1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
$	$	$	$
CATEGORY ___	CATEGORY ___	CATEGORY ___	CATEGORY ___
DATE	DATE	DATE	DATE

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	$	/ (date/cheque #)
- OTHER DATE OR INSTALMENTS	$	/
	$	/
	$	/

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee.

1. **Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)**

   Drum Corps International was incorporated in the state of Wisconsin as a non profit organization in 1972. The Canadian arm has hosted the DCI Canadian championships for the last ~~nine~~ 13 years in Hamilton. It is recognized as a charitable organization (March 28, 1980) - under article X of the Canadian-U.S. reciprocal tax convention.

   " 13 years "

2. **What are the general objectives and/or services of your organization?**

   The purpose of DCI Canada is to promote and expand the interest and participation in drum corps throughout Canada and the United States.

   The championships in Hamilton is one of 5 Regional championships held in North America - the only championship held in Canada. The championships provide an opportunity for corps members to showcase their talents.

3. **Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?**

   None.

4. **Do volunteers participate in your program?**

No____ Yes_X_ If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

30 to 40 volunteers participate in the presentation of the DCI Canada championship. These volunteers organize publicity, corps accommodation, stadium operations, tickets, program and guides for each performing unit. All personnel involved in the event are volunteers.

5. **Is your organization local in nature or is it a branch or segment of a provincial or national organization?**

The DCI Canada championship organization is a volunteer arm of Drum Corps International.

6. **Does your organization provide a service to:**

		(Yes/No)
(a) All citizens	(as audience)	Yes
(b) A specific group (which group; explain in detail below)	(as participants)	Yes
(c) A specific area (which area; explain in detail below)		
(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below		

The units competing come from throughout North America.

Last year a corps from Bristol, England participated. This year we expect a corps from Holland.

The audience comes from throughout Southern Ontario, New York state, Michigan

7. **In what geographical area does your organization operate?**

The contest attracts fans from throughout the Golden Horseshoe.

This year we will be publicising the event particularly in Kitchener-Waterloo - St. Catharines area.

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. **(Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)**

The grant funds will be utilized to offset the cost for the use of Ivor Wynne Stadium - clean up costs, sound system, signboard and liability insurance.

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

This is a world class event. It has the potential to attract thousands to Hamilton. Thus the city image is enhanced. It provides economic return to the community i.e. hotels, tourism.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? **YES** X **NO** __

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount

Our efforts to secure corporate sponsorships is ongoing. To date we have not secured any.

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

No.

11. a) **What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.**

The admission fees will be increased from $13.00 to $16.00. Additional promotion and publicity will also increase revenue.

b) **If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.**

For the last two years we have promoted the event by offering reduced admission fee with coupons advertized in the Hamilton Spectator. These coupons brought several thousand new faces to the event. We also received 5 full page advertisements. These reduced prices severly cut the event's income. These losses are viewed as a long term measure to build the audience. This year we plan to offer coupons again but a lower reduction rate.

12. **Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.**

Yes.
Admission fees are charged for spectators for both preliminary and final competitions. Each unit that competes pays an entry fee (approximately $65.00).

13. a) **Have you received Grant funding from the City in prior years? If so, when and how much?**

Year	Requested Amount	Approved Amount
1990	$ 5000.	$ 5000.
1989	$ 7000.	$ 5000.
1988	$ 4000.	$ 2670.
1987	$ 4000.	$ 2447.

b) **Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.**

No.

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

Year	Amount	
1992	$ _____	Stadium costs rental
1993	$ _____	* clean up * signboard
1994	$ _____	scoreboard insurance

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

The attendance for this event must continue to grow. Other municipalities are anxious to host this event. If the city funds the event to cover the stadium costs, we can put more money into publicity.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number Business	Home
Richard Simpson	38 Kingsway Drive	544-3379	528-7848

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. **(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)**

January 30/90
Date

Richard Simpson/Contest Chairm
Name and Title of Officer Making Application

Signature of Officer Making Application

5443379
Telphone Number

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION WITHIN THE GENERAL GRANT POLICY.

9(6)

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 1
(12/90)

1.8

Balance Sheet
(all amounts to nearest dollar)

	Fiscal Year Ended	
	Current Year 19	Preceding Year 19
Assets		
Bank		
Accounts Receivable		
Investments		
Prepaid Expenses		
Equipment (net of depreciation)		
Building (net of depreciation)		
Other Assets - please specify		
Total Assets		
Liabilities		
Accounts Payable		
Bank Loan		
Deferred Revenue		
Other Liabilities - please specify		
Total Liabilities		
Surplus		
Total Liabilities and Surplus		

(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

Statement from last year's show to be forwarded shortly - also budget

R Simpson

9(6)

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 3
(12/90)

1.9

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 2)

Name and Position	Fiscal Year Ended Current Year 19___	Fiscal Year Ended Preceding Year 19___	Increase+ Decrease- over Preceding Fiscal Year Amount	%
(1)	(2)	(3)	(4)	(5)

See appended sheet.

no other salaries or benefits

TOTAL SALARIES AND BENEFITS per Exhibit 2	_____	_____	_____	___
	==========	==========	==========	===

9(61
1.10

To. D Pesceone

Marilyn M. Bixby
163 Stonechurch Rd. E., Hamilton, Ont. L9B 1A8
388-9405

for approval / discussion
October

August 16, 1990

The Chairman
D.C.I. Canada
Hamilton, Ontario

Dear Mr. Simpson:

Following is my proposal for handling local ticket sales for the 1991 D.C.I. Canada show.

1. Telephone answering (including ticket orders and information). Generally this will include normal business hours, 5 days per week. Week ends, if available.

2. Credit card authorizations, preparation of credit card invoices.

3. Pull tickets, address envelopes and mail tickets, including telephone and mail orders.

4. Preparation and delivery to bank of bank deposits.

5. Preparation of reconciliation of ticket sales and seating allocation.

6. Preparation of mailing list.

Note: I will, at no charge to D.C.I. provide the use of my premises and office and computer facilities.

Total fee . . . . . $ 1,750.00 plus expenses

Please also note that GST (7%) will become effective as of January 1, 1991. This tax unfortunately must be added to my fee.

Yours truly

Marilyn M. Bixby

9(6)
1.11

THE 1990 SUMMER MUSIC GAMES

To : D. K. Beattie,
Grants Co-ordinator

From : R. Simpson
DCI Canada

Re : Grant Application

Please find enclosed our grant application for the 1991 Summer Music Games.

Our grant request is exclusively related to stadium costs (i.e. rental, clean up, signboard, sound system and insurance).

The increase this year is owing to the heavy clean up costs which must be undertaken overnight because of the Calgary-Hamilton game on August 2.

Our application outlines the committee's strategy to increase audience (i.e. coupons) page 5 #11. This is costly now but the long term potential is sound. We know people return to the event once they are introduced to the activity.

The previous support of the City of Hamilton is appreciated. We anticipate your continued support as we attempt to bring even greater numbers to Hamilton, Ontario.

R Simpson

DCI • P.O. BOX 548 • 719 S. MAIN • LOMBARD, IL 60148-0548 • (708) 495-9866 • FAX (708) 495-3792

9(6)
1.12

May 2, 1991

Mr. Kevin Beatty
Department of Treasury
City of Hamilton
71 Main Street West
Hamilton, Ontario
Canada L8N 3T4

SUBJECT: DCI Canada

Dear Kevin:

In an effort to clarify the fiscal relationship between Drum Corps International (DCI) and our DCI Canada organization in Hamilton, I offer the following:

1. Drum Corps International is a non-profit corporation, headquartered in Lombard, Illinois. Our tax-exempt status is recognized by both the United States and Canadian governments.

2. DCI Canada is one of six North American regional drum and bugle corps competitions sponsored by Drum Corps International each year. These six DCI Regional competitions and the World Championships are a part of the annual five week North American tour of 25 to 80 participating drum and bugle corps from Europe, Japan, the U.S. and Canada. This tour is called the Summer Music Games and includes 52 cities.

3. Drum Corps International is audited bi-annually by Bayer, Kolof & Lev, Certified Public Accountants, located in Deerfield, Illinois. It is their responsibility to audit all of the operations of Drum Corps International, including those in Hamilton, Ontario. You may call them with any questions and/or concerns you may have relative to our volunteer operations (DCI Canada Organizing Committee) in Hamilton. Their telephone number is (708) 945-3344.

4. Drum Corps International sells tickets to the DCI Canada event each year in both Lombard, Illinois and Hamilton, Ontario. U.S. citizens purchase tickets from Lombard, and Canadians purchase tickets from Hamilton.

Drum Corps International
P.O. Box 548
Lombard, IL 60148-0548

(708) 495-9866
Fax (708) 495-3792

9(6)
1.13

Ticket revenue for DCI Canada for sales in Canada are deposited in the Bank of Montreal and Royal Bank of Canada, both located in Hamilton. Ticket revenue from U.S. sales are deposited in our bank in Chicago, Illinois.

All expenses for DCI Canada are paid by Drum Corps International for our headquarters in Lombard, Illinois. Canadian expenses are paid in Canadian funds from our accounts in Hamilton. U.S. expenses are paid from our Chicago account.

DCI Canada, like all of our regional events are field operations handled by volunteer committees. On occasion, we will hire an individual to handle the telephone information and ticket order needs. Drum Corps International could never operate these events without the volunteer committees. We could never pay them for what they give to our fine youth activity.

On behalf of our DCI Canada Committee and Drum Corps International, we are very thankful for the City of Hamilton's support of this event. Without it, we could not bring this great spectacle to Canada.

Sincerely,

Donald L. Pesceone/hs

Donald L. Pesceone
Executive Director

DLP/hs

cc: Richard Simpson, Chairman
DCI Canada
Lloyd Abrahams, Partner
Bayer, Kolof & Lev

9(6)
1, 14

DCI CANADA

INCOME	1990
ADV. FINALS	23,727.00
GATE FINALS	20,493.00
ADV. PRELIMS	1,186.00
GATE PRELIMS	8,714.00
ADV. CLASS"A"	0.00
GATE CLASS"A"	0.00
TOTAL TICKET SALES	$54,120.00
ENTRY FEES	912.00
CORPS HOUSING	4,863.00
SPONSORSHIPS	8,995.00
MISC.	0.00
PROGRAMS	0.00
TOTAL INCOME	$68,890.00
EXPENSE	
ADV.& PROMOTION	12,909.00
TICKET COST	568.00
STAFF HOUSING	860.00
JUDGES HOUSING	918.00
INSURANCE	696.00
PRIZE MONEY	30,600.00
STADIUM RENTAL	2,952.00
STADIUM SERVICES	4,933.00
LOCAL COMMITTEE	4,118.00
JUDGES FEES	5,325.00
JUDGES TRAVEL	2,823.00
CONTEST CREW FEES	1,293.00
CONTEST CREW TRAVEL	2,108.00
SET-UP COST(CURRENT)	228.00
CORPS HOUSING	5,332.00
FOOD SERVICES	73.00
AWARD EXPENSE	0.00
TICKET SALES COMM.	0.00
ASCAP/BMI	0.00
DISC COUPONS-PRELIMS	1,624.00
DISC COUPONS-FINALS	11,979.00
SECURITY	801.00
TAX	0.00
MISC.	2,227.00
TOTAL EXPENSE	$92,367.00
NET SURPLUS (LOSS)	($23,477.00)

9(b)
1.15

DRUM CORPS INTERNATIONAL, INC.

Financial Report

For the Year Ended December 31, 1990

9(b)
1,16

1419 Lake Cook Road
Deerfield, Illinois 60015
(708) 945-3344
Fax: (708) 945-3841

Bayer, Kolof & Lev
CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Directors
Drum Corps International, Inc.

We were engaged to audit the accompanying balance sheet of Drum Corps International, Inc. (a non-profit organization) as of December 31, 1990 and the related statements of revenues, expenses, changes in fund balances and cash flows for the year then ended. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as discussed in the following paragraph, we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Because we were not engaged as auditors until after December 31, 1989, we have not applied audit procedures necessary to satisfy ourselves about the classifications and amounts comprising the balance sheet at December 31, 1989. Significant aspects of the balance sheet at that date, including classifications and amounts, materially affect the determination of the revenues, expenses, changes in fund balances and cash flows for the year ended December 31, 1990. Accordingly, the scope of our work was not sufficient to enable us to express, and we do not express, an opinion on the accompanying statements of revenues and expenses, changes in fund balances and cash flows for the year ended December 31, 1990, or on the consistency of application of accounting principles with the preceding year.

In our opinion, the accompanying balance sheet referred to in the first paragraph presents fairly, in all material respects, the financial position of Drum Corps International, Inc. as of December 31, 1990, in conformity with generally accepted accounting principles.

Bayer, Kolof & Lev

BAYER, KOLOF & LEV
Certified Public Accountants

Deerfield, Illinois
February 13, 1991
(except for Note 9b, as to which the date is February 15, 1991 and Note 9c, as to which the date is March 15, 1991)

9(5)
1,17

DRUM CORPS INTERNATIONAL, INC.

Balance Sheet

December 31, 1990

Assets

Current assets	
Cash and cash equivalents (Note 1c)	$ 399,512
Restricted cash - certificate of deposit (Note 2)	250,000
Accounts receivable, net of allowance for doubtful accounts of $13,958	140,235
Other receivables	730
Inventory (Note 1d)	68,888
Prepaid expenses	53,076
Total current assets	912,441
Property and equipment - at cost (Note 3)	
Land	20,000
Building	143,894
Fixtures and equipment	83,269
	247,163
Less accumulated depreciation (Note 1e)	(103,895)
	143,268
Other assets	
Deposits	1,102
Video tape library	36,304
	37,406
	$1,093,115

See accompanying accountants' audit report and notes to financial statements.

9(5)
1,18

Liabilities and Fund Balance

Current liabilities	
Current maturities of long-term debt (Note 3)	$ 2,202
Accounts payable	241,470
Accrued expenses	7,122
Corps distribution payable (Note 9b)	75,000
Deferred revenue (Note 1g)	294,216
Total current liabilities	620,010
Commitments and contingent liabilities (Note 8)	
Long-term debt (net of current maturities included above) (Note 3)	44,457
Fund balances	
General fund (Note 4a)	134,416
TV reserve fund (Note 4b)	100,000
Contingency reserve fund (Note 4c)	125,000
Corps self insurance fund (Note 4d)	19,232
Office renovation fund (Note 4e)	50,000
	428,648
	$1,093,115

9(6)
1,19

DRUM CORPS INTERNATIONAL, INC.

Statement of Revenues and Expenses

For the Year Ended December 31, 1990

Revenues	
Drum Corps shows	$2,761,105
Souvenirs, programs and sound recordings	350,246
DCI Today	81,670
Seminars and Fall Congress	38,863
Operations	479,861
Other	44,682
Total revenues	3,756,427
Expenses	
Drum Corps shows	2,281,152
Souvenirs, programs and sound recordings	219,371
DCI Today	81,670
Seminars and Fall Congress	31,262
Operations	738,905
Other	156,302
Total expenses	3,508,662
Excess of revenues over expenses	$ 247,765

See accompanying accountants' audit report and

9(6)
1,20

DRUM CORPS INTERNATIONAL, INC.

Statement of Changes in Fund Balances

For the Year Ended December 31,1990

	General Fund (Note 4a)	TV Reserve Fund (Note 4b)	Contingency Reserve Fund (Note 4c)
Fund balances - beginning of year	$ 36,651	$100,000	$100,000
Excess revenues over expenses	247,765	-	-
Member corps distribution	(75,000)	-	-
Fund transfers as designated by Board of Directors	(75,000)	-	25,000
Fund balance - end of year	$134,416	$100,000	$125,000

See accompanying accountants' audit report and

9(5)
1.21

Corps Self Insurance Fund (Note 4d)	Office Renovation Fund (Note 4e)
$30,920	$ -
(11,688)	-
-	-
-	50,000
$19,232	$50,000

9(6)
1.22

DRUM CORPS INTERNATIONAL, INC.

Statement of Cash Flows

For the Year Ended December 31, 1990

Increase (decrease) in cash and cash equivalents (Note 1c)	
Cash flows from operating activities	
Excess of revenues over expenses	$ 247,765
Adjustment to reconcile excess of revenues over expenses to net cash provided by operating activities	
Depreciation	21,584
Changes in assets (increase) decrease	
Accounts receivable	(88,396)
Prepaid expenses	(16,670)
Inventory	(11,315)
Deposits	1,173
Changes in liabilities increase (decrease)	
Accounts payable	74,672
Accrued expenses	6,386
Deferred revenues	(57,766)
Net cash provided by operating activities	177,433
Cash flows from investing activities	
Purchase of fixtures and equipment	(25,162)
Additional investment in certificate of deposit	(150,000)
Net cash used in investing activities	(175,162)
Cash flows from financing activities	
Principle payments on debt obligations	(1,189)
Distributions to member Corps	(92,786)
Net distributions from Corps Self Insurance Fund	(11,688)
Net cash used by financing activities	(105,663)
Net decrease in cash and cash equivalents	(103,392)
Cash and cash equivalents - beginning of year	502,904
Cash and cash equivalents - end of year	$ 399,512

Supplemental cash flow information

Interest paid	$4,207
Income taxes paid	17

See accompanying accountants' audit report and

9(6)
1.23

DRUM CORPS INTERNATIONAL, INC.

Notes to Financial Statements

December 31, 1990

Note 1 - Organization and Summary of Significant Accounting Policies

a. Organization

Drum Corps International, Inc. (DCI) is a not-for-profit organization exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. DCI was formed in 1972 to promote the drum and bugle corps movement internationally.

b. Basis of Accounting

DCI maintains its books on the accrual method of accounting. Income is recognized when earned and expenses are recognized when incurred.

c. Cash Equivalents

For purposes of the statement of cash flows, cash and cash equivalents include cash on hand and unrestricted certificates of deposit purchased with a maturity of six months or less.

d. Inventory Valuation

Inventories are stated at the lower of cost (first-in, first-out) or market. Market is based on net realizable value, giving proper consideration to deterioration, obsolescence and other factors.

Inventories consist of:

Programs and yearbooks	$26,236
Souvenirs	18,451
Records, cassettes and compact discs	23,695
Video tapes	506
	$68,888

9(b)
1.24

DRUM CORPS INTERNATIONAL, INC.

Notes to Financial Statements

December 31, 1990

Note 1 - Organization and Summary of Significant Accounting Policies (Continued)

e. Depreciation

Depreciation of assets acquired prior to January 1, 1981 is computed using the straight-line method based upon the estimated useful lives of the assets. Depreciation of assets acquired after December 31, 1980 is computed using accelerated methods. Depreciation expense for the year ended December 31, 1990 was $21,584.

f. Income taxes

DCI is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code, except for taxes on unrelated business taxable income. Unrelated business income is earned from commercial advertising revenues generated by the publication of DCI Today. There is no tax liability for 1990.

g. Deferred Revenue

Deferred revenues result from advance collections for the following years activities and from sales of tickets and hotel packages for next year's events. Deferred revenue at December 31, 1990 consisted of:

Ticket sales	$217,233
Spectator housing	11,455
Friends of DCI	65,528
	$294,216

Note 2 - Cash Restrictions

At the Board of Directors meeting in February, 1990, it was resolved that $100,000 was to be restricted for the purpose of funding any future championship television broadcast.

At the Board of Directors meeting in December, 1990, it was resolved that $50,000 was to be restricted for the purpose of any future office remodeling that may be required.

$100,000 of the contingency reserve fund was restricted by the Board of Directors. This cash is to be held in the fund until the Board of Directors resolves to use it in some future period.

9(b)
1.25

DRUM CORPS INTERNATIONAL, INC.

Notes to Financial Statements

December 31, 1990

Note 3 - Long-term Debt

Long-term debt is summarized as follows:

	December 31, 1990
Mortgage payable - Evanston Bank, 300 monthly installments of $576 including interest at 8.75%. Secured by land and building, final payment due February 15, 2003	$46,659
Less current maturities	2,202
	$44,457

Scheduled maturities of long-term debt in each of the five years subsequent to December 31, 1990 are as follows:

1991	$ 2,202
1992	2,402
1993	2,621
1994	2,860
1995	3,121
	$13,206

Interest expense for the year ended December 31, 1990 was $4,550.

Note 4 - Funds

In order to ensure observance of limitations and restrictions placed on the use of resources available to DCI, the Board of Directors resolved to establish various funds to account for these activities.

a. General Fund

The general fund is used to account for all unrestricted funds. These funds are used to carry out the day to day operations of the organization in accordance with its bylaws.

K.E. AVERY
CITY CLERK

J.J. SCHATZ
DEPUTY CITY CLERK

THE CORPORATION OF THE CITY OF HAMILTON
OFFICE OF THE CITY CLERK

CITY HALL
HAMILTON, ONTARIO
L8N 3T4

TEL: 546-2700
FAX: 546-2095

CA4 ON HBL A05
C 51F31
URBAN/MUNICIPAL
1991

URBAN MUNICIPAL
MAY 28 1991
GOVERNMENT DOCUMENTS

NOTICE OF MEETING

FINANCE AND ADMINISTRATION COMMITTEE
Thursday, 1991 May 23
9:00* o'clock a.m.
Room 233, City Hall

John Thompson
Secretary

***Please note change in time.**

AGENDA

9:00 a.m. 1. **IN-CAMERA AGENDA**

10:00 a.m. 2. **CONSENT AGENDA**

3. **SMOKING IN PUBLIC PLACES BY-LAW 80-258**

Report of Staff Review Group

4. **CITY CLERK**

AMO Conference - 1991 August 18-21

5. **CORRESPONDENCE**

(a) Clarification and Direction on Appropriate Procedure for Referring Correspondence to Standing Committees/Boards etc. (No copy)

(b) Lincoln Alexander Dinner

(c) Ontario Teacher's Federation re Cross Border Shopping

(d) Ontario Federation of Anglers and Hunters

11:00 a.m. **BREAK**

6. **DELEGATIONS**

11:05 a.m. (a) Animal Alliance of Canada re By-law to Ban Pound Seizure of Pets

11:20 a.m. (b) Convention/Reception Grant Appeal - 1991 National Lawn Bowling Championships

7. **PREVIOUSLY TABLED 1991 GENERAL GRANTS**

8. **DIRECTOR OF PROPERTY**

(a) Provision of Food Services - City Hall Cafeteria

(b) City-owned Properties 286, 290 and 296 Victoria Ave. N.

(c) Former West Avenue School

9. **TREASURER**

(a) Financing of Additional Expenditures at Mountain Arena (Report to follow)

(b) Financing of Renovations in Building Department (Report to follow)

10. **DEVELOPMENT CHARGES PAYMENT AGREEMENT AND BY-LAW**

11. **TAX BILLING SYSTEM - ALDERMAN D. AGOSTINO**

12. **MINISTRY OF MUNICIPAL AFFAIRS**

    Commitment to Municipal Education and Training and the Three Grant Programs Offered for 1991 - Alderman D. Ross

13. **OTHER BUSINESS**

14. **ADJOURNMENT**

2.

FINANCE AND ADMINISTRATION COMMITTEE

1991 MAY 23

CONSENT AGENDA

A. **ADOPTION OF THE MINUTES** - Regular Meeting of Thursday, 1991 May 9
(Copy to follow)

B. **CITY CLERK**

(i) Court of Canadian Citizenship - Use of Council Chamber

(ii) Sackville Hill Older Adults Centre - Use of Council Chamber

(iii) University of Toronto - Use of Council Chamber

(iv) Y.W.C.A. Strawberry Festival - Use of Forecourt

(v) Hamilton Region Conservation Authority Presentation

C. **HAMILTON STATUS OF WOMEN SUB-COMMITTEE**

(i) Citizen Member Vacancy

(ii) Representatives to Attend National Action Committee on the Status of Women

D. **FRENCH SUB-COMMITTEE**

Representatives to Attend Francophone Association of Municipalities of Ontario Convention

E. **FIRE CHIEF**

Hamilton Fire Department Annual Report

F. **COMMISSIONER OF HUMAN RESOURCES**

(i) Salary and Benefit Adjustments for Non-Union Personnel

(ii) Off-Site Resources Inc. - Monthly Fees

(iii) Appointments To and Terminations From Permanent Positions to May 14, 1991

G. **NOTICE OF SPECIAL JOINT MEETING OF FINANCE & ADMINISTRATION COMMITTEE AND PARKS & RECREATION COMMITTEE - TUESDAY, 1991 MAY 28**

Amalgamated Fire Station - Macassa Park

A.

Thursday, 1991 May 9
9:30 o'clock a.m.
Room 233, City Hall

The Finance and Administration Committee met.

There were present:	Alderman B. Hinkley, Chairman Alderman D. Ross, Vice-Chairman Mayor R. Morrow Alderman T. Cooke Alderman G. Copps Alderman D. Agostino Alderman T. Jackson Alderman J. Gallagher
Absent:	Alderman V. Agro - City business
Also present:	Alderman F. Lombardo Alderman D. Drury Mr. L. Sage, Chief Administrative Officer Mr. E. C. Matthews, Treasurer Mr. R. Hammel, Manager of Accounting Mr. K. Beattie, Grants Co-ordinator Mr. J. Johnston, Commissioner of Human Resources Ms. E. Bourns, Manager, Wage & Salary Administration Mr. R. Sabo, Law Department Mr. T. Bradley, Manager of Purchasing Mr. S. Dembe, Manger, Licence Division Mr. D. Carson, Executive Assistant to the Mayor Mr. J. Thompson, Secretary

CONSENT AGENDA

A. MINUTES

The minutes of the special public meeting of the Finance and Administration Committee held 1991 April 24 and the regular meeting held 1991 April 25 were received and adopted.

B. CITY CLERK

(i) STATISTICS CANADA - USE OF CITY FACILITIES

As outlined in a report of the City Clerk dated 1991 April 18, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That permission be granted to Statistics Canada (Ontario Region) to use Meeting Room 264 on Thursday, May 23 and Friday, June 7, 1991, between 9:00 a.m. and 5:00 p.m. for training Census Representatives.

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(ii) BEAUTIFICATION COMMITTEE - USE OF COUNCIL CHAMBER

As outlined in a report of the City Clerk dated 1991 April 18, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That permission be granted to the Beautification Committee to use the Council Chamber on Wednesday, June 26, 1991, at 7:00 p.m. for the Trillium Awards Judges Seminar.

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

(iii) ANNUAL BOY SCOUTS OF CANADA PARADE

As outlined in a report of the City Clerk dated 1991 April 26, the Committee agreed to submit the following recommendation to City Council for approval:

That the Manager, Property Maintenance Division, be authorized and directed to erect a reviewing stand and all other pertinencies on the south sidewalk of King Street, east of Bay Street (behind the Hamilton Board of Education) on Saturday, May 25, 1991, on the occasion of the Annual Boy Scouts of Canada Parade.

(iv) LIONS CLUB DISTRICT "A" CONVENTION PARADE

As outlined in a report of the City Clerk dated 1991 May 3, the Committee agreed to submit the following recommendation to City Council for approval:

That the Manager, Property Maintenance Division, be authorized and directed to erect a reviewing stand and all other pertinencies on the north side of King Street at Bay Street on Saturday, June 01, 1991, from 1:00 p.m. to 3:00 p.m. on the occasion of the Lions Club District "A" Convention Parade.

(v) ADAMS WAREHOUSE BURLINGTON LTD. - USE OF CITY HALL FORECOURT

Alderman Jackson declared an interest in this matter as he owns a coffee shop, and refrained from the discussion and voting.

As outlined in a report of the City Clerk dated 1991 May 3, the Committee agreed to submit the following recommendation to City Council for approval:

That approval be given to the action taken by the Finance and Administration Committee in authorizing Adams Warehouse Burlington Ltd. to use the City Hall forecourt and related equipment from 4:00 p.m. to 5:00 p.m. on Monday, May 13, 1991, for a rally to protest the Sunday Shopping Law.

(vi) HAMILTON AQUATIC CLUB - CIVIC AWARDS

As outlined in a report of the City Clerk dated 1991 May 1, the Committee agreed to submit the following recommendation to City Council for approval:

That civic gold rings with diamond and ruby inserts be awarded to Mr. Brian Bond and Mr. Gaye Stratton for coaching many national and provincial champions at the Hamilton Aquatic Club.

C. TREASURER

FINANCING OF PROPOSED CONSTRUCTION OF INDEPENDENT CONCRETE SIDEWALKS

As outlined in a report of the City Treasurer dated 1991 April 30, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That, as referred to in Section 7 of the Eighth Report of the Transport and Environment Committee, the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct an independent concrete sidewalk at the following locations under the Local Improvement Act at an estimated gross cost of $175,910.00 with the City's share of $87,574.00 to be financed by 1991 Capital Levy and the balance of $88,336.00, being the owner's share, to be financed by the issuance of debenture for a period not to exceed 20 years:

(i) Upper Ottawa Street, west side, from Rymal Road to the north limit of 1598 Upper Ottawa Street and from the south limit of 1562 Upper Ottawa Street to the north limit of 1554 Upper Ottawa Street;

(ii) Upper Ottawa Street, west side, from the south limit of 1538 Upper Ottawa to 57 metres south of Silverton Avenue and from Silverton Avenue to the north limit of 1446 Upper Ottawa Street;

(iii) Upper Ottawa Street, east side, from Rymal Road to Unsworth Drive; and,

(iv) Upper Ottawa Street, east side, from Stone Church Road East to 200 metres southerly.

(b) That application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of $88,336.00 for a term not to exceed 20 years for the above project.

D. CITY SOLICITOR

BY-LAW RE IMPROVEMENTS TO THE FIRE DEPARTMENT RADIO SYSTEM

As outlined in a report of the City Solicitor dated 1991 May 3, the Committee agreed to submit the by-law attached to her report to City Council for enactment.

REGULAR AGENDA

2. TREASURER

(a) 1990 FINANCIAL REPORT

Mr. Mike Collyer and Ms. Carolyn North of the firm of MacGillivray Partners, Chartered Accountants, and auditors for the City of Hamilton, appeared before the Committee with respect to the 1990 Financial Report.

During Mr. Collyer's presentation, he made mention of a management letter which will be sent to the Committee, the Chief Administrative Officer, and the Treasurer at a later date.

Mr. Collyer also made brief comments on the City's financial condition. He stated that tax arrears have grown mainly because of the current economic climate which has resulted in a slowing of collection.

A general discussion ensued on the issue of reserves and the importance of maintaining the financial integrity of the City through a reserve for tax stabilization. In this regard, Alderman Gallagher submitted that current budget surplus could be utilized to a fuller extent in order to stabilize mill rate increases and still provide for inflation.

In discussion it was moved by Alderman Gallagher, seconded by Alderman Jackson and carried, that staff prepare and present a report providing a breakdown and explanation of the City Reserves at the June meeting of the Finance and Administration Committee.

Following discussion, and as outlined in a report of the Treasurer dated 1991 May 3, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the 1990 audited Financial Report for the City of Hamilton, copies of which have been sent to all Members of City Council, be accepted.

(b) That the City Treasurer arrange to publish on one occasion the required 1990 financial statements, based on the audited report, in The Hamilton Spectator as soon as possible and in accordance with regulation provided by the Ministry of Municipal Affairs, but in any event, within sixty days of receiving the audited statements according to a regulation of the Ministry of Municipal Affairs; and,

(c) That selected statements of the 1990 audited Financial Report be printed in brochure type report form for distribution to banks, other financial institutions and other interested parties.

(b) <u>REPORTING OF 1990 YEAR-END OVERDRAFTS IN CURRENT BUDGET</u>

As outlined in a report of the Treasurer dated 1991 May 3, the Committee agreed to submit the following recommendation to City Council for approval:

That the 1990 year-end expenditure overdrafts be approved as listed below in the following functions with explanations as indicated:

(a) Provision for Reserves - Workers' Compensation provision - ($313,787.) - higher than budgeted payouts for these claims in 1990.

(b) City Clerk's - ($25,079.) - mainly as a result of additional expenditures in the Service Section and Information Bureau. The net 1990 position after revenues is in surplus.

(c) REPLACEMENT OF MOBILE EQUIPMENT IN 1991

As outlined in a report of the Treasurer dated 1991 May 1, the Committee agreed to submit the following recommendations to City Council for approval:

(a) That the Treasurer be authorized to allocate funds from the Reserve for Replacement of Mobile Equipment (and not consider sale-lease back, either in whole or in part), Account Centre No. CH 00101, for the replacement of vehicles as summarized below:

Section	No. of Vehicles	Estimated Amount
City Garage Pool	20	$ 313,000.
Fire - Replacement	2	$ 36,100.
Parking Authority	1	$ 19,000.
Public Works	97	$ 3,015,500.
- Weedeaters	10	
- Lawnmowers	5	
TOTAL	135	$ 3,383,600.

(b) That the City Treasurer be authorized to upgrade the present depreciation method of replacing the original value by a current vehicle replacement cost method of increasing the depreciation by an appropriate percentage. The appropriate increase in percentage should take place over the next five year period to reduce the serious impact on mill rate increase in any one year.

(d) FINANCING INSTALLATION OF A TRAFFIC SIGNAL AT THE INTERSECTION OF ALBRIGHT ROAD AND MOUNT ALBION ROAD

The Committee had before it a report of the Treasurer dated 1991 May 6 containing the following recommendation:

"That the estimated cost of $150,000. to install a traffic signal at the intersection of Mount Albion Road and Albright Road and to reconstruct Mount Albion Road to accommodate left turn lanes, as approved by City Council April 30, 1991 subject to a staff report detailing works to be completed and estimated costs of works, be funded in accordance with the policy related to procedures for financing overexpenditure/unbudgeted items approved by City Council July 31, 1990 by Section 29 of the 20th Report of the Finance and Administration Committee."

Alderman Agostino recommended that the estimated cost of $60,000. to install a traffic signal at the intersection of Mount Albion Road and Albright Road be funded from the current budget Contingency Account.

Alderman Hinkley emphasized the need to strictly adhere to the policy related to procedures for financing overexpenditures/unbudgeted items. He said the Standing Committees must be strong and direct staff to canvass their accounts for unbudgeted items in order to operate and stay within their own budget allocation.

Alderman Lombardo was in attendance and submitted that the installation of a traffic signal at the intersection of Albright Road and Mount Albion Road, and reconstruction of Mount Albion Road to accommodate left turn lanes, has become a high priority because circumstances have changed in the area with respect to traffic volume.

Alderman Agostino advised that the proposed improvement to the Mount Albion and Albright intersection do not fit the criteria for provincial funding. However, attempts are being made to encourage the Province to share in the cost of the installation of the traffic signal. In the event the Province agrees to share in the cost of the improvements, the provincial funding would be placed in the Contingency Account.

Following considerable discussion, the Committee agreed to recommend to City Council that the estimated cost of $60,000. to install a traffic signal at the intersection of Mount Albion Road and Albright Road be financed in accordance with the policy related to procedures for financing overexpenditure/unbudgeted items, approved by City Council 1990 July 30.

It was agreed that City Council will be requested to reconsider Section 31 of the Seventh Report of the Transport and Environment Committee in order to delete reference to the road widening to accommodate left turn lanes.

3. CITY SOLICITOR

DRAFT BY-LAW TO AMEND CLASS "B" LIVERY VEHICLE LICENCE BY-LAW 89-249

As outlined in a report of the City Solicitor dated 1991 May 3, the Committee approved the following recommendation:

> "That the Draft By-law to amend section 5(2) of Schedule 4a to the Licensing By-law 79-323 be approved and enacted."

The By-law has been prepared to address possible challenge to a requirement based on the creation of monopoly by DARTS.

4. TAXI ADVISORY COMMITTEE

CLASS "C" LIVERY VEHICLE

Alderman Jackson raised a point of personal privilege in light of a letter received from Mr. Bill Scime accusing Alderman Jackson of a conflict of interest and that he should refrain from voting in this matter because a family member drives a livery vehicle for a local brokerage.

Alderman Jackson read a letter from his solicitor, Mr. John F. Evans, of Evans, Philp, Barristers & Solicitors, dated 1991 May 7 containing a legal opinion as to whether the Municipal Conflict of Interest Act, 1983, imposes an obligation upon him to disclose his interest, and to act according to the duties imposed under Section 5 of the Act.

The following is an excerpt from Mr. Evans' letter to Alderman Jackson: "In my opinion your legal obligation is reasonably clear. There is no obligation on you to disclose under Section 5. All elected members will have persons with whom they have relationships, such as neighbours, close friends and members of an extended family. None of those persons are within a "defined relationship" within the legislation. Provided you are satisfied that you can bring a point of view which is free of direct or indirect pecuniary interest then, in my opinion, it is your right to express your opinion and to vote according to your conscience."

Alderman Cooke submitted that the correspondence received from Mr. Scime is an attempt to impune Alderman Jackson's reputation and the legislative process and has done a great disservice to the taxi industry. He said that Alderman Jackson has acted with great integrity on all occasions and that certain individuals in the taxi industry are attempting to intimidate him.

Alderman Hinkley read another letter from Mr. Khalil Zourob, dated 1991 May 1, suggested that Alderman Jackson declare a conflict of interest because his father-in-law drives a livery vehicle. Alderman Hinkley stated that Alderman Jackson is forthright, direct and honest, and is a man of integrity on every issue.

Following considerable discussion, and as outlined in a report of the Secretary of the Taxi Advisory Committee, dated 1991 May 1, the Committee agreed to submit the following recommendations to City Council for approval, as amended:

(a) That the City Solicitor be authorized directed to prepare a draft By-law to amend Schedule 4a of By-law 79-323 respecting Class "C" Livery Vehicles as follows:

(i) That the term for which Class "C" Livery Vehicle Licences are issued during 1992 be limited to the period from January 1, 1992 to June 30, 1992, in contemplation of eliminating this class of licence.

(ii) That the number of Class "C" Livery Vehicle Licences to be issued in 1992 be limited to 50.

(iii) That the licence fee respecting Class "C" Livery Vehicle Licences be reduced to reflect the 6-month term.

(b) That the Licence Division be authorized to send special notice to all owners and drivers of Class "C" Livery Vehicle Licences of City Council's intention to eliminate this class of licence.

(c) That, upon the Licence Division being satisfied itself there will be no interruption to the School Transportation requirements of the Boards of Education, a second By-law be sent to the appropriate Committees and City Council to make the additional changes necessary to eliminate Class "C" Livery Vehicles.

(d) Failing the conditions being met in Recommendation (c), the By-law in Recommendation (a) will expire and be replaced by Schedule 4a as it existed prior to the date of the enactment of this By-law.

(e) That staff investigate amending Class "B" Livery Licenses to include those passengers who are presently transported in Class "C" Livery Vehicles and who are disabled children and disabled adults who are students at a local Board of Education or hospital.

(f) That the draft By-laws be forwarded to the Taxi Advisory Committee for their consideration.

5. DIRECTOR OF PROPERTY

(a) NEW CARPET/CITY HALL

The Committee had before it a report of the Director of Property dated 1991 May 3 recommending that the Manager of Purchasing be authorized to call for quotations for the replacement of carpeting material on the lobby/second floor staircase of City Hall and in the Council Chamber utilizing a gold tone carpet.

Following discussion, the Committee approved that the Manager of Purchasing be authorized to call for quotations for the supply and installation of carpeting material on the lobby/second floor staircase and the Council Chamber utilizing a non-gold tone carpet.

Direction was also given that samples be brought back to the Committee in a range of colours other than gold.

(b) SALE OF PROPERTY - 1100 LIMERIDGE ROAD EAST

The Committee was in receipt of report from the Director of Property dated 1991 May 2 containing the following recommendations:

(a) That an Offer to Purchase executed by J. Mancinelli, President of Liuna Hamilton Association, on 1991 April 22 and scheduled for closing on or before 1991 October 9, for the purchase of lands known municipally as 1100 Limeridge Road East, be approved and completed.

NOTE: The subject property has a frontage along the southerly limit of Limeridge Road East of 132.9 metres (434.35 feet) by a depth of 88.32 metres (289.76 feet) being irregular in shape and comprising a total area of 12,058 square metres (2.98 acres) shown as parts 1 and 4 on Plan 62R-9176. Part 4, Plan 62R-9176 is subject to an easement in favour of the Regional Municipality of Hamilton-Wentworth for landscaping purposes. The purchase price of $1,350,000.00 is to be credited to Account No. CH 4X50100102 (Reserve for Property Purchase).

This Offer to Purchase is conditional upon:

(i) The Ontario Housing Corporation providing rental subsidies and unit allocation to the Purchaser under the provisions of the Assured Housing Program for the Province of Ontario for the construction of 44 townhouse units on or before 1991 August 31. In the event that the said rental subsidies and unit allocations are not provided by 1991 August 31, the Offer to Purchase shall become null and void, and the Purchaser's deposit shall be returned forthwith to the Purchaser in full without interest or penalty.

(ii) The approval of the Minister of Housing, such approval to be obtained on or before 1991 August 31. In the event that the said approval of the Minister of Housing is not obtained on or before 1991 August 31, this Offer to Purchase shall become null and void and the Purchaser's deposit shall be returned forthwith to the Purchaser in full without interest or penalty.

(iii) Provided further, the Vendor may continue to offer the real property for sale, and in the event the Vendor receives another offer satisfactory to him, he may

(b) That the Offer to Lease the subject lands for sixty-five (65) years to the Municipal Non-Profit (Hamilton) Housing Corporation (M.N.P.H.C.) not be approved.

Following consideration, the Committee directed that the report be tabled for two weeks in order to allow Aldermen Hinkley, Jackson and Ross to discuss this matter further with Messrs. Vyce and Sage, and meet with representatives of the Ministry of Housing to discuss possible funding for a seniors' housing project at this site.

6. PUBLIC PARKING DURING COUNCIL MEETINGS

The Committee had before it a copy of a letter from Mr. J. Cameron Nolan, Executive Director, Hamilton Construction Association, suggesting that it is in the best interest of Council to provide for parking vouchers for members of the public who wish to attend the Council meetings.

Following consideration, direction was given that appropriate steps be taken to provide parking passes to members of the public attending Council meetings in the same way the red daily parking passes are given out to Committee citizen members attending Committee meetings.

7. RESOLUTION - FUTURE AND SURVIVAL OF ELLIOT LAKE

The Committee agreed to recommend to City Council that the following resolution from the Hamilton and District Labour Council on the future and survival of Elliot Lake, which was referred to the Finance and Administration Committee by City Council for consideration, be received:

WHEREAS Ontario Hydro's contracts with Denison Mines in Elliot Lake for the supply or uranium expire in 1992,

AND WHEREAS the small community of Elliot Lake has already been devastated by two mine closures in 1990 affecting 1700 people,

AND WHEREAS the failure by Ontario Hydro to renew contracts for uranium beyond 1992 with Denison Mines will result in the closing down of the present mining operations in Elliot Lake leaving the people of that community without any hope for any future;

THEREFORE BE IT RESOLVED that the Hamilton and District Labour Council calls upon Ontario Hydro and the Province of Ontario to secure its uranium from Elliot Lake thereby ensuring that community's survival.

8. A SYMPOSIUM ON TREE PRESERVATION

The Committee agreed to recommend to City Council that the Chairman of the Finance and Administration Committee or his designate be authorized to attend "A Symposium on Tree Preservation" to be held in the City of London on 1991 May 22.

9. (a) 1991 GRANT APPEALS

After hearing the appellants, the Committee agreed to recommend to City Council that the second set of appeal recommendations for the 1991 General Grants in the total amount of $7,120. as outlined in Appendix "A" attached hereto, as shown in Column 5 (including footnotes), be approved and funded from within the appropriate Grant Account No.'s CH 5AXXX 200XX.

(b) PREVIOUSLY TABLED 1991 GENERAL GRANTS

The Committee agreed to recommend to City Council that the previously tabled 1991 General Grant to Drum Corps International with a recommended grant amount of $7,000. be approved and funded within the Grants budget, specifically account no. CH 5A114 20001.

10. IN-CAMERA AGENDA

The Committee retired to meet in-camera to discuss personnel matters of a private and confidential nature.

The Committee then reconvened in open session and approved the following recommendation as outlined in a report of the Commissioner of Human Resources dated 1991 May 2:

> That the memorandum of implementation dated 1991 April 5 for a joint job evaluation programme between the Corporation of the City of Hamilton and CUPE Local 5 be approved and implemented in accordance with the terms therein.

11. OTHER BUSINESS

(a) LINCOLN ALEXANDER DINNER

The Committee was in receipt of a copy of a letter from Mr. Joseph M. Pigott, Q.C., dated 1991 April 4, addressed to Mayor Robert M. Morrow seeking the assistance of the City of Hamilton in support of the sale of individual tickets or tables to the Lincoln Alexander Retirement Dinner to be held at the Convention Centre in Toronto on 1991 September 11.

It was noted that a table for ten people would cost $2,000.

On the recommendation of Alderman Ross, the Committee agreed to table this matter until the next regular meeting. In tabling the correspondence, Alderman Ross suggested that the Committee might wish to consider the possibility of the City of Hamilton hosting its own retirement dinner for Lincoln Alexander.

(b) MEETING WITH LOCAL MPs TO DISCUSS COMPOSITION OF HAMILTON HARBOUR COMMISSION

Alderman Agostino proceeded to discuss the proposed special meeting of the Finance and Administration Committee with the local Mps to discuss the composition of the Hamilton Harbour Commission which was tentatively scheduled for 1991 May 10 and was cancelled due to the unavailability of both Mr. Kempling and Mrs. Martin, Minister of State for Transportation.

Following considerable discussion, the Committee agreed to submit the following resolution to City Council for endorsement:

(a) That Hamilton City Council condemn the actions of the three local Conservative MPs in refusing to meet with the Finance and Administration Committee to discuss the composition of the Hamilton Harbour Commission.

(b) That a letter be sent to Prime Minister Brian Mulroney advising him of this action.

(c) That the three local opposition Mps be invited to meet with the Finance and Administration Committee to discuss issues of Federal/Municipal concern related to the Hamilton Harbour.

(d) That the three local Conservative MPs be advised of this action.

(e) That a copy of this resolution be forwarded to all local MPs.

The meeting then adjourned.

Taken as read and approved,

ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE

John Thompson, Secretary
Finance and Administration Committee

APPENDIX "A"

CITY OF HAMILTON

1991 GRANT APPEALS

No. (1)	NAME OF ORGANIZATION (2)	REQUESTED AMOUNT (3)	ORIGINAL RECOMMENDED AMOUNT (4)	RECOMMENDED AMOUNT ON APPEAL (5)	PURPOSE/COMMENTS (6)
1.	Boxing Club	$To pay rent on approx. 100 sq. ft.	NIL	NIL[1]	- Offset operational costs
2.	Hamilton-Wentworth Aquatic Club	$13,000	$2,000	$3,000	- Offset operational costs
3.	Just Phone	$34,000	NIL	NIL[2]	- Social Service Program
4.	Luso-Canadian Cultural Council of Hamilton	$10,000	NIL	NIL	- Not operational for a year
5.	North End Children's Centre Inc.	$30,000	NIL	NIL[2]	- Offset costs of renovating access for disabled (Social Service Program)
6.	Sir Ernest MacMillan String Ensemble	$ 7,400	$1,000	$4,120	
		$94,400	$3,000	$7,120	

NOTE: 1. Request to be referred to City staff to investigate the availability of a suitable facility.
2. Request to be referred to Regional Social Services for consideration.

B(i)

CITY OF HAMILTON

- RECOMMENDATION -

MAY 1 4 1991

DATE: 1991 May 10

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: **Use of Council Chambers**
Court of Canadian Citizenship

RECOMMENDATION:

a) That permission be granted to the Court of Canadian Citizenship to use the City Hall Council Chambers from 10:30 to 11:30 a.m. on Monday, 1991 July 01 for a Citizenship Court on Canada Day.

b) That permission be granted to the Court of Canadian Citizenship to locate a table in the first floor foyer for a Canadian Citizenship display.

c) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Sufficient funds are available in Account No. CH 55522 10034 - Use of City Hall by Outside Groups for staff overtime associated with this event.

2 ...

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

B(ii)

CITY OF HAMILTON

- RECOMMENDATION -

MAY 14 1991

DATE: 1991 May 10

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: **Use of Council Chamber**
Sackville Hill Older Adults Centre

RECOMMENDATION:

a) That permission be granted to the Department of Culture and Recreation to use the Council Chambers on Monday, 1991 May 27 at 11:00 a.m. for a public meeting concerning the Sackville Hill Older Adults Centre.

b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

B (iii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 10

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: **Use of Council Chamber - University of Toronto**

RECOMMENDATION:

a) That permission be granted to the University of Toronto Department of Alumni and Community Relations to use the City Hall Council Chamber on Wednesday, 1991 July 03 from 6:00 - 10:00 p.m. for an information session for parents and students from the Hamilton area who will be attending the University of Toronto.

b) That the City Clerk be granted the authority to approve of a similar use in future years provided it does not interfere with any other activity.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

B(iv)

CITY OF HAMILTON

- RECOMMENDATION -

MAY 1 4 1991

DATE: 1991 May 13

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: **Use of Forecourt - Y.W.C.A. Strawberry Festival**

RECOMMENDATION:

a) That permission be granted to the Young Women's Christian Association to use the City Hall forecourt for their Annual Strawberry Festival on 1991 Thursday, June 20 from 11:00 a.m. - 3:00 p.m. including the use of the following equipment:

   i) The City van to transport tables to and from the Y.M.C.A.
   ii) City Hall chairs.
   iii) Sound system.
   iv) Piano and extension cord.

b) That permission be granted to the Y.W.C.A. to distribute information flyers throughout the City Hall building.

c) That the City Clerk be granted the authority to approve of a similar use in future years provided it does not interfere with any other activity.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

2 ...

cc: Mayor's Office

Mr. R. Swan, Manager
Property Maintenance Division

Mrs. R. Morrison
City Clerk's Office

Information Desk

File

B(v)

CITY OF HAMILTON

- RECOMMENDATION -

MAY 16 1991

DATE: 1991 May 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: **Hamilton Region Conservation Authority Presentation**

RECOMMENDATION:

a) That the invitation of the Hamilton Region Conservation Authority to meet with members of City Council on Tuesday, 1991 June 25 at 7:15 p.m., prior to the City Council meeting, to review highlights and accomplishments of the past 25 years and to discuss visions and concepts for the future, be accepted.

b) That permission be granted to the Hamilton Region Conservation Authority to use the east end of the second floor on 1991 June 25 from 9:00 a.m. to 9:00 p.m. for public information sessions.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

cc: Mayor's Office
Mr. R. Swan, Manager
Property Maintenance Division
Mrs. R. Morrison
City Clerk's Office
Information Desk
File

C(i)

CITY OF HAMILTON

- RECOMMENDATION -

MAY 15 1991

DATE: 1991 May 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: C. J. Coutts, Secretary
Hamilton Status of Women Sub-Committee

SUBJECT: **HAMILTON STATUS OF WOMEN SUB-COMMITTEE - CITIZEN MEMBER VACANCY**

RECOMMENDATION:

That the Finance and Administration Committee take the appropriate action to fill the one (1) citizen member vacancy on the Hamilton Status of Women Sub-Committee created by the resignation of Suzanne Cornforth.

C Coutts

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

N/A

BACKGROUND:

The Hamilton Status of Women Sub-Committee at its meeting held 1991 April 8 accepted with regret, the resignation of Suzanne Cornforth.

The Committee is requesting that this position be filled for the remainder of Mrs. Cornforth's term of office which would have expired on 1991 November 30.

C (ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: C. J. Coutts, Secretary
Hamilton Status of Women Sub-Committee

SUBJECT: **NATIONAL ACTION COMMITTEE ON THE STATUS OF WOMEN - REPRESENTATIVES TO ATTEND CONVENTION**

RECOMMENDATION:

That Thelma McGillivray and Elsie Paget represent the Hamilton Status of Women Sub-Committee at the 19th Annual General Meeting of the National Action Committee on the Status of Women to be held from 1991 June 14 - 16 in Ottawa, Ontario.

C Coutts

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Approximately $900.00. Sufficent funds are available within the Hamilton Status of Women Sub-Committee budget.

BACKGROUND:

The Hamilton Status of Women Sub-Committee is a member of the National Action Committee on the Status of Women.

Two Committee members attended the Annual General Meeting last year and recommended continued participation at this convention.

D.

CITY OF HAMILTON

- RECOMMENDATION -

MAY 15 1991

DATE: 1991 May 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: C. J. Coutts, Secretary
French Sub-Committee

SUBJECT: **FRANCOPHONE ASSOCIATION OF MUNICIPALITIES OF ONTARIO - REPRESENTATIVES TO ATTEND CONVENTION**

RECOMMENDATION:

a) That two (2) members of the French Sub-Committee attend the Francophone Association of Municipalities of Ontario Second Annual Convention to be held in Toronto from 1991 August 17 - 18;

b) That the costs associated with this convention be financed from the Legislative Travel Account No. CH 55201 10010.

C Coutts

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Approximately $750.00 to be financed from the Legislative Travel Account CH 55201 10010.

BACKGROUND:

Earlier this year the City of Hamilton became a member of the Francophone Association of Municipalities of Ontario.

Two members of the French Sub-Committee attended the convention last year and recommended continued participation at this convention.

E.

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 May 7

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Chief G. Baker
Fire Chief

SUBJECT: Hamilton Fire Department Annual Report

BACKGROUND:

This report is submitted as required by By-law 68-34 (as amended), Section 4 (5).

ANNUAL REPORT DISTRIBUTED SEPARATELY TO ALL MEMBERS OF CITY COUNCIL

F(i)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Salary and Benefit Adjustments for Non-Union Personnel (C-027-091)

RECOMMENDATION:

That Section 2(b)(iii) regarding the benefits for all non-union personnel adopted by City Council at a special meeting held April 2, 1991, be amended to clearly indicate that the life insurance shall be at ".5" times salary purchased at employees option, instead of"5"times salary purchased at employees option.

John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

The original report inadvertently referred to "5" times salary instead of ".5" times salary.

F(ii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 16

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Off-Site Resources Inc. - Monthly Fees (C-024-091)

RECOMMENDATION:

1. That Item 4 of the Seventh Report for 1990, of the Finance and Administration Committee, adopted by City Council on March 13, 1990, be amended so that the monthly amount payable to Off-Site Resources for services supplied for year one to the Employee Assistance Program be increased from $5,342.80 to $5,844.40.

2. That year two and three costs be calculated based on the employee population at the time of contract renewal.

3. That this expenditure be funded from account #57723-142300, Employee Assistance - City.

John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

Off-Site Resources submitted their proposal in January 1990. The cost quoted was based on an estimated employee population at that time. When services actually commenced in July 1990, the employee population had changed resulting in a change in the monthly fee. When City Council approved the services of Off-Site Resources Inc. on March 13, 1990, it did not specify that the amount quoted was an estimated amount. Of the three proposals received Off-Site still remain the lowest.

F(iii)

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. John Johnston
Commissioner of Human Resources

SUBJECT: Appointments To and Terminations From Permanent Positions to May 14, 1991. (C-026-091)

RECOMMENDATION:

That the attached listing of Appointments To and Terminations From Permanent positions to May 14, 1991 be approved.

John Johnston

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

n/a

BACKGROUND:

Attached.

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Rodney Aitchison	Traffic Operations Technician (A-14)	Traffic	Status change per 167 Memorandum	$36,651.68 to $43,644.64	11/04/91
Mr. Glen Ajandi	Console Operator (A-8)	Information Systems	Replacing Mr. F. Turcato - promoted	$29,793.92 to $36,197.72	06/05/91
Mr. Kenneth Allen	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. Michael Ambacher	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. David Baker	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. William Ball	Auto Parts Clerk (G-4A)	Public Works	Status change per 167 Memorandum	$28,625.48 to $34,513.96	12/04/91
Mr. Anthony Berlingeri	Probationary Firefighter (N-1B)	Fire	Replacing Mr. R. Spearing - terminated	$30,680.22	15/04/91
Mr. Christopher Bosco	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91

Prepared 14/05/91

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Robert Conti	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. Roy Cooper	Traffic Signal Repairman/woman II (B-6)	Traffic	Status change due to 167 Memorandum	$26,773.24 to $31,629.00	09/04/91
Ms. Mary Ann Cuthbert	Administrative Assistant III (P)	Public Works	Replacing Ms. P. Ramirez - terminated	$28,337.40 to $33,324.20	25/03/91
Ms. Philicia D'Ariano	Typist Clerk II (E-2)	Treasury	Status change due to 167 Memorandum	$20,546.72 to $22,134.84	04/04/91
Mr. Gregory Edwards	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. Michael Falcone	Console Operator (A-8)	Information Systems	Replacing Ms. L. Trepanier - promoted	$29,793.92 to $36,197.72	06/05/91
Mr. Gary Flynn	Traffic Serviceman/woman II (A-3)	Traffic	Replacing Mr. S. Matthews - returned to former position	$23,862.80 to $27,108.12	01/04/91

Prepared 14/05/91

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Toby Follows	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. Frank Frantists	Probationary Firefighter (N-1B)	Fire	Replacing Mr. J. Friend - promoted	$30,680.22	15/04/91
Mr. Steven Fraser	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. Alan Gilbert	Program Organizer (A-7)	Culture & Recreation	Replacing Mr. E. Pavao - promoted	$28,264.08 to $35,594.04	01/03/91
Mr. Ian Glyn-Jones	Probationary Firefighter (N-1B)	Fire	Replacing Mr. G. Archibald - retired	$30,680.22	15/04/91
Mr. Terry Gurzanski	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. Ted Hammond	Facility Co-ordinator (A-12)	Culture & Recreation	New Position - approved 1989 budget	$52,490.88 to $61,850.88	01/03/91

Prepared 14/05/91

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. David Harbottle	Probationary Firefighter (N-1B)	Fire	Replacing Mr. N. MacPherson - retired	$30,680.22	15/04/91
Ms. Susan Hayward	Traffic Planning Technologist (A-12)	Traffic	Status Change due to 167 Memorandum	$35,592.96 to $41,756.00	03/04/91
Ms. Kathryn Heatherington	Stenographer IV (E-2)	Public Works	Status Change due to 167 Memorandum	$20,546,76 to $22,134.84	05/04/91
Mr. Darrell Hicks	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. Barry Justus	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. Keith Knoflook	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. Norman Labreche	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. Gary Makins	Community Centre Supervisor (K-2)	Culture & Recreation	Replacing Mr. T. Hammond - promoted	$44,269.16 to $52,111.28	01/03/91

Prepared 14/05/91

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Stephen McFarland	Parking Control Officer (B-5)	Traffic	Replacing Mr. G. Flynn - promoted	$26,366.60 to $30,853.16	08/04/91
Mr. Robert Morton	Facility Supervisor	Culture & Recreation	Replacing Mr. G. Makins - promoted	$37.038.04 to $44,328.44	08/04/91
Mr. Ronald Nordoff	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. Richard Pascal	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. Ed Pavao	Facility Supervisor (11-C)	Culture & Recreation	Replacing Mr. G. Smith - promoted	$37,038.04 to $44,328.44	01/03/91
Mr. Thomas Reinhart	Operator, Central Utilities (M-16)	H.E.C.F.I.	Replacing Mr. W. Murphy - promoted	$36,687.04	15/04/91
Mr. Gordon Ritz	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
			former position		

Prepared 14/05/91

THE CORPORATION OF THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Dan Santoli	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Mr. Craig Saunders	Parking Control Officer (B-5)	Traffic	Replacing Mr. L. Leblanc - returned to former position	$26,366.60 to $30,853.16	08/04/91
Mr. Rick Sennema	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/90
Mr. Craig Shaw	Probationary Firefighter (N-1B)	Fire	Replacing Mr. W. Romachyk - retired	$30,680.22	15/04/91
Mr. Robert St. Clair	Caretaker (4)	Property	Status change per 167 Memorandum	$26,156.52	15/05/91
Mr. John Stewart	Probationary Firefighter (N-1B)	Fire	Additional Staff - approved 1990 budget	$30,680.22	15/04/91
Ms. Patricia Weber	Stenographer IV (E-2)	Public Works	Status change - due to 167 Memorandum	$20,546.76 to $22,134.84	08/04/91

Prepared 14/05/91

THE CORPORATION OF THE CITY OF HAMILTON

TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. Giuseppe Fortino	Foreman I	Public Works	Retired	34 years	30/04/91
Mr. George Korz	Building Inspector	Building	Retired	35 years, 6 months	26/04/91
Mr. Antonio Galvano	Concrete Finisher (Districts)	Public Works	Resigned	20 years, 7 months	18/04/91
Mr. Gordon Jackson	Traffic Serviceman/Woman I	Traffic	Retired	39 years, 11 months	28/03/91
Ms. Ann Marie Johnston	Administrative Assistant II	Property	Retired	26 years, 2 months	28/03/91
Ms. Audrey Pollington	Secretary	Property	Retired	27 years, 7 months	28/02/91
Mr. Geoffrey Thompson	Solicitor IV	Law	Resigned	1 years, 10 months	03/05/91

Prepared 14/05/91

G.

CORPORATION OF THE CITY OF HAMILTON

MEMORANDUM

****

TO: Mr. K. Christenson, Secretary
Parks and Recreation Committee

YOUR FILE:

FROM: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

OUR FILE:
PHONE: 546-2747

SUBJECT: AMALGAMATED FIRE STATION - MACASSA PARK

DATE: 1991 May 17

With the concurrence of both Chairmen, please accept this memo as confirmation of arrangements which have been made to hold a special joint meeting of the Finance and Administration Committee and the Parks and Recreation Committee on Tuesday, 1991 May 28 at 6:00 p.m. in Room 233, City Hall, to consider a report on the proposed amalgamated fire station in the north west corner of Macassa Park.

Arrangements will be made to provide a hot dinner immediately prior to the joint meeting at approximately 5:15 p.m.

An agenda for this meeting will be distributed the week of May 20.

3.

CITY OF HAMILTON

- RECOMMENDATION -

DATE: 1991 May 16

REPORT TO: Mr. J. Thompson
Secretary, Finance & Administration

FROM: Staff Review Group

SUBJECT: Smoking In Public Places By-law 80-258

RECOMMENDATION:

(1) That By-law 80-258, respecting Smoking In Public Places, be amended to:

a) Prohibit smoking in Hairdressing Parlours, Barbershops, Rest Rooms in a Retail Shop and parts of a Retail Shop used as Offices:

b) Prohibit smoking in a Patient Care Area of a Hospital;

c) Prohibit smoking in Reception Areas;

d) Increase the no smoking area of a Restaurant to 50% of its seating capacity;

e) Prohibit smoking in laundry rooms, common areas, meeting and recreation rooms in apartment buildings. Should there be more than one meeting or recreation room, provision could be made for one designated smoking room;

f) Prohibit smoking in Bus Shelters;

g) Change the maximum fine from $2,000.00 to $5,000.00, which is now set by the Provincial Offences Act.

(2) That the Staff Review Group be authorized to meet with Mall Owners respecting smoking in Shopping Malls.

(3) That the City Clerk be authorized to request that places of public assembly restrict smoking in common areas to well ventilated designated smoking areas.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

An increase in enforcement, public inquiries and sale of No Smoking Signs during phase-in of the new regulations.

BACKGROUND:

Following the Public Meeting on April 14, 1991, in the City Council Chambers, which dealt with proposed changes to the Smoking In Public Places By-law 80-258, staff were instructed to prepare a report to be submitted to the Finance and Administration Committee.

The Staff Review Group comprised of representatives from the Law Department and Licence Division was directed to review the comments of the general public and the contents of the various briefs that were submitted (10 in total).

Members of the Committee are aware that the principal revisions to the By-law covered four areas:

(1) A prohibition on smoking in Hairdressing Parlours, Barbershops, a Rest Rooms in Retail Shops and parts of a Retail Shop used as an office.

(2) A prohibition on smoking in a Patient Care Area of a Hospital.

(3) Deleting the right to smoke in a Reception Area. This pertains mainly to Reception Areas adjacent to offices. Reception Areas would then be controlled by the Smoking In The Workplace By-law 89-370.

(4) Increasing the size of the No Smoking Area in Restaurants from 20% to 50% .

The Finance and Administration Committee authorized the placement of advertisements in The Spectator and Brabant Newspapers and these advertisements were placed on March 23/April 4 in The Spectator and March 27 in Brabant Newspapers.

When the proposals were first considered by the Finance and Administration Committee, the news media, in general, reported widely on the matter.

The Staff Review Group noted the following:

There was no input received from the owners or operators of Hairdressing Parlours or Barbershops, despite direct contact with 3 barbershop owners and 5 hairdressers by the Smoking Control Officer.

The Hamilton & District Chamber of Commerce was the only organization to submit a brief and to make comments on behalf of the business community. The Chamber of Commerce has advised that they have no representatives on its Board from the Hairdressing or Barbershop Industries and, therefore, made no direct reference in its brief pertaining to the impact which the proposed by-law amendments would have on Hairdressing Parlours or Barbershops.

While there is concern about the lack of input, it is recommended that the proposal to prohibit smoking in Hairdressing Parlours and Barbershops in the Draft By-law be maintained as this is a high complaint area.

There was no input received from local hospitals with respect to the prohibition on smoking in a Patient Care Area of a Hospital. This, we understand, is consistent with the No Smoking Policies which hospitals have already implemented. The proposed amendment, therefore, would be appropriate.

There was no input received from the community with respect to prohibiting the right to smoke in a Reception Area. As most Reception Areas are adjacent to workplaces, it would be appropriate that they be controlled by the Smoking In The Workplace By-law.

With respect to increasing the No Smoking Area in Restaurants from 20% to 50%, the Chamber of Commerce supports the proposal. There was no other input received from members of the Restaurant Industry. The Chamber of Commerce have advised that their Hospitality and Tourism Committee, which has restaurateur representation, concurred with the proposal.

The Chamber of Commerce could not, however, support the same application of 50% for bars, lounges or taverns. Should an exemption for these facilities be contemplated, we must point out that this will be difficult to incorporate in the By-law. Notwithstanding the Chamber's concern, the increase to 50% is recommended.

Section 321 of the Municipal Act which has recently been amended has the effect of transferring the determination of the maximum fine from the Municipal Act to the Provincial Offences Act. The current maximum fine under that Act is $5,000.00 and it would be consistent with this legislation to amend the By-law accordingly.

An additional concern which was addressed in our October 1990 report pertained to smoking in the Common Areas of Shopping Malls. Although members of the public expressed similar concerns at the recent Public Meeting, this matter was not directly addressed in the Draft By-law.

It should be noted that some Shopping Mall Owners have already implemented smoking restrictions. It is suggested that the staff review group be authorized to meet with all Mall Owners on this issue. Any provision covering Shopping Malls would result in enforcement

problems. Should there be support for a restriction on smoking in Shopping Malls, a proposal would be brought back for incorporation into the final Draft By-law based on the premise of self-regulation by the Mall Management.

At the Public Meeting, several presenters spoke about the discomfort caused by smoking in laundry and recreation rooms in apartment buildings. It is suggested that the smoking prohibitions now covering apartment buildings be extended to include laundry rooms, common areas and meeting rooms. Where there is more than one meeting room in a facility, it is proposed that one room could be designated for the purpose of smoking only.

Smoking in bus shelters was another identified area of complaint. Many senior citizens utilize public transportation and we understand that many seniors have respiratory problems. It is recommended that smoking be prohibited in bus shelters.

With respect to theatres and public facilities such as Copps Coliseum, we do not propose any changes at this time to the By-law, but we would strongly suggest that any smoking which is permitted in common areas of these facilities be limited to small designated, well ventilated areas. It is recommended that the City communicate this concern to the appropriate facilities.

4.

CITY OF HAMILTON

- RECOMMENDATION -

MAY 16 1991

DATE: 1991 May 16

REPORT TO: Chairman and Members
Finance and Administration Committee

FROM: Mr. K. E. Avery
City Clerk

SUBJECT: **AMO CONFERENCE - 1991 AUGUST 18 - 21**

RECOMMENDATION:

That, based on the allotment of voting delegates granted to the City of Hamilton, a maximum of seven (7) Members of City Council be authorized to attend the 1991 Annual Conference of the Association of Municipalities of Ontario to be held in the City of Toronto 1991 August 18 -21.

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

Approximately $1,100. per delegate. Sufficient funding provided in the 1991 Current Budget Estimates.

BACKGROUND:

A copy of the 1991 Annual AMO Conference Program is attached for the Committee's perusal.

... unites Ontario's municipalities

Association of Municipalities of Ontario

1991 ANNUAL AMO CONFERENCE

AUGUST 18TH TO 21ST

ONTARIO MUNICIPALITIES SHOW (Metro Convention Centre - Lower Level)

Monday, August 19:	11:30 a.m. - 6:30 p.m. - Show Time
(7 hours)	11:00 a.m. - 11:30 a.m. - Opening Ceremonies
	11:30 a.m. - 1:30 p.m. - Buffet Luncheon
Tuesday, August 20:	10:00 a.m. - 5:00 p.m. - Show Time
(7 hours)	12:00 noon - 2:00 p.m. - Buffet Luncheon

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* PROGRAM OUTLINE *

SATURDAY, August 17 - Royal York Hotel

RESOLUTIONS COMMITTEE (British Columbia Room)

SMALL URBAN SECTION (Library Room)

NORTHERN SECTION (Prince Edward Island Room)

SUNDAY, August 18 - Royal York Hotel

9:30 a.m. - 4:30 p.m.	BOARD OF DIRECTORS MEETING (Upper Canada Room)
2:00 p.m. - 8:00 p.m.	REGISTRATION (Ontario Room)
3:00 p.m. - 4:30 p.m.	PRE-CONFERENCE WORKSHOP "More Value for the Tax Dollar"

A workshop geared to municipal purchasers.
Delegates welcome as well.

Suite 805 • 100 University Avenue, Toronto, Ontario M5J 1V6 • Telephone (416) 593-1441 • Fax (416) 593-4422

8:00 p.m. - 9:00 p.m.	**WELCOME RECEPTION** (Concert Hall)

MONDAY, August 19 - **Metro Toronto Convention Centre**

8:00 a.m. - 4:00 p.m.	**REGISTRATION** (Royal York Hotel - Ontario Room)
8:45 a.m. - 10:15 a.m.	**OPENING GENERAL SESSION** (MTCC Theatre) - Greetings - Annual Report - Nominations
9:00 a.m. - 11:00 a.m.	**VISITOR WORKSHOPS** (MTCC Breakout, Street Level) **"More Value for the Tax Dollar"** (Repeat)
10:15 a.m. - 11:00 a.m.	**ADDRESS:** **The Honourable Bob Rae** (invited) **Premier of Ontario**
11:00 a.m. - 11:30 a.m.	**OPENING CEREMONIES - TRADE SHOW** (MTCC Foyer)
11:30 a.m. - 1:30 p.m.	**LUNCHEON** (MTCC Foyer)
3:00 p.m. - 4:30 p.m.	**WORKSHOPS** (MTCC Breakouts, Street Level)
Monday Evening	**FREE TIME**

TUESDAY, August 20 - **Metro Toronto Convention Centre**

8:00 a.m. - 9:00 a.m.	**CONTINENTAL BREAKFAST** **Coffee/Tea - Danish/Muffins** (Foyer)
9:00 a.m. - 10:00 a.m.	**PLENARY SESSION** (MTCC Theatre) **"Disentanglement: AMO's Response to the Advisory Report on the Provincial-Municipal Financial Relationship"** (tentative)

Tuesday, August 20th (cont'd)

10:00 a.m. - 12:00 noon	**RESOLUTIONS** (MTCC Breakouts, Street Level)
12:00 noon - 2:00 p.m.	**LUNCHEON AND BOARD ELECTIONS** (Foyer)
2:00 p.m. - 3:00 p.m.	**PLENARY SESSION** (MTCC Theatre) **"Constitutional Reform - Do Municipalities Have a Role to Play?"** (tentative)
3:00 p.m. - 4:30 p.m.	**RESOLUTIONS** (MTCC Breakouts, Street Level)

TUESDAY EVENING - **Royal York Hotel**

6:00 p.m. -	**RECEPTION** (Concert Hall)
7:00 p.m. -	**BANQUET** (Canadian Room)
9:00 p.m. -	**DANCE** (Concert Hall)

WEDNESDAY, August 21 - **Royal York Hotel** (Canadian Room)

7:30 a.m. - 9:00 a.m.	CONTINENTAL BREAKFAST - Delegates/Companions **Coffee/Tea - Danish/Muffins**
8:30 a.m.	**PRESIDENT ELECT'S REMARKS**
9:00 a.m. - 11:30 a.m.	**RESOLUTIONS**
11:30 a.m. - 12:00 noon	**MEETING OF INCOMING BOARD OF DIRECTORS** (Upper Canada Room - 18th Floor)

5(6)

Evans, Philp

BARRISTERS & SOLICITORS

W. IAN GORDON, Q.C.,LL.B.
JOSEPH M. PIGOTT, Q.C.,LL.B.
LARRY G. CULVER, LL.B.
BRENT J. FOREMAN, LL.B.
RANDALL S. BOCOCK, LL.B.
WAYNE R. RICHARD, LL.B.
*NANCY L. SMITH, LL.B.

ORVILLE M. WALSH, K.C.
(1919-1949)

*JOHN F. EVANS, Q.C.,LL.B.
LEE A. PINELLI, LL.B.
ROBERT H. ROGERS, LL.B.
PAUL H. PHILP, LL.B.
FILOMENA TASSI, LL.B.
MARK J. ZEGA, LL.B.
BRUCE F. DAVIES, LL.B.

F. JOHN L. EVANS, Q.C.,LL.B.
(1931-1980)

*CERTIFIED AS A SPECIALIST IN CIVIL LIGITATION
BY THE LAW SOCIETY OF UPPER CANADA

(416) 525-1200
FAX (416) 525-7897

16TH FLOOR, COMMERCE PLACE
ONE KING STREET WEST

MAIL:
P.O. BOX 930, STATION A
HAMILTON, CANADA
L8N 3P9

April 4, 1991



Mayor Robert Morrow
City of Hamilton
71 King Street West
Hamilton, Ontario
L8N 3T4

Dear Mr. Mayor:

Re: Lincoln Alexander Dinner

I am writing to you to seek the assistance of the City of Hamilton in whatever way you deem appropriate to support the sale of individual tickets or tables to the Lincoln Alexander/Mrs. Yvonne Alexander retirement dinner September 11, 1991 at the Convention Centre, Toronto.

I enclose a copy of the letterhead which will shortly be made available to me for purposes of contacting likely patrons in Hamilton. I sincerely hope that a very strong turnout representing the City might be obtained to honour Lincoln Alexander. Would you be kind enough to contact the writer concerning this matter.

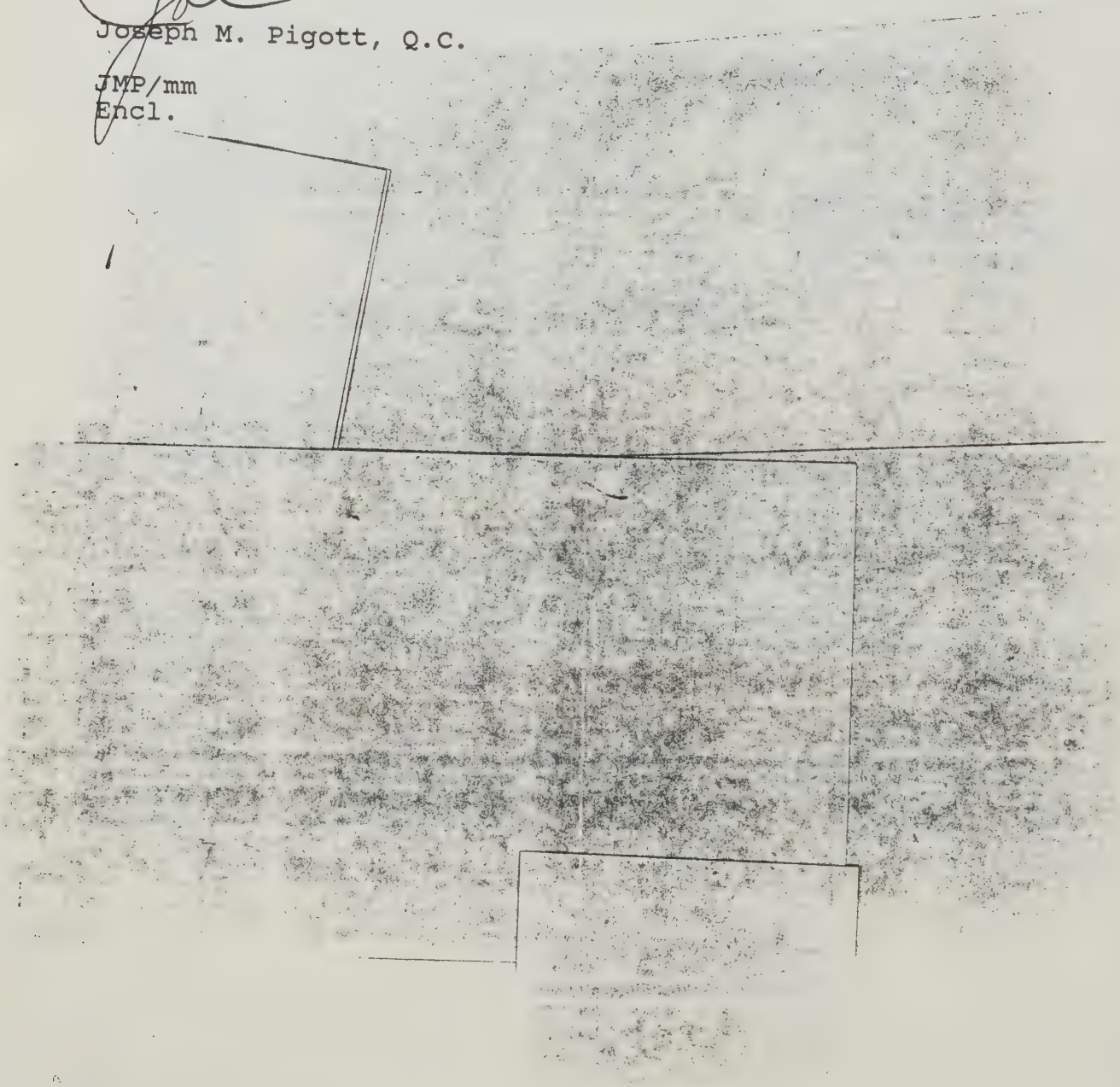
Inasmuch as 2,000 people will be buying tickets, of which about 1,500 will be made up of Toronto's finest, it is my strong hope that we can have the City of Hamilton prominently represented and featured in the evening.

Yours very truly,

EVANS, PHILP

Joseph M. Pigott, Q.C.

JMP/mm
Encl.



10 $2,000 portable

APPRECIATION GALA

FOR HIS HONOUR, COLONEL The Honourable Lincoln M. Alexander, P.C., K.ST.J., Q.C., B.A., LL.D.
LIEUTENANT GOVERNOR OF ONTARIO
AND Her Honour, Mrs. Yvonne Alexander, O.ST.J.

THE EVENING OF SEPTEMBER 11, 1991
CONSTITUTION HALL — METROPOLITAN TORONTO CONVENTION CENTRE

CHAIRMEN

STEERING COMMITTEE

John J. Arena
Reg A. Bovaird
Al Dubin

GENERAL COMMITTEE

Thomas J. Amell
Ian W.M. Angus
Susan Bassett
Robert Borthwick
Bill Bremner
Trudy Bundy
William Burke Jr.
Gordon Cardy
Dr. Francis Chisholm
Paul D.J. Clark
Marilyn Creighton
Marlene Del Zotto
[illegible]na Maria de Souza
[illegible]lene Ein
J.R. Pon, P.Eng.
Gillian A. Erlick
Hans Gerhardt
John P. Ginou
Peter Herrndorf
Lorraine Himelfarb
Stan D. Houston
Gordon Josie
Ian F.T. Kennedy
Dr. Fai Liu
Johnny Lombardi
Catherine MacKenzie-Nugent
Wilson Markle
Barbara A. Marshall
Emerson Mascoll
Carl Masters
John Maxwell
John S. Millar, Q.C., A de C.
Dennis Mills
Knowlton Nash
Lorraine Noble
Frank J. Paznar
Lloyd Perry, Q.C.
Joseph M. Pigott, Q.C.
Anthony Reale
Norman Seagram
Irene Shen
Saul Smurlick
Connie Stavro-Giamos
Diana Stefanovic
[illegible]rraine Thomson
[illegible]lary Weston
Keith Wood

FINANCIAL COMMITTEE

Anne Davis
David Irwin
Paul Wroe

cc. City Clerk

Mr. John Thompson, Secretary - Fin. & Admin. Comm.) from Mayor Morrow, April 25th, 1991

Ontario Teachers' Federation
Fédération des enseignantes et des enseignants de l'Ontario
Toronto, Ontario, Canada M5R 2B5
(416) 966-3424
INWATS 1-800-268-7061 (for 519, 613, 705)
FAX 966 5450

APR 25 1991

5(c)

April 22, 1991

His Worship Mayor Bob Morrow
The City of Hamilton
City Hall, 71 Main St. W.
Hamilton, Ontario
L8N 3T4

Dear Sir:

Re: Cross Border Shopping

The Board of Governors of the Ontario Teachers' Federation has expressed grave concern about the effect of cross border shopping on our economy and on our school system. Our Governors were particularly sensitive to the disastrous impact on small businesses that has resulted from cross border shopping fever, especially in border communities. The alarming number of business closures, in conjunction with the recession, has set in motion a cycle of increased unemployment with adverse effects on consumerism.

Of concern to our Governors, as well, is the negative impact on our school system and on our health and social services which are supported by commercial, industrial and real property taxes. As teachers, we support decent labour standards for our fellow workers. These standards make citizenship of Canada one of the most sought after in the world. It is in our collective interest to support the economy which provides our superior standard of living.

The OTF Board, during its April meeting, made the decision to request Ontario's 126,000 teachers to refrain from cross border shopping. The enclosed poster has been mailed to every school.

A media release has been distributed to all Ontario daily and weekly newspapers as well as radio stations and television channels. A copy is also enclosed. We are increasingly disturbed at the current trend to accept advertising that promotes cross border shopping and editorial policies that support this practice.

We feel confident that you share our concerns. It is our hope that the Federation's initiative will complement your own efforts to support the Ontario economy.

Yours very truly,

Guill Archambault

Guill Archambault
President
Ontario Teachers' Federation

/ss

OTF/FEO

(416) 966-3424
1-800-268-7061 (for areas 519/613/705)
FAX 966-5450

Ontario Teachers' Federation 1260 Bay Street, Suite 700, Toronto, Ontario M5R 2B5
Fédération des enseignantes et des enseignants de l'Ontario

For Immediate Release

SHOPPING IN CANADA IS THE BEST DEAL SAYS ONTARIO TEACHERS' FEDERATION

Toronto, April 17, 1991 – The Ontario Teachers' Federation is urging its 126,000 members to consider the serious consequences of cross border shopping on the Ontario economy as well as on the province's education system. Ontario teachers are being asked to support their own economy by shopping at home.

The Federation's Board of Governors, which met in Toronto early in April, expressed grave concern about the effect of cross border shopping fever on small businesses, especially in Canadian border communities. "The number of small business closures is alarming and the unemployment ripple effect further escalates the cycle of consumer restraint," said Guill Archambault, OTF's president.

OTF is reminding its members that Ontario's economy and school system are inextricably linked. "Our schools, as well as our social and health care service, are supported by commercial, industrial and real property taxes. As businesses close, our taxes diminish and so, too, does education funding," said Archambault.

Margaret Wilson, secretary-treasurer of OTF, expressed the need to maintain and support our labour standards. "We pay more for chicken in Canada because we believe our chicken farmers deserve a decent living," she said. "Our market system, which allows Canadians to expect a decent day's pay for a decent day's work, does not exist in the U.S. If we value our own system, we must strive to protect it. We must recognize that cross border shopping is not just the benign escapade it used to be. It has become a hazard to our economy."

OTF is also seeking the co-operation of the Ontario Federation of Labour in asking its members to support our economy by shopping in Ontario.

- 30 -

For more information:
Contact Rosemarie Stasios, Communications Director.

Attached, for your information, is a poster that has been distributed to every school in Ontario.

Please Post

9091/ASM/29



SHOPPING IN CANADA IS THE BEST DEAL OF ALL!

Cross border shopping was always fun, fun, fun. That once-a-year shopping spree was more of a lark than a serious search for bargains, but if we managed to "save" money as well, we came back feeling our adventure was worth the travel and accommodation expense, not to mention the tired feet.

But that was "yesterday." Today's reality paints a different picture:

- Thousands of Canadians living close enough are spending their weekly budgets across the border.
- Canadians from farther afield are making more frequent trips and buying more.
- Canadian border towns are in jeopardy, as small businesses are forced to close.
- The unemployment ripple effect of business bankruptcies escalates the cycle of consumer restraint.
- Traffic jams at border crossings are deterring U.S. visitors from making brief trips across and their tourist dollars are not reaching Canada.

Why are we writing to you about this?

The OTF Board of Governors, during its April meeting, considered the serious effects of today's cross border shopping fever on the Ontario economy and, consequently, on our education system. These points were made:

- **The school system, as well as our social and health care services, are supported by commercial, industrial and real property taxes.**
- **As businesses close, these taxes diminish and so, too, does education funding.**
- **We support labour standards that provide for a decent living. Our marketing system, which does not exist in the U.S., is seriously affected by cross border shopping.**

Your Board of Governors urges you to support the Ontario economy. . .

SHOP IN ONTARIO!

Ontario Teachers' Federation,
1260 Bay Street, Ste. 700, Toronto, Ontario M5R 2B5
(416) 966-3424 INWATS: 1-800-268-7061 (for 519/613/705)

OTF/FEO

√cc, Mr. John Thompson, Secretary F.& A. Committee fromMayor Morrow, April 25, 199

5(a)

ONTARIO FEDERATION OF ANGLERS & HUNTERS

P.O BOX 2800, PETERBOROUGH, ONTARIO K9J 8L5 (705) 748-6324 Fax: (705) 748-9577

OFAH FILE: 450/452
April 18, 1991

APR 25 1991

RECEIVED
APR 24 1991
CITY CLERKS

Dear Clerk/Treasurer:

Enclosed is a letter sent to Management Board of Cabinet from the Ontario Federation of Anglers and Hunters. The letter objects to M.N.R. budget cuts to fish and wildlife programs. These cuts include the closure of three of Ontario's 14 provincial fish culture stations. They also mean a decrease in enforcement and termination of other important fish and wildlife programs. These cuts are sacrificing fish and wildlife programs to redirect funds to the Remedial Action Plan (R.A.P.) program.

We are forwarding you a copy of this letter because we believe your municipality will be affected by these changes. These cuts will effect local anglers and hunters, but will also effect local tourism.

If your municipality is concerned about this redirection of funding, we encourage you to write and express your opinions to the Minister of Natural Resources at the following address:

Honourable Bud Wildman
Minister of Natural Resources
99 Wellesley Street West
Toronto, Ontario M7A 1W3

The O.F.A.H. believes in improved environmental quality which the R.A.P. process seeks to achieve. However, this should not be done at the expense of our important fish and wildlife programs. We hope you agree and will express these concerns from your municipality. We would appreciate a copy of anything you may send.

Yours in Conservation,

T o 7 + A

R.G. Morgan
Executive Vice President

RGM/mm
Encl.

DISTRIBUTED FOR INFORMATION
TO MEMBERS OF CITY COUNCIL

April 24/91
DATE

CONSERVATION PLEDGE

I give my pledge, as a Canadian, to save and faithfully defend from waste, the natural resources of my Country — its soils and minerals, its air, waters, forests and wildlife.

ONTARIO FEDERATION OF ANGLERS & HUNTERS

P.O. BOX 2800, PETERBOROUGH, ONTARIO K9J 8L5 (705) 748-6324
FAX (705) 748-9577

OFAH FILE: 452
February 18, 1991

FAX #: 416-327-2143

Members of the Management
Board of Cabinet
7th Floor
Frost Building South
7 Queen's Park Crescent
Toronto, Ontario
M7A 1Z6

Dear Honourable Members:

On behalf of our 74,000 individual members and 470 member clubs, we write on a matter of grave concern. It is our understanding that you are about to consider approval of the Ministry of Natural Resources budget for the 1991/92 fiscal year. We are asking you not to do so without significant change.

Based on what we have learned, some of the major changes proposed include the closing of three fish hatcheries, the cessation of coho and musky stocking, a 10% reduction in enforcement effort, dropping experimental management, a transfer of funds to Remedial Action Plans, no real (after inflation and salary adjustment) improvement in either the fish or wildlife budgets (or perhaps a decline), and a reduction in casual staff.

Closing Fish Hatcheries

Clearly, stocking fish is not a panacea for all that is needed in fisheries management but they do play an important, supplementary role. Instead of closing these hatcheries because they are old, you should be upgrading them. For example, the Deer Lake hatchery is Ontario's only musky rearing facility. It needs upgrading so various strains of musky can be reared and released into various waters across this province. To suggest the Kawartha Lakes musky are doing fine so therefore the hatchery can be closed is a short-sighted, shallow attempt to divert people from the truth. If they are doing fine, that is based on an annual stocking of 6,000 fish. They likely won't be when that stocking stops. Fishing will be poorer. Tourism and, therefore, employment will be adversely affected, and northern pike will have an easier chance to invade the Kawarthas.

We ask that sufficient funds be allocated to all three hatcheries so they can be renovated and upgraded.

.....2

CONSERVATION PLEDGE

I give my pledge, as a Canadian, to save and faithfully defend from waste, the natural resources of my Country – its soils and minerals, its air, waters, forests and wildlife.

Coho Salmon
Coho salmon stocking is to be stopped (and not replaced with chinook). Why? Anglers have been complaining about Ontario not stocking enough salmon, and stocking a particular strain of coho which runs too late. The coho stocking should be replaced, not eliminated...replaced by an earlier running strain, or with a substantial increase in chinook, which are more cost-effective.

Does Ontario want tourists to quit coming to Ontario to catch muskies and salmon? Do you want Canadians travelling out of the province to fish in the United States?

Enforcement Reduction
Ontario already has too little conservation enforcement and far too much poaching. At the very time when citizens are demanding more enforcement, our government is proposing a reduction. If this reduction proceeds, those criminals who steal fish and wildlife will be sent the worst possible message... that you don't care. So will honest citizens. You should be increasing enforcement, not decreasing it.

You should remember that, before the government implemented the resident angling licence, it surveyed Ontario fishermen. An overwhelming majority stated the first two priorities for the use of their dollars must be fish stocking and enforcement. But now, will you as their new government ignore these licence purchasers, and actually reduce these two important activities? Or will you recognize what is needed and increase them? (Or do you intend to give licence purchasers their money back?)

Experimental Management
Experimental management is another activity funded by the resident angling licence. It is an essential activity so managers can develop and fine tune the management techniques that will be necessary as we proceed through the nineties and into the 21st century. It should not be dropped, not even for one year.

Remedial Actions Plans
Yes, the clean up of the Great Lakes is important and, yes, your government was elected based on its promises to do more for our environment. But, no, that does not mean the public expected a "shell game" which only shifted funds from two environmental programs, fish and wildlife, to another, remedial action plans. We ask that you return the funds to fish, wildlife and enforcement and, in fact, increase those budgets. You must add dollars for environmental protection and enhancement. The public expects higher priorities, not mere budget shifts.

.....3

Reduction In Casual Staff
Casual staff play important roles within Ontario's management of our environment. Often, they are involved in the assessment of fisheries health and populations, wetland evaluations, and other important management. To reduce this important component of the management team is not appropriate, particularly since it will mean your conservation officers and other higher priced full-time staff will need to do much of this work, at both a higher financial cost and at the expense of their normal important duties.

No Real Budget Increase
The budgets for fish and wildlife deserve dramatic increases, not decreases:

1. Such increases would be consistent with your election promises of higher priority for environmental matters; and

2. You take far more in from those enjoying fish and wildlife than you ever put back. (Let's use fisheries just as an example. In just the provincial sales tax on anglers' direct purchases for their sport, plus fisheries licence fees, etc., you take in direct revenue of approximately 105 million dollars per year, plus all the indirect revenue! But your fisheries budget is just over 50 million dollars. What are you doing with the profit? Why aren't you increasing the fisheries budget dramatically?)

We are most disturbed by what we have learned and ask that you correct it.

Yours in Conservation,

Charles Alexander

W.C.F. Alexander
President

Rick Morgan

R.G. Morgan
Executive Vice President

WCFA/RGM/mm

cc: Honourable B. Wildman
G. Tough
Selected Media
Board of Directors
Staff

ROBERT M. MORROW
MAYOR

Hamilton

RECEIVED
APR 30 1991
CITY CLERKS

6(a)

April 30th, 1991

Mr. & Mrs. Crozier-Organ
12B Matilda Street North
Dundas, Ontario
L9H 2Y8

Dear Mr. & Mrs. Crozier-Organ:

Thank you for your recent letter, with the attached documentation, asking that City Council pass a by-law banning pound seizure of pets in Hamilton.

I have taken the liberty of forwarding this information to Mr. Keith Avery, City Clerk for distribution to the appropriate committee and members of City Council.

Again, thank you for writing.

Yours very truly

Robert M. Morrow
Mayor
City of Hamilton

RMM:tt

✓cc. Mr. Keith Avery, City Clerk

DISTRIBUTED FOR INFORMATION
TO MEMBERS OF CITY COUNCIL
J. Thompson, Sec F+A.

May 3/91
DATE

SIGNATURE

City Hall,
71 Main Street West, Hamilton, Ontario, Canada L8N 3T4
Telephone: (416) 526-2790

• According to the Animals for Research Act, "'pound' means premises that are used for the detention, maintenance or disposal of dogs or cats that have been impounded pursuant to a by-law of a municipality."

• Banning pound seizure will not lead to a situation where animals are being stolen from owners and sold to researchers. The Animals for Research Act requires that labs keep detailed records about all the animals they buy and their sources.

The Animals

• Many of the animals that are requisitioned for research are spayed or neutered and some of the cats are declawed - further evidence that many pets are being used in research.

• Lab personnel and students describe animals who respond to commands or who are eager to shake a paw.

• About 150 Canadian research facilities use pound seized animals in experimentation - over 17,000 lost and abandoned dogs and cats are used each year in Canada (close to 5,000 in Ontario alone).

• These well-socialized animals are obviously former pets who have come to trust and love humans. Wild or feral animals are not requested by researchers because they are too difficult to handle.

Other Jurisdictions

• It has been erroneously argued that if we don't use pound seized animals, vital medical research will suffer. John Hopkins University and Harvard Medical School, both reknowned for their research, are in jurisdictions that have banned pound seizure.

• Great Britain, Netherlands, Sweden and Denmark have banned pound seizure altogether. In the U.S., 14 States have enacted laws to prohibit it.

• The World Health Organization, the Council of Europe and the International Council of Organizations for the Medical Sciences all strongly recommend against the use of shelter animals in experimentation.

For further information contact Tita Zierer or Liz White, Animal Alliance of Canada (416) 462-9541, 921-5256.

In April 1990, the Committee had an opportunity to schedule further hearings for Bill 190. The Liberal government, holding the majority both in the House and the Committee, decided not to schedule further discussions.

When the election was called in the summer, the legislation died.

2. Pets in Research and Bill 21 - The History of the Issue:

The issue of pets in research has been an emotional and polarized debate around the world for many years. An ever-increasing number of organizations, countries and local authorities within countries have ended or attempted to end the practice of using lost and homeless pets for experimental purposes.

a. International Organizations and European Governments:

International scientific and health organizations such as the World Health Organization, Laboratory Animal Science Association, the Medical Research Modernization Committee, the British Veterinary Association, the Physicians Committee for Responsible Medicine, Veterinarians for Animal Rights, Psychologists for the Ethical Treatment of Animals, the Council of Europe and the International Council of Organizations for Medical Sciences all strongly recommend against the use of shelter animals for experimentation. Four European countries, namely, Great Britain, the Netherlands, Sweden and Denmark, have banned the use of lost pets for research.

b. **United States:**

In the United States, fourteen states have also banned the practice and the largest funding body for research, the National Institute of Health no longer uses shelter animals.

The State of Massachusetts has adopted the most comprehensive piece of legislation of any state in the United States. Massachusetts has the fourth largest number of research facilities in the United States, including Harvard Medical School, University of Massachusetts, Yale University and the Massachusetts Institute of Technology. In 1983, the State legislature adopted an Act which included the following components:

- repeal of the pound seizure law in the state;
- a prohibition on the sale of animals by dog pounds or dog officers;
- a provision to ensure humane euthanasia of pound animals by eliminating such methods as gunshot (except in an emergency), no T-61 unless under the supervision of a veterinarian, no electrocution or succinylcholide or other unnecessarily cruel methods;
- a prohibition on the importation of pound animals 24 months after the effective date of the Act; and
- an expanded inspection of research facilities using cats and dogs.

The Act became law in 1984, with the importation prohibition following in 1986. Massachusetts remains the third largest recipient of funding from the National Institutes of Health.

Since the Act became law, animal protection groups, monitoring statistical data on laboratory animals now

say that fewer dogs and cats are being used by the research community. Animal protection groups in Massachusetts indicate several possible reasons for this change, including a decrease in the use of live animals in medical educational dog labs, with an increased use of alternative educational materials, a change in the types of live animal models and the greater care given to the more costly purpose bred animal model.

c. **Canada:**

Federally, there has been discussion about pound seizure and pound release. However legislation governing the use of shelter animals in research comes under provincial jurisdiction. At the federal level the Canadian Council on Animal Care, a voluntary body, was established for "improvement of the care and use of animals in research, teaching and testing on a Canada-wide basis" [H.C. Rowsell, Executive Director, Canadian Council on Animal Care, Guide to the Care and Use of Experimental Animals. Volume 2, 1984] and to urge the research community to continue to strive towards the reduction, replacement and refinement of the use of live animals in laboratory settings.

In 1983/84, in Ontario, Ed Philip, NDP, MPP, sponsored a Private Member's Bill, Bill 21. The Bill was originally designed to ban the use of shelter animals in research but was eventually amended to allow municipalities the right to decide the fate of their shelter animals. The amendment was a tactical decision made in order to win political support for the Bill. Despite the amendments and enormous public support, it failed to reach third reading.

During the life of Bill 21 and the time leading up to the most current debate, a large number of municipalities have opted out of the Act. Municipalities such as

Mississauga, York, Scarborough, East York, North Bay, Pickering-Ajax-Whitby do not send shelter animals to research facilities. Municipalities such as North York have straddled the fence, giving some shelter animals to research and some to other shelters. More recently, Oshawa and Etobicoke have joined the ranks of those shelters which do not give animals to research.

Some shelters have been requisitioned, some have not. However, there have been and still are non-compliance violations to the Act. Until Oshawa, there had not been one single complaint or threat of legal challenge for non-compliance. Some municipal councillors who have participated in recent debates are puzzled by an Act that allows some municipalities not to send animals to research facilities while forcing others to comply. Most municipal governments who have voted to opt out of the Act are responding to local citizens who strongly oppose sending their lost and homeless pets to research facilities.

Since Bill 21, every humane society in Ontario has stopped selling their animals to the research community. All the societies with pound contracts and therefore "impound" provisions are in contravention of the Act. Ottawa is the most recent humane society to stop selling its shelter animals to research. The research community did not fight this decision and to date no charges have been laid.

The political situation has changed dramatically in Ontario since the defeat of Bill 21. Growing political and public resistance to the Act has led to non-compliance from shelters all across the province.

There is a clear opportunity for the government to amend the Act and answer the growing public opposition to the use of pets in research.

In March 1990, a request was submitted to update information on the **Annual Animal Usage Reports** and the **VSB 417s**. It was at this time that officials indicated that the Ministry of Agriculture and Food no longer collected the **VSB 417** forms. As well, all requests to access annual summary reports were denied. This was done on the grounds that possession of such forms would constitute an endangerment of the life, physical safety and the security of employees and the building. The decision was appealed. To date there has been no response.

The information requested to date has been of an extremely limited nature. It is the sort of information that should be in the public domain. The Act should be amended to ensure public accessibility.

THE CURRENT SITUATION:

1. Oshawa:

In October of 1990, Councillor Brian Nicholson, introduced a motion to a Committee of Oshawa Council to end the practice of sending Oshawa's lost, homeless and abandoned pets to research facilities in Toronto. On November 5, Council voted 13 to 2 in support of the motion and re-confirmed its decision in January of this year. There was tremendous community support for the decision on both occasions, despite an enormous lobbying effort on the part of the research community.

To date, Oshawa Council has not violated the Act. Community support has resulted in a dramatic increase in adoption rates. As a result, no homeless pet that would have gone to research has been euthenized. As well, local animal protection organizations have begun to establish a pet protection programme including adoption support and promotion, foster care and spay/neuter education.

After the November 5th decision, there was increasing concern that staff at the shelter and veterinarians authorizing euthanasia would be charged with violating the Act. It would

appear that for the first time, the research community had decided to challenge the Oshawa decision. The day after the decision, there was a verbal request for animals by a research institution. This was followed by a written requisition. Requisition forms were submitted by other research institutions that had never requested animals from Oshawa before.

It is indeed perplexing that this has not happened in other municipalities, and that the law would appear to be interpreted differently in Oshawa than Mississauga, York, East York, North Bay or any humane society with a pound contract.

2. Etobicoke:

In December, the same debate took place in Etobicoke. Again, community support was substantial. As well, local, provincial, national and international animal protection organizations appeared before the Committee.

The effect of the motions passed by Etobicoke Council will end the practice of sending shelter animals to research facilities. In fact, the practice ended in 1990. Despite requisitions, no lost pets were sent from the Etobicoke shelter.

It is interesting to note that since the issue was debated by Etobicoke Council several years before, the supply of animals from the shelter has dwindled to zero. This remarkable achievement is due to the rescue operations of the Etobicoke Animal Welfare Association.

3. Newcastle:

The most recent municipality to raise the pound seizure issue was the Town of Newcastle in January of 1991. Council voted 6 to 1 to continue to comply with the Act and send Newcastle's lost and homeless pets to research facilities. This position was taken despite growing community support to stop the practice.

Council, in fact, took the issue much further than any other government body. They clearly saw the shelter as a cheap and accessible supply of animals for the research community. The Councillors were not even prepared to afford the animals every opportunity to be placed in good homes before a decision was made to send them to the research facility.

Six of the seven Council members decided the following:

- to send both cats and dogs even though only dogs are required by law;
- to keep the redemption period at a minimum;
- to refuse to consider an increase in the adoption hours;
- to refuse to consider the creation of adoption and and foster care programmes even though local animal protection groups offered to organize and manage such programmes; and
- to refuse to consider a co-operative spay/neuter programme with area veterinarians.

Council refused to give Newcastle shelter animals every opportunity to be placed in good homes before alternative decisions were made. It is interesting to note that several days after the vote, newspaper reports indicate that one councillor may be having second thoughts about the severity of the decision.

THE PET OVER-POPULATION CRISIS:

World wide, countries are faced with the tragedy of pet over-population. The victims are the cats, dogs and other animal companions that end up in shelters around the world. Shelters struggle with too many animals, not enough cage space and ever increasing costs.

The Humane Society of the United States estimates that 8-10 million pet cats and dogs are euthanized in American shelters every year. In Canada, the estimated figure is 1.25 to 1.5 million and in Ontario, the estimate is 150,000.

The pet over-population problem is complex. Researchers simplify the issue by blaming only the irresponsible pet owners. Although irresponsible pet owners do add to the population of unwanted animals, they are by no means the only cause. Responsibility also rests with the profit motivated pet industry and with legislators who have not addressed the problem or who promote laws that interfere with effective legislative solutions. The specific factors that contribute heavily to the problem of surplus pets are as follows:

1. **Irresponsible Pet Owners:** This is undoubtedly a difficult aspect of the problem to address. Well meaning people purchase pets as a gifts without understanding the responsibility involved. After the joy has worn off, the animal is turned in to a shelter. Parents who want to show their children the miracle of birth allow pets to produce offspring. Many of these animals are then taken to shelters for disposal. Many people do not have male pets neutered because "they do not have to deal with the results" or "they feel it will change the personality of the animals". Many people believe that animals should run free, resulting in an enormous animal control problem. Some people turn their animals in to shelters because they have re-carpeted the house or because they are tired of the animal and want something different.

2. **Other Situations:** However there are many responsible pet owners caught in situations beyond their control. The pets in apartments issue is a good example. Two years prior to the change in the Ontario Landlord and Tenant Act, thousands of animal companions were turned over to shelters in Ontario because tenants were forced to choose between their pets and their homes. In 1988, the Toronto Transit Commission considered banning all pets on the transit system. Had the proposal been adopted, many elderly and low income families would have been forced to give up their pets. Many municipalities in Ontario prohibit pets on the transit system.

3. **Puppy Mills:** The importation of puppies from mill operators in the United States and the production of puppies in Ontario mills have a devastating impact on our pet population. It is estimated by Bob Baker, inspector with the Humane Society of the United States, that 100,000 puppies are brought across the border into Canada every year by the pet industry. Federal free trade laws have made it almost impossible to control or stop the flow. As well many puppies are produced and sold by Ontario mill operators each year. The classified ads are full of Ontario mill operators advertising puppies for sale. Purchasers of these puppies are often told that they can retrieve the cost by breeding the pet and selling the offspring. There is little or no protective legislation for these animals. There is no legislation to control or regulate the numbers of animals produced for the pet trade. There are no laws requiring pet sterilization. These animals have become society's disposable commodity.

4. **Pet Stores:** The North American pet industry is a multi-million dollar enterprise. Pet stores spend thousands of dollars marketing cute and cuddly animals with little consideration given to their needs. Many stores encourage sales regardless of the purchasers circumstances. The only requirement is that the customer pay the bill. Animals become impulse or gifts items. Again, purchasers are often told that they can retrieve the cost of the animal by breeding and
selling the offspring. Little or no consideration is given to whether the purchaser will be a responsible pet owner and no encouragement is given to have the animal sterilized.

5. **Lack of Legislation:** Governments across Canada have been remarkably irresponsible in this area. Most have been content to force shelters to be responsible

for killing society's surplus pets. Humane societies and animal protection organizations are angry that they are being used to address a problem that requires a legislative solution..

6. **Fear of Legislation:** Municipal animal protection legislation has been severely impeded by the Animals for Research Act. Licencing and impound legislation has been halted in a number of municipalities because the community understands that such laws bring the victims of pet over-population into the hands of the researchers. Instead of promoting animal protection in shelters through the Animals for Research Act as the researchers argue, the law has remained one of the major impediments to local progressive animal protection laws in Ontario.

Animal protection organizations have been struggling for decades to address this issue with limited success. Those who provide the shelter facilities believe that they are being used to dispose of society's problem, while there is little political will to address the root cause.

The British Royal Society for the Prevention of Cruelty to Animals, for example, has indicated that by 1991 they will no longer take in Britains surplus companion animals unless there is a demonstrated will by the government to address the problem.

In Ontario, the City of Toronto adopted a mandatory sterilization and spay/neuter programme. The adopted legislation was the first of its kind in Canada. Unfortunately, the provincial government of the day refused to grant the City the right to enact the legislation.

Animal protectionists who founded Animal Alliance have continually pushed for provincial legislation to deal with the pet over-population tragedy. An amendment was won to the Pounds Act allowing municipalities to establish subsidized spay/neuter clinics or co-operative sterilization programmes with community veterinarians.

- created a staff who are expected to carry out totally opposing functions: animal protection and animal exploitation; and
- made local animal protection laws difficult to pass and often impossible to enforce.

It is time to change the law and end the archaic practice of sending homeless pets to research. It is time to create a system in Ontario that truly shelters and protects homeless animals.

RATIONALE FOR POUND RELEASE AND RESPONSE FROM THE ANIMAL PROTECTION GROUPS:

The arguments are as follows:

Rationale: *These animals are going to die in shelters anyway. Rather than waste these animals, why not use them for research.*

Response: To some municipal councillors, this argument was very compelling. Many saw what they thought was an opportunity to turn the terrible waste of euthanasia into something useful for humans. Others saw it as a way to rid themselves of an expensive municipal problem as it costs less to sell the animals to research than it does to house and euthanize them.

It is apparent that the research community views the tragedy of pet over-population as a convenient and accessible resource rather than a problem that must be eliminated. When one physician appearing before Oshawa City Council in support of pound release, was asked if he would agree with a programme that would eliminate the need to euthanize any healthy, adoptable animals and therefore prevent any from going to the research community. His answer was no.

Rationale: *Only a small number of all experimental animals used are pound animals.*

Response: The problem with this argument is that those that argue for pound release want only those animals that are healthy and of good temperament - the most adoptable animals in the shelter. If pound animals constitute such a small percentage, it should not be difficult to phase them out.

Rationale: *We do not want peoples' pets. We want the strays that no-one else wants.*

Response: Supporters of pound release have made a very deliberate decision to use the term "stray", instead of pet. They know the word stray is more palatable. They argue that if an animal is in one's possession, it is a pet. If that same animal is lost or abandoned, it becomes as stray and is no longer considered a pet.

Webster's definition of pet is "an animal kept for enjoyment or human companionship". Shelter workers will tell you that a pet is an animal that has established a dependency and trust in human beings and has received some measure of socialization, freedom and care. They will also tell you that most of the animals that arrive at the shelter are friendly, affectionate and hungry for human companionship. Just because the pet is lost, homeless or abandoned, it is nonetheless a pet.

Researchers choose to term the animal differently in an attempt to make their position more acceptable to the public and the politicians. It is, however absurd to term a shelter animal fitting all the requirements of the requisition, a pet if adopted but a stray if sent to a laboratory.

As well, it is unreasonable to punish the victim. The animal did not choose to become stray and had no control over its own fate. It is also unreasonable to argue that if the animal has not been claimed within the redemption period, it is not wanted. In Ontario, where there are centralized animal control facilities, lost pets may end up many miles from home. Inaccurate or incomplete descriptions of animals at shelters often hinder even the most diligent pet owner. Most shelters do not have lost and found programmes to help those that are seperated from their pet. Many people do not have cars that would allow them to travel great distances to the possible shelters. Many must depend on the shelter staff to identify the lost pet.

Rationale: *By ending pound release, two animals will die instead of one. For every pound animal denied, a purpose bred animal will take its place.*

Response: This argument is also compelling to those who have not carefully examined the issue. Although there is no difference in sentience and ability to feel pain, between an animal raised as a pet and one raised for laboratory purposes, there remains a real difference in temperament and socialization. This is acknowledged in the research institutions requests for animals that are friendly and that seek human attention and affection. No-one in a laboratory wants to be bitten or attacked.

The one-for-one argument is also coming under question in those communities that have eliminated the use of pets in research. In the State of Massachusetts, where a complete ban has been in existence for four years, evidence would seem to suggest that fewer cats and dogs are being used. The greatest reduction appears to be in the use of live dogs in the dog labs, where alternative methods are being implemented. There also seems to be some reduction in the use of dogs and cats in other other types of research in the same State.

The researchers appear wedded to the notion that one animal must be replaced by another. This is exactly contradictory to the position put forward by the Canadian Council on Animal Care which recommends reduction, replacement and refinement of the use of live animals in research.

The animal protection movement recognizes that there have been human benefits from animal based research. We also recognize that there are not alternatives for every type of medical research being conducted today. It is our goal to immediately eliminate the use of live animals in testing cosmetics and household products, to substitute alternatives for the use of live animals in education, to eliminate the use of lost pets in research and to push for alternative methods to the use of live animals in other types of experimentation.

Rationale: *The differential in the cost of purpose bred dogs would increase the cost of research and bring an end to some important medical advances in human health.*

Response: To address the concern that important medical research would end without the use of lost pets, one must examine the outcome in other jurisdictions where pound animals are no longer used. Again the State of Massachusetts is a good example. Their legislation has virtually eliminated the use of pound animals in research. To date the legislation appears to have had little impact on the research community. Research programmes continue and the National Institutes of Health, U.S., have increased funding to those same institutions since the legislation was enacted. When researchers were asked whether their research would end without access to shelter animals the answer was no.

As well, the high mortality rate of pound seized dogs may actually result in a greater increase in the research costs. In the PCRM (Physicians Committee for Responsible Medicine) Update, the November-December 1987 edition, an article entitled "Pound Seizure is Poor Science, Poor Ethics" dealt with the hidden costs of pound animals in research.

> Pound animals are initially inexpensive. But the purchase price is not a good index to the true cost of these animals. Because many pound animals harbor diseases-over half develop pulmonary infections-a month long quarantine period is usually required after they arrive at the laboratory. A laboratory chief at the University of California at San Francisco wrote: *...normally 60-70 percent [of random source dogs] develop clinical signs of infectious disease within the first 10-14 days. You may expect a 10-15 percent mortality rate of assigned animals during this conditioning period.* (B. Fisher, memo to personnel using dogs, University of California at San Francisco Animal Care Facility, March 22, 1982.).

> The costs of veterinary care, attendant staff, medications, replacements for animals who die, and the space required for quarantine and routine caging can greatly increase their cost. A publication of the National Institutes of Health [U.S.] reiterates this concern: *In addition to altering experimental results, the use of pound dogs may also increase research costs, in spite of the initial low cost of the dog...the cost of the dog is a minor part of the total expense, yet the untimely death of each subject dog escalates the overall cost of the experimentation* (U.S. Dept. of Health and Human Services, NIH publ. 72-333)

It is acknowledged that pure bred dogs are generally more expensive shelter dogs. However, these costs vary greatly depending on the type of animal one is requesting. According to researchers, the final cost of the shelter animal is $300 which includes transportation, housing, treatment and conditioning. Purpose bred mongrel dogs cost approximately $1,000, including shipping and handling as most have to be imported from the United States. It is assumed, however, that should pound seizure be banned, purpose bred animals would become more readily accessible. Indeed, it is rumoured that a Toronto teaching hospital has already begun such plans.

To put this into perspective, in relation to the total cost of the research, one must account for all the other accompanying costs. In 1989-90, the University of Toronto received $37,230,000 from the Medical Research Council of Canada, according to the President's Report. This is generally estimated to be about half of the total funding received by the University for biomedical research (actual figures have to date been unavailable). According to figures given at Oshawa City Council the University of Toronto generally uses about 600 dogs in a calendar year. The stated cost of a conditioned pound dog was $300. The stated cost of a purpose bred mongrel dog was $1,000 including shipping and handling. The difference in price is $700 resulting in an increased cost of $420,000. This is 0.6% of the

total funding received by the University for biomedical research. If the only funding the University received was from the Medical Research Council (which of course is not the case), the increased cost for purpose bred mongrel dogs is only 1.1%. Presumably, greater costs would also force researchers to carefully examine how animals were being used, for example, in teaching and testing, where alternatives already exist, and in repetitive research where no new knowledge is gained.

In the 1988 PsyETA Bulletin, Michael Giannelli, a psychologist with Psychologists for the Ethical Treatment of Animals wrote an article entitled, "Shelter Animals as Research Models: Scientific Anachronism, Social Ignoming." He cited Dr. Raymond Zinn, former Director of Veterinary Resources for the National Institutes of Health, United States, who in 1986 wrote,

> A simple comparison between the initial purchase price of a random source dog and a laboratory-reared dog is a meaningless exercise. Such comparisons fail to get at the heart of the matter, for the really significant costs are the costs associated with utilizing dogs in biomedical research...To me, the truly expensive dog is the dog that is less than satisfactory for the intended research.

Rationale: *Shelter dogs generally mimick the heterogeneous nature of the human population and therefore are desirable models.*

Response: It is interesting that this argument is put forward despite the fact that 99% of laboratory animals are inbred purpose bred animals. And as Giannelli points out in the article cited above, "there is obviously a major difference between genetic *diversity* (which may be desirable in some studies) vs. genetic *ignorance*, such as is the case in shelter animals." One of the most popular laboratory animal is the white rat. Surely researchers would not take to the streets in search of a "genetically diverse rat".

Over the years, representatives for the National Institutes of Health, U. S., have publicly stated that they do not use or recommend the use of shelter animals in research. Again Giannelli cites some examples.

The first is from the Department of Labour and Department of Health, Education and Welfare Appropriations for 1973, part 4, page 4.. The hearings recorded a presentation made by T. Bowrey, National Institutes of Health representative, in 1972 before a subcommittee on appropriations, U.S. House of Representatives. The presentation was as follows,

> *In fact, we have been trying to educate the biomedical research scientist that the animal used should be of equal or better quality than the instrument used to measure the results. Sometimes we find an unfortunate lack of appreciation of the need to maintain a quality animal and have the proper animal available for his proposed research...So the emphasis of our program both in funding and in education is to upgrade the thinking of researchers that proper research animals are necessary and the quality of these animals is vital to their project. Hopefully, this may at least help allay some fears that the household pet is a good animal for research purposes. It is not a good or desirable research animal.*

The second is a letter to Dr. John McArdle dated August 26, 1985, where T. Wolfe, Executive Director of the Interagency Research Animal Committee, Department of Health and Human Services, National Institutes of Health stated,

> *Intramurally, N.I.H. does not use any animal from a pound or shelter, but rather acquires any purchased dogs or cats and primates from U.S.D.A. registered and approved dealers. None of these dealers acquire animals from pounds and shelters.*

PROBLEMS WITH THE ANIMALS FOR RESEARCH ACT:

Animal Alliance wishes to see an end to the use of live animals in testing cosmetic and household products and to pound release in Ontario. This however does not address further concerns we have with the Act. They are as follows:

1. The lack of public accountability in the Act;

2. The self policing, self monitoring, secretive nature of the Act;

3. The lack of community participation in the process as it is set out in the Act;

4. The lack of assurances that the interests of the animals are being addressed because of the closed nature of the Act and the research community;

5. The lack of control over the way in which animals can be used, for example, testing cosmetics and household products.

6. The lack of encouragement in the Act to "refine, replace and reduce" the use of live animals in experimentation.

PROPOSED AMENDMENTS TO THE ANIMALS FOR RESEARCH ACT:

In this regard, Animal Alliance requests that the Minister examine three components of the Animals for Research Act. We would like the Act amended to reflect the following issues:

1. To eliminate the use of live animals in testing cosmetic and household products;

2. To eliminate the use of lost and homeless pets in education and research; and

3. To provide some protection for Ontario's laboratory animals, increase accountability for researchers and research institutions receiving public funds and increase accessibility of research information and animal care committee proceedings and process.

With regard to the elimination of the use of live animals in cosmetic and product testing, we suggest that the Minister adopt the legislative amendments proposed in Bill 190.

The following are other proposed amendments to the Act:

1.	Section 1	(f) & (g)	Remove from the Act
2.	Section 2	(3)(a)	Amend to say at least Animal Health Technician
3.	Section 2	(4)(b)(ii)	The licence as an operator will be revoked where the individual has been convicted of cruelty under any other Act relating to cruelty, maltreatment or neglect of animals.
4.	Section 3	(5)	Add that the Director make available, upon request of a member of the public, the final decision concerning the status of the licence.
5.	Section	(new)	That written results concerning the outcome of licensing hearings of a research facility be made available upon request to a member of the public.
6.	Section 12	(3)	Add that the Director shall not issue a licence to any person who was convicted of cruelty, neglect or abuse of animals under any other Act.
7.	Section 14	(1)(b)	Remove from the Act

Pound Seizure

In our last issue (7,2, Spring 1988) we were pleased to publish the views of the five nominees for President-Elect of the American Psychological Association. One of the four issues on which their views were solicited was proposed Federal legislation preventing pound seizure. While PsyETA very much appreciated receiving their views, on this particular issue we felt the candidates were poorly and/or ill-informed. Therefore we asked Michael Giannelli, a psychologist interested in animal welfare issues and the former director of the National Coalition to Protect our Pets, to present an extended analysis of the issues involved. By the way, in its February 1987 meeting, APA's Committee on Research and Ethics unanimously recommended sending a letter to the relevant legislative committee stating their opposition to the Mrazek Bill. This proposed legislature would deny federal funds to any institution using pound animals for research purposes.

Shelter Animals as Research Models: Scientific Anachronism, Social Ignominy

Michael A. Giannelli
Los Angeles, California

Introduction

Let's face it. Many people oppose the use of shelter animals in research because they want to eliminate the use of *any* animals in laboratory work. On the other hand, many people defend the use of shelter animals because they are resistant to *any* further restrictions on animal research. While compelling arguments can be mustered on each side, both groups can often be faulted for failing to debate the policy (referred to as "pound seizure" or "pound release") on its own merits. As a result, the relevant issues too often become clouded and the opposing camps become ever more polarized.

My own position on this controversy is unequivocal opposition, as the title of this piece flatly indicates. While I personally and professionally have advocated this and many other fundamental changes in the animal research field (Giannelli, 1983, 1985a, 1985b), it is crucial to understand that opposition to pound seizure need not rest on a global critique of animal research *per se*. It is equally important to know that opposing the use of shelter animals for research does not necessarily imply that one approves of substituting purpose-bred animals in their place, although in practical terms this is likely to be the consequence of prohibition for the near future. The ultimate question in the pound seizure debate is whether or not animal shelters are an appropriate *source* for laboratory animals. In this limited context, I propose to review this debate with an analysis of the major themes: ethical, animal control, scientific and economic.

Historical Overview

For the benefit of those unfamiliar with the controversy, it would be useful to begin with a brief historical synopsis. For present purposes, the term "random source" may be applied to any laboratory animals not bred specifically for that purpose. As such, random source animals include those obtained from Class B dealers, animal auctions, culls from professional breeders, as well as animals from pounds or shelters, although the latter source is numerically by far the most significant. Strictly defined, however, "pound seizure" refers to the sale or transfer of unclaimed pound or shelter animals to research facilities under mandate of state or local law. As such, pound seizure is a post World War II phenomenon. After the war, the enhanced availability of federal funding heralded a large increase in biomedical research, including the use of animals. Unlike the case today, the animal research breeding industry was not then well-established. The research community, spearheaded by such groups as the National Society for Medical Research, began to seek new and readily available sources for laboratory animals. The biomedical research lobby began to campaign for state laws allowing researchers the right to acquire unclaimed animals from pounds and shelters. Their first major breakthrough came in Minnesota in 1949, soon to be followed in the 1950's and 1960's by pound seizure mandate laws in several other states.

The political tide began to dramatically shift in the 1970's toward repeal of such mandate legislation and/or passage of laws prohibiting the sale of pound and shelter animals to laboratories. Rhode Island passed such a law in 1972, followed by New Jersey in 1974 and New York in 1979. In 1980, Connecticut joined the ranks of prohibition states, followed by several others, including Massachusetts in [illegible] and Maryland and Delaware in 1985-86. Currently, six states (Iowa, Minnesota, Ohio, Oklahoma, South Dakota and Utah) still maintain pound seizure mandate laws while twelve states (Connecticut, Delaware, Hawaii, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Penn-

sylvania, Rhode Island and Vermont) have state laws prohibiting the use of shelter animals originating within their own boundaries from being sold to laboratories (only Massachusetts law prevents the importation of shelter animals from outside the state). The remainder of the states leave the practice up to local option.

In this country, there is no question that the political trend continues toward prohibition. Since 1985, only two cities have instituted pound seizure while, by comparison, two states, eleven cities and twelve counties have passed prohibition bills. Additionally, for the first time, federal legislation in this area was introduced. H. R. 778 (Mrazek) picked up over one-hundred co-sponsors in the House and S. 1457 (Ford) was introduced in the Senate (the bill was later withdrawn under political fire from the animal research lobby). Even internationally, the trend is toward prohibition. In recent years, England, Denmark, Holland and Sweden have all prohibited the use of random source shelter animals in research and testing.

The Ethical Problem

On two points at least, all parties to the dispute are in agreement. First, millions of puppies, dogs, kittens and cats are put to death in shelters each year in this country simply because there are not enough good homes for them. The Humane Society of the U.S. currently estimates about 7.5 million per year. Second, this pet ("companion animal" is the preferred term for many) overpopulation problem – and the consequent need for mass euthanasia – is a social evil which should be remedied. At this point, however, the two sides drastically part company.

The basic attitude of the research community seems to be, *"They're going to die anyway, so why not use them for research?"* Such a mentality views the pet overpopulation tragedy more as a convenient resource to be taken advantage of rather than as a problem to be eliminated. Proponents of pound seizure find themselves in the ethically untenable position of denouncing the pet overpopulation crisis while exploiting it at the same time – and banking on the problem persisting. In effect, they are telling the public that the overpopulation problem is really not so bad because science and the public good is being served by it. This is a most unfortunate message which many people marginally concerned about animal welfare are only too glad to hear.

The researchers' basic premise – that these animals are going to "die anyway," – does not withstand critical scrutiny. The reason is that the selection criteria used by laboratory personnel are basically the same as those used by people seeking a pet. Both groups only want animals which are friendly, socialized, and appear to be healthy. The laboratories never buy animals which are feral, aggressive, diseased or likely to create behavior problems. Further, pound seizure advocates frequently argue that laboratories only need a small percentage of those animals available (usually cited as 2–3%). Here again, the statistics are misleading because typically the laboratories only want animals of a predetermined age, size or breed and thus have no use for the great majority which face euthanasia. Therefore, while it is true that millions of shelter animals are euthanized every year, in the large majority of cases the laboratories have no interest in buying them for the reasons just cited. Consequently, the very animals chosen by the laboratories are precisely those that, if given enough time, are most likely to be adopted.

From the perspective of animal welfare and animal rights advocates, the opening ethical inquiry which needs to be asked is, *"How did all those unclaimed animals get in the shelters in the first place?"* The obvious answer is that the problem is one of *human* origin – irresponsible pet owners, profit-minded breeders and a generally apathetic public. Therefore, since human society is responsible for the problem, elementary logic would seem to dictate that society has the moral obligation to resolve the problem. This can eventually be accomplished via public education and animal birth control, surely not by approaching the overpopulation crisis as a scientific resource. From this perspective, when the research community chooses to capitalize on the tragedy, they compound the tragedy.

It may be harsh, but I think appropriate, to suggest that the research community views unclaimed shelter animals as an inexhaustible supply of "cheap flesh." Aside from the consequences to the animals, I believe that this situation has unfortunate repercussions on the investigators themselves, including desensitization occasioned by the devaluing of the lives of their animal subjects. Further, the ready access to this pathetic stream of dogs and cats discourages the researcher from asking him/herself some important questions: a) "Is my proposed research really necessary?"; b) "If it is necessary, must I use living animals?"; c) "If I must use living animals, must I use dogs or cats?"; d) "If I must use dogs or cats, how can I absolutely minimize the number of lives I must sacrifice for science?"

It may be objected that the animals taken by laboratories are "abandoned" and nobody wants them. Assuming for a moment that this is true, I still fail to see the justice in penalizing an animal because it has been abandoned by its owner. The animal did not choose to come into the world, it did not choose its owner, it did not choose to end up in a shelter, nor surely did it choose to be sent to a laboratory. All of these factors are controlled by humans so it seems hypocritical at best to punish the animal because human society no longer values it. In any event, because an animal goes unclaimed after a few days in a shelter, this by no means shows that it is actually unwanted. Sadly, the majority of owners who relinquish their pets do so because they are moving to a new location where pets are not permitted. Also, many lost animals

roam the streets for days or travel long distances before being picked-up by an animal control facility. In such cases, the owner may simply have given up trying to find the pet.

The scenario above illustrates another ethically problematic aspect of pound seizure. It is arguably very unfair to pet owners (who, as tax payers, help subsidize both biomedical research and public shelters) to compound the grief of losing or having to give up a beloved pet with the anxiety that the animal may eventually end up in a laboratory. The latter prospect is distressing among other reasons because the possibility exists – the law permits it – that the animal may be used in painful research without the benefit of pain-relieving medications. In other words, the use of shelter animals in scientific research is very much of a "people problem" as well as an "animal problem." Even a cursory look at the "lost" ads in any newspaper will testify to the unfortunate plight of many caring pet owners.

With over four million dogs and cats officially reported missing each year (and no doubt many more not reported), this is a substantial concern by any standard. While public opinion measures on the issue are often inconsistent or even conflicting, there can be no question that a substantial, and growing, proportion of the public find the practice of pound seizure objectionable. But, statistics aside, it is revealing to ask people, "If you lost *your* pet, would you choose humane euthanasia in the shelter or sale to a laboratory?" Very few people choose the latter option, in which case they may better appreciate the decency of extending this consideration to other pet owners and to other pets. As of now, society cannot find good homes for all the dogs and cats that need them. Even if we cannot provide a good life for all these animals, I would argue that the least we ethically owe them is a humane and dignified death.

Pound seizure proponents argue that if shelter animals are not used, purpose-bred animals will have to be used in their place. This, the argument goes, makes no moral sense because the ethical value of the life of a pet animal is the same as the ethical value of the life of a purpose-bred animal. To make matters worse, the reasoning continues, without pound seizure, *"Two animals will die instead of one."* These perspectives are understandable, but I think they are not entirely tenable upon further examination. To begin with, it could be argued that taking the life of a pet animal is of greater moral concern because, unlike purpose-bred animals, pet animals may have owners who place special value on these particular nonhuman companions. It could also be argued that, unlike purpose-bred animals which were raised in an institutionalized setting, pet animals are more likely to suffer greater distress in the spartan confines of a laboratory environment. The pro-pound seizure argument noted above is also dubious because purpose-bred animals are not substituted for random source animals on a one-for-one basis. This issue is discussed in more detail in the section on scientific considerations, but basically it has to do with the need for larger sample sizes when using random source animals.

Some critics of pound seizure explicitly argue that purpose-bred animals should be substituted for shelter animals. Nevertheless, it is fundamentally wrong to imply that those who would stop the use of shelter animals in research are *necessarily* responsible if purpose-bred animals are used in their place. Many critics of pound seizure, myself included, have never taken this position. It is not we, but rather the animal research community itself, which insists that alternative sources for animals must be used if pound seizure is discontinued. Insofar as the pound seizure debate is concerned, our perspective is simply that, as long as dogs and cats continue to be used, animal shelters should be off-limits as a source of supply.

Animal Control Perspectives

From the point of view of many animal control professionals and animal welfare advocates, pound seizure was (and is) seen as an intolerable intrusion into the very heart of the animal protection domain, the public animal shelter. It is a basic premise of the animal control profession as a whole that the word "shelter" means just that, *"a place or structure giving protection: that which covers or defends; a place of refuge"* (*Websters*). The public and private shelter systems were originally established with this *sanctuary* model in mind. Historically, animal shelters were intended to provide some very important services: a) to set-up a temporary home for lost or abandoned animals; b) to provide a place where pet owners might reclaim their lost animals; c) to provide an opportunity for unclaimed animals to be adopted into new families; d) to protect the public from aggressive or diseased animals; and e) as a last resort, to provide for the administration of humane euthanasia.

To put it metaphorically, animal shelters were never intended to serve as "pipelines" or "conduits" to the research community (approximately 200,000 dogs and 50,000 cats per year). To use them for this purpose arguably constitutes an aberration of their legitimate functions. With rare exceptions, animal control officers and administrators participate in pound seizure only when the law requires them to do so. For one reason among others, animal control facilities are dependent upon the good will and cooperation of the public to function effectively. With the nation's approximately 2,500 public animal shelters already processing about twenty million animals per year, animal control professionals need all the help and cooperation from the public which they can get. Because pound seizure is increasingly unpopular among the public – especially the pet owning public – selling animals to laboratories creates more public relations hassle than could possibly be compensated for by the minimal revenues garnered. Although difficult to document for obvious reasons

many professionals in this field report that some people misguidedly prefer to abandon an animal to the streets rather than take it to a shelter which has business ties to laboratories. This creates more field work for the animal control officer (i.e., more time and money spent by the facility) and unfortunately contributes to the overbreeding problem, thus fueling the vicious overpopulation cycle.

One frequently hears the researchers' claim that they only take "strays" from the pound, never "pets." It must be understood that the research community's definition of "pet" is a severely and deliberately restricted one, essentially limited to an animal with traceable identification and an owner at the other end who wants the animal back. To defer once again to *Websters*, a "pet" is defined as, *"an animal kept for enjoyment or human companionship."* By definition, a pet has been raised by humans and is accustomed to some degree of socialization, freedom and human presence. As such, a pet animal must be defined in terms of its *history*, not its current status. Thus, a pet animal may be lost, abandoned or go unclaimed at a shelter for a variety of reasons, but it does not thereby cease to be a pet. In my opinion, to argue that an animal qualifies as a "pet" if it is reclaimed or adopted, but that very same animal is not a "pet" if it is purchased by a laboratory, is simply to play word games at the expense of the English language.

Looking at the definitional dispute in another way, pet animals may be distinguished from other categories of animals; e.g., wild animals, feral animals, or purpose-bred animals. Clearly, the dogs and cats purchased by laboratories at shelters do not include the latter three categories of animals, so by process of elimination, they must be pet animals. This analysis, coupled with the animal selection criteria used by laboratories discussed previously, virtually guarantees that the *only* animals which animal shelters provide to laboratories are pet animals. Animal control officials have been saying this for years and there is no reason to believe they are wrong.

Scientific Considerations

Advocates of pound seizure frequently attempt to portray the debate as pitting the scientific community on one side and uninformed "animal lovers" on the other side. This is an easily demonstrated oversimplification—one might even say gross distortion—of the facts. Indeed, one of the most interesting aspects of the controversy is that there is an impressive body of evidence and scientific opinion which *supports* the case for the prohibition of random source (including pound and shelter) animals in research and testing. For example, in recent years, a number of scientific organizations have publicly called for an end to this practice. Among these are: the Laboratory Animal Science Association, the Medical Research Modernization Committee, the British Veterinary Association, the World Health Organization, the Physicians Committee for Responsible Medicine, Veterinarians for Animal Rights, and Psychologists for the Ethical Treatment of Animals.

It has long been recognized within scientific and medical circles that there are serious problems and disadvantages to using random source animals in sophisticated laboratory work. Back in the early 1960's, the stringent safety testing requirements of the Food and Drug Administration forced the massive pharmaceutical industry to phase out the use of such animals. The basic rationale for this move was to eliminate the *undefined and uncontrolled variability* inherent in the use of random source models. Shelter-origin animals have no known medical, genetic or environmental histories. This can result in the confounding of experimental results with random "noise" due to variables unrelated to the experimental manipulation. This in turn leads to the problematic interpretation of sensitive research data, and needless difficulty in replication. These handicaps may force the investigator to attempt statistical compensation by using larger sample sizes and/or allocating resources for additional studies beyond those which would be needed if standardized and defined animals had been used.

I have frequently heard what I call the, "People are mongrels too," argument. In essence, this notion asserts that since human beings are genetically heterogeneous as opposed to purebred, mongrel (mixed breed) animals actually represent a "better approximation" of the human population. While superficially appealing, this argument has numerous flaws. To begin with, several investigators (Gill, 1980; Festing, 1981; Green, 1981; Buyukmihci, 1986) have pointed out that neither human populations nor pet populations are "randomly outbred" in any strict sense. Second, if the argument was valid, one would be hard-pressed to explain why approximately 99% of the laboratory animals used in this country are purpose-bred with defined genetic makeups. Third, there is obviously a major difference between genetic *diversity* (which may be desirable for some studies) vs. genetic *ignorance*, such as is the case with shelter animals. Fourth, even if the argument for genetic diversity in random source animals was sound, it ignores the fact that the medical and environmental factors are also unknown in such animals. Fifth, if genetic diversity is the quality which makes random source animals scientifically desirable, why then do laboratories purchase so many purebred animals from shelters? And lastly, it is not possible to believe that intelligent researchers cannot figure out how to get mongrel animals other that at the local animal shelter.

Over the years, this author has repeatedly made serious direct inquiries to evaluate the frequent claim that random source shelter animals, and *only* these animals, possess certain qualities essential for some types of research crucial to human welfare. These inquiries have included numerous

animal researchers who support pound seizure, animal research lobby organizations (such as the Foundation for Biomedical Research), and goverment funding agencies (e.g., the National Institues of Health and the National Science Foundation). To date, not one study has been cited which, for scientific reasons, *necessitated* the use of random source animals. On the contrary, I have recently completed the most comprehensive search of the relevant published literature to date ("The Scientific Disadvantages of Using Random Source Animals for Research and Testing"—The Humane Society of the United States, 1987) and can state unequivocally that the scientific handicaps of using random source animals have been well known and well documented for many years. Thus, one must come to the ironic conclusion that while at present the weight of scientific *authority* supports the use of random source animals for research and testing, the weight of scientific *evidence* clearly does not. It is a disturbing but unavoidable corollary conclusion that the vigorous defense of pound seizure by some scientists says more about their political agendas than their scientific credentials.

The National Institutes of Health (the major funder of biomedical research) has sent out conflicting signals on this issue over the years. For example, Bowery (1972), repesenting N.I.H. in Congressional hearings, stated:

"In fact, we have been trying to educate the biomedical research scientist that the animal used should be of equal or better quality than the instrument used to measure the results. Sometimes we find an unfortunate lack of appreciation of the need to maintain a quality animal and have the proper animal available for his proposed research . . . So the emphasis of our program both in funding and in education is to upgrade the thinking of researchers that proper research animals are necessary and the quality of these animals is vital to their project. Hopefully, this may at least help allay some fears that the house pet is a good animal for research purposes. It is not a good or desirable research animal."

Speaking for the agency, Wolfle (1985) stated, *"Intramurally, N.I.H. does not use any animal from a pound or shelter, but rather acquires any purchased dogs or cats and primates from U.S.D.A. registered and approved dealers. None of these dealers acquire animals from pounds or shelters."* In the most recently revised N.I.H. *Guide for the Care and Use of Laboratory Animals* (1985), it is noted that, *"Outbred animals are also used in biomedical research . . . . To facilitate direct comparison of research data derived from outbred stocks, these animals must be maintained by breeding schemes designed to maximize genetic heterogeneity."*

Despite these statements, in recent years N.I.H. has, in my judgment, played political pool with this highly controversial issue. N.I.H. continues to provide extramural funding for research using shelter animals. When asked to scientifically justify this policy, current N.I.H. administrators (e.g., Wyngaarden) state that decisions about the choice of animals must be left up to the respective principal investigators. When the investigators are challenged over their selection of random source animals, they point to N.I.H. funding as evidence of scientific "justification." Thus, the "hot potato" of pound seizure gets passed back and forth with investigators and funding agencies relying upon one another for mutual support.

Some supporters of pound seizure base their defense on the assertion that shelter animals have made significant contributions to experimental work, heart disease research being the most frequently cited example. Once again, the limitations of such an appeal are not difficult to find. The fact that many examples may be cited in which shelter animals were used in fruitful research (a point I do not dispute) is hardly surprising. Given that literally millions of such animals have been used in a multitude of experimental protocols over the years, it would be truly remarkable if examples of seminal work could not be found. This, however, does *not* prove that such animals were the models of choice from a strictly technical viewpoint. By way of analogy, one may pound in a nail with a wrench, but this clearly does not show that a wrench is the best tool for the purpose. The often cited example of heart research using random source dogs is a classic case of this non sequitur. Many investigators (Fletcher, et al., 1966; Boncheck, et al., 1967; Zinn, 1968; Van Citters, 1973; Loew, 1981; Swindle, 1984) have noted that the dog has been the most commonly used model in heart research more for reasons of availability than of suitability. In comparison to the pig, for example, dogs make rather poor models of human cardiovascular anatomy, physiology and pathology.

It has been pointed out that animals sacrificed for surgical training at medical and veterinary schools need not be well defined and standardized, and many shelter animals are used for this purpose. In this case, the question that needs to be addressed is whether or not *any* healthy animals need to be used in this way. I think not. For example, in Great Britain it has been illegal since 1876 to sacrifice healthy animals for medical or veterinary training (a very recent exception to this was the allowance for the use of some animals in the teaching of microsurgery techniques). Animals are of course used, but the entire system is based on supervised *clinical* cases where the animals stand to benefit as well. Even here in the United States, the Office of Technology Assessment's massive 1986 publication, *Alternatives to Animal Use in Research, Testing and Education*, noted that of sixteen American medical schools surveyed, six do not sacrifice animals in surgery. As with many other aspects of current laboratory animal use, finding more humane alternatives is less a challenge to scientific *necessity* than to scientific *tradition*.

Economic Factors

The claim that continued access to shelter animals is an "economic necessity" is, upon scrutiny, found wanting. This is a particularly important consideration because it is the main argument used by those who support the present pound seizure system, beginning with the observation that purpose-bred animals are significantly more expensive to purchase than shelter animals. This is indisputably true as far as it goes, but it doesn't tell us very much. The true cost of using an animal in research is not the *acquisition* cost but rather the *utilization* cost. Shelter animals may be cheaper to buy but they are not necessarily cheaper to use.

There are several factors which go into this cost-effectiveness analysis. To begin with, the typical pound animal must go through two to four weeks of conditioning before being used. This adds at least $50 to $150 to the purchase price, not including the overhead costs to the institution (maintaining a vivarium, employing animal handlers, providing veterinary attention, etc.). Second, based on past experience, larger numbers of shelter animals need to be acquired in advance of the protocol work because they are more likely to prove unsuitable for the research; i.e., more likely to become sick or to die prematurely. The clinical examination of shelter animals before they are purchased tends to be cursory and therefore may be misleading. Some diseases (e.g., rabies) have long incubation periods during which the outward manifestations of the disease process may be subclinical and therefore go undetected. Third, for the reason just cited, as well as the need to compensate for the uncontrolled variability of random source animals discussed previously, larger numbers of animals must be used in the experimental procedures and/or further studies conducted. Obviously, every additional animal used adds cost to the project in the form of laboratory tests, surgical costs, research assistant fees, computer time, etc., depending upon the specific nature of the research. Fourth, all of the above factors ultimately combine to raise questions about the validity and reliability of the work—and surely this must be the major consideration in the mind of any responsible investigator. None of these handicaps apply in the case of purpose-bred animals.

All of the above has been well known for many years. For example, Dr. Raymond Zinn (1968), former Director of Veterinary Resources for the National Institutes of Health, noted:

"A simple comparison between the initial purchase price of a random source dog and a laboratory reared dog is a meaningless exercise. Such comparisons fail to get at the heart of the matter, for the really significant costs are the costs associated with utilizing dogs in biomedical research . . . To me, the truly expensive dog is the dog that is less than satisfactory for the intended research."

Two other important aspects of the fiscal analysis must be considered. First, animal acquisition and care costs constitute only a small percentage of the overall grant. This would suggest that trying to cut research expenses by buying "cheap" animals—the experimental models upon whom the quality of the research depends—is a classic example of being "penny-wise and pound-foolish." Second, the way most universities manage their laboratory animal resources, the principal investigators do not directly absorb the full cost of these animals so it is deceptive for them to argue that purpose-bred animals would be too great a strain on their limited research budget. Dr. Michael Festing (1981), of the U.K. Medical Research Council, has written extensively on these issues:

"Expensive, but good quality animals are justified on the grounds that such animals give substantially better results than poorer quality ones, and the additional cost is insignificant with the total cost of research . . . . In the universities, on the other hand, the higher cost of good quality animals means that fewer can be purchased from a fixed research budget which does not take account of all of the costs involved in animal experimentation. Thus, the research worker is tempted to stretch his research funds by buying cheap animals from nonaccredited sources, even though in strict accounting terms this could be totally uneconomical."

Defenders of pound seizure sometimes assert that animal control agencies benefit as a result of revenues derived from the sale of shelter animals to laboratories. Here again, the truth in this statement is less important than what it conceals. As noted earlier, it is very unusual to find animal control administrators who favor pound seizure, so obviously they are not very impressed with this potential "windfall." Professionals in this field (e.g., Robert Rush, General Manager, Los Angeles City Dept. of Animal Regulation) have reported that such revenues typically amount to a very small percentage of their overall operating budget. Futhermore, such administrators have noted that the policy of pound seizure may result in a net loss of revenue to their agencies. This is explained by several factors including: a) lost revenues from potential adoption to the public (who generally pay more per animal than do the laboratories) and spay/neuter programs; b) additional expenses incurred by animal control officers when public cooperation is less than optimal; and, c) the loss of valuable resources as a result of withholding volunteer assistance programs from animal control agencies which practice pound seizure.

In a paper which I recently compiled for the Humane Society of the United States ("The False Economy of Using Random Source Animals for Research and Testing" – 1987), these and other economic factors have been well documented. The data show that, rhetoric notwithstanding,

pound seizure is actually *false economy*. When it comes to the bottom line, poor science and poor economics go hand-in-hand.

Concluding Remarks

Because few psychologists use pound or shelter animals, a complete prohibition on the use of such animals would have little impact on psychological research. Nevertheless, psychology as a whole has chosen to "circle the wagons" with the biomedical professions and aggressively resist any changes in this area. In the Spring 1988 edition of the *PsyETA Bulletin*, this attitude was reflected in the remarks made by four A.P.A. Presidential nominees. With due respect, the comments made by these individuals on the pound seizure issue constituted basically a rehashing of the tenuous and simplistic arguments more often voiced by our medical colleagues. I would hope that the present essay has shown that a reasonable and credible case can indeed be made for eliminating the use of random source shelter animals in biomedical and behavioral research.

The controversy inherent in the use of laboratory animals is very old, runs very deep, and is quite complex. The future is likely to see an exacerbation rather than a diminution of this controversy. Therefore, as long as laboratory animals continue to be used, I propose that the work be governed by six fundamental principles: 1) the scientific quality of the work should be the very highest; 2) the numbers of animals sacrificed should be reduced to the absolute minimum; 3) the pain and distress inflicted should be kept at the lowest possible level; 4) the wisest use should be made of every research dollar; 5) incentives for finding alternatives to the use of live animals should be maximized; and, 6) the work should be conducted so as to minimize the political and social turmoil which inevitably accompanies it. Based on the perspectives outlined in this paper, I would argue that *the continuation of pound seizure is incompatible with any of these reasonable principles*. As such, the use of random source animals as a scientific resource should be phased-out expeditiously and eventually eliminated.

Speaking as someone with several years of experience on this issue working directly with animal advocacy groups, with the media, with politicians, and with the public at large, I am struck by an unavoidable irony. There is a direct relationship between the research community's level of intrasigence on this relatively minor issue, and the swelling ranks of those who question and challenge the animal research enterprise as a whole. In other words, the highly aggressive promotion of pound seizure is ultimately self-defeating on the part of those very scientists and special interest lobbies who defend it so vigorously. Tactically, this strategy is a major mistake because it alienates many potential allies and raises questions of credibility about those who promote it.

It is my judgment that, in the long run, the shelter animal battle is not winnable by the animal research lobby. On this issue at least, I believe the proverbial handwriting is on the wall. Whatever the future of animal research as a whole, the interests and needs of science must be, and eventually will be, separated from the interests and needs of pet owners and their pets. As an ostensibly enlightened profession, for both scientific and humane reasons I hope psychology will reconsider its current position and take an active lead in facilitating this long overdue reform.

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TAKE ACTION

Animal Alliance of Canada, 1640 Bayview Ave., Suite 1916, Toronto, Ont. M4G 4E9. 416-462-9541

Animal Alliance Challenges Provincial Law

by Bryan Kozman

On November 5th, 1990 Oshawa City Council said no to research using pets. Their compassionate decision flies in the face of Ontario's Animals for Research Act and sets them on a potential collision course with the Province.

While the Act requires that pounds sell their unclaimed animals after only 72 hours if a researcher requests them, thanks to a lobbying campaign spearheaded by Animal Alliance, City Council decided to risk being charged. Councillors received hundreds of supportive calls from constituents on the day of the vote due to an ad placed in local papers. The ad was sponsored by Animal Alliance, World Society for the Protection of Animals (WSPA) and the Ontario Society for the Prevention of Cruelty to Animals (OHS). Phone calls, in combination with over 2,580 signatures on petitions, were an essential component of the campaign. Presentations by AAC directors, members of Durham Animal Defenders and the Oshawa and District Humane Society all supported the request for a ban.

While the 625 dogs and 107 cats that Oshawa has sold to the University of Toronto over the last few years may seem like a lot, this number is just the tip of the iceberg - 17,000 pound-seized animals are used in research annually in Canada.

November 5th's three-hour debate was described by one councillor as "one of the most professional and progressive he had ever been involved in." In the end, the overwhelming vote of 13-2 in favour of the ban showed Council's compassion and willingness to stand up against a bad law.

But November 5th was not the end of the pound seizure debate. Two days after the historic vote in Oshawa, Animal Alliance organized a press conference at Queen's Park, along with WSPA and OHS, to call upon the Province to change the Act.

Our recommendations included the elimination of "pound seizure" (selling lost stray and abandonned pets from pounds to research), increased powers to investigators, establishment of a registry of research, increased access to publicly funded research, federal funding for research into alternatives and changes to address the pet overpopulation problem at its roots.

Just two weeks later, we coordinated the same initiative in Etobicoke. By this time, the Canadian Federation of Humane Societies had also joined in. Despite the fact that

(see "POUND", next page)

Introducing ... the Animal Alliance of Canada!

On an incredibly hot August night at the 519 Church St. Community Centre, Animal Alliance of Canada formally introduced itself to the general public and Canada's animal protection movement. It was a night filled with emotion and a great sense of pride.

Each of the founding members of AAC has several years of professional animal protection experience. When we suddenly found ourselves without employment, we were not about to give up on the many issues we had been working on with such conviction.

The first few months were taken up with the sometimes tedious business of setting up shop. But once that was done, we began hammering out the philosophy of the new group. We

(see "INTRO", back page)



Photo credit: Mike Bahan / East End Villager

Anne Livingston, Tara, Tita Zierer, Dali, Bonnie Walker, Liz White and Sasha

..."POUND" continued from first page

researchers came out in droves, we did make some inroads. Etobicoke has agreed to petition the provincial government to change the Act and to allow the Etobicoke Animal Welfare Association to rescue all animals "at risk".

Early in the new year, we approached Newcastle Town Council on the pound seizure issue. The research community (obviously in a panic) paraded out a number of individual researchers, spokespersons from Partners in Research (a pro-animal research lobby group), transplant recipients and others suffering from various diseases. By successfully muddying the real issue of pets in research with animal research as a whole, the pro-pound seizure group convinced 3 of the 4 committee members to oppose a ban.

On that same evening, 39 separate presentations were made to Oshawa Council after one of the Councillors asked that the debate on pound seizure be re-opened. Although two key councillors who had supported the ban were not in attendance, the research community was still unable to get the 2/3 majority they needed to re-open the issue. The debate lasted until 2:30 a.m., but in the end, the animals in Oshawa won. No animals will be sold from that pound for experimentation.

Individual victories are important, but ultimately, change must come from the provincial government. Animal Alliance has already had two meetings with the Ministry of Agriculture & Food and they have indicated a genuine interest in addressing our concerns. With your help, we will end the horrible practice of pound seizure in Ontario.

Please write and send us copies: **Honourable Elmer Buchanan, Minister of Agriculture & Food, 801 Bay Street, 11th Floor, Toronto, Ont., M7A 1A3**. If you have not received our Action Mailing on pound seizure including our petition and postcard to the Minister, please call us at the office (416) 462-9541.

OTHER GROUPS

6(b)

CITY OF HAMILTON

- INFORMATION -

DATE: 1991 May 16

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D.K. Beattie
Grants Co-Ordinator

SUBJECT: Convention/Reception Grant Appeal - 1991 National Lawn Bowling Championships

BACKGROUND:

The Convention/Reception Grant Policy authorizes the Grants Review Group to process Convention/Reception grant applications which are complete and comply with the policy. Applying the funding formula of $4.00 per participant to a maximum of $1,500, the Grants Review Group through the Grants Co-Ordinator would advise the applicant of the recommended grant amount. Should this amount be unacceptable the applicant can appeal this recommendation to the Finance and Administration Committee.

The 1991 National Lawn Bowling Championships Committee has applied for a $2,500.00 Convention/Reception Grant to defray the costs of hosting the national championships August 18 - 23, 1991. The championships will be held jointly in Hamilton and Burlington. Anticipated participants are 200 with up to 1,600 spectators from the lawn bowling community. The applicant will be receiving funds from other sources including $19,264 from New Horizons, $8,000 from the Province of Ontario and $2,500 from the City of Burlington. Attached is a copy of the application and supporting material.

Based on the application and consistent with the policy, **the Grants Review Group is prepared to recommend the maximum grant of $1,500.**

The applicant has requested an appeal of this recommended grant amount.

There are sufficient grant funds within the allocation for Convention/Reception grants to fund up to the requested grant amount of $2,500, should the Committee agree to increase the recommended maximum grant amount of $1,500.

D K Beattie

Encl.

APPLICATION
CONVENTION/RECEPTION
(Rev. 4/91)

THE CORPORATION OF THE CITY OF HAMILTON

APPLICATION FOR CONVENTION OR RECEPTION GRANT

Each organization applying for a grant is required to complete this form and forward same to Mr. D. K. Beattie, Grants Co-Ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, Ontario, L8N 3T4, (telephone 546-2739, FAX 546-4554).

1. Name, Address and Telephone Number of organization:

1991 NATIONAL LAWN BOWLING CHAMPIONSHIPS COMMITTEE
42 KIPLING ROAD
HAMILTON, ONTARIO
L8S 3X3

Contact Person KEITH WILLETT Phone No. Bus. 416/528-8811, ext. 3202

2. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization.

The National Lawn Bowling Championships are held annually, each year in a different Province. A local committee is formed at least two years prior to the Championships to organize the activities. In 1991, the Championships are to be held in Hamilton/ Burlington with the headquarters in Hamilton. The committee acts for Lawn Bowls Canada which has been in existance under different names for approximately 75 years. It is a non profit sports organization.

3. What are the general objects and/or functions of your organization?

To organize and run the 1991 National Lawn Bowling Championships in Hamilton/Burlington.

4. Amount of grant request $ 2,500.00.

NOTE: YOU ARE REQUIRED TO PROVIDE A BUDGET OF YOUR EVENT ALONG WITH THIS COMPLETED APPLICATION. THE GRANT IS NORMALLY LIMITED TO A MAXIMUM OF $4.00 PER PARTICIPANT, SUBJECT TO A TOTAL MAXIMUM OF $1,500. THE MINIMUM GRANT REQUEST TO BE CONSIDERED IS $100. THIS FORMULA APPLIES TO ONE OCCASSION REGARDLESS OF THE NUMBER OF EVENTS OR ACTIVITIES THAT MIGHT TAKE PLACE WITHIN THE RELATIVE TIME FRAME.

THE CORPORATION OF THE CITY OF HAMILTON

5. Explain briefly the nature of your event to be held for which you are requesting financial assistance (eg. types of programs, events, etc.).

The 1991 National Lawn Bowling Championships are staged to determine the best lawn bowlers in Canada. Bowlers from nine Provinces (Newfoundland does not participate) are involved. Competitive matches are held over six days. The majority of spectators will be from the Canadian Lawn Bowling Community but the Championships are open for all Citizens to enjoy.

6. With respect to your event, answer the following:

(a) How many people will be in attendance? 200 participants Estimated 1600 spectators.

(b) Of the stated number of people, how many are coming from outside of Hamilton? 150 participants 1000 spectators

(c) What is the date of the event? August 18, 1991 - August 23, 1991

(d) What is the location of the event? Roselawn Lawn Bowling Club Hamilton
Burlington Lawn Bowling Club Burlington
Royal Connaught Hotel Hamilton

(e) Will volunteers participate in this event? Yes

If yes, please indicate number of volunteers and number of volunteer hours to be contributed for this event.

Approx. 120 no. of volunteers Approx. 11,000 Hrs. no. of volunteer hours

Includes committee numbers and hours prior to and including the Championships (Approximately 30 volunteers and 6,000 hours).

7. For what reasons does your organization merit the use of public funds for the purpose indicated above?

The National Lawn Bowling Championships will bring participants and visitors to the City of Hamilton before, during and after the event to spend money and enjoy the facilities of the City. All participants and dignitaries are staying at the Royal Connaught Hotel which will be the headquarters for the Championships.

8. What other contributions are being requested or obtained to meet the cost of your event? (Government grants, donations, etc.)

NOTE: YOUR ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

New Horizons	19,264
Government of Ontario	8,000
City of Burlington	2,500

APPLICATION
CONVENTION/RECEPTION
(Rev. 4/91)

THE CORPORATION OF THE CITY OF HAMILTON

9. Does your organization provide a service for which a charge is made? Some examples are admission fees, membership fees, and rental charges. If answer is "Yes", give details.

The individual bowlers participating in the Championships pay membership fees to their Club, Province and the National Body. There are no fees to enter the Championships.

NOTE: THE GRANTING OF ASSISTANCE IN ANY ONE YEAR IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

10. Will assistance be requested from the City of Hamilton in future years in this respect?

Assistance will only be requested if, when the Championships return to Ontario in approximately six years time, the selected venue includes Hamilton.

11. List the Executive Officers of your organization.

Name and Title		Address	Telephone Number Business	Home
Mark Gilliland	Chairman	1171 Fairmeadow Trail Oakville	847-7558	847-5587
Keith Willett	Vice-Chair	42 Kipling Rd. Hamilton	528-8811 (ext.3202)	526-1915
Edna Sutton	Secretary	26 Green Meadow Ave. Ham.	-	385-1945
Fred Cliffe	Treasurer	905 Gorton Ave.Burlington	-	519-4217
Charles Lyon	Chairman -New Horizons	103-21 Balmoral Ave. S. Hamilton	-	544-4488

May 8th 1991.
Date

Keith Willett Vice-Chairman 1991 National Lawn Bowling Championships Committee
Name and Title of Officer Making Application

Signature of Officer Making Application

416/528-8811 (ext. 3202)
Telephone Number

NOTE: PAYMENT OF ANY CONVENTION/RECEPTION GRANT WILL BE MADE AT THE CONCLUSION OF YOUR EVENT AFTER THE ATTACHED REPORT (APPENDIX A - CONVENTION/RECEPTION GRANT SUMMARY REPORT OF THE EVENT) IS COMPLETED AND RETURNED TO THE GRANTS CO-ORDINATOR, (TREASURY DEPARTMENT, CITY HALL, 71 MAIN STREET WEST, HAMILTON, ONTARIO, L8N 3T4). PLEASE ALLOW AT LEAST TWO WEEKS FOR PROCESSING THE PAYMENT.

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended Current Year 19__ (2)	Fiscal Year Ended Preceding Year 19__ (3)	Increase+ Decrease- over Preceding Fiscal Year Amount (4)	Increase+ Decrease- over Preceding Fiscal Year % (5)
REVENUES				
Income (Specify)	37.736.00	Not Applicable	Not applicable	
GRANT RECEIPTS				
Government of Canada				
Government of Ontario	8,000.			
Other Municipalities (Specify)				
Burlington	2,500.00			
United Way Grants	-			
OTHER (Specify)				
New Horizons	19,264.00			
TOTAL REVENUES	67,500.00			
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 3)	0			
Other (Specify)	67,500.			
Operating expenses				
Banquet & Meals				
Transportation				
Equipment, Purchase and Rentals.				
TOTAL EXPENDITURES	67,500.			
SURPLUS OR (DEFICIT)	0			

Balance Sheet
(all amounts to nearest dollar)

	Fiscal Year Ended Current Year 19	Preceding Year 19
Assets		
Bank	1,722.22	Not Applicable
Accounts Receivable	0	
Investments	11,500.00	
Prepaid Expenses	0	
Equipment (net of depreciation)	0	
Building (net of depreciation)	0	
Other Assets - please specify	0	
Total Assets	13,222.22	
Liabilities		
Accounts Payable	0	
Bank Loan	0	
Deferred Revenue	0	
Other Liabilities - please specify	54,277.78	
Total Liabilities	54,277.78	
Surplus	0	
Total Liabilities and Surplus	54,277.78	

7.

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1991 May 16

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D.K. Beattie
Grants Co-Ordinator

SUBJECT: PREVIOUSLY TABLED 1991 GENERAL GRANTS

RECOMMENDATION:

a) That the previously tabled grants as outlined on Appendix A with a total recommended grant amount of $26,780 be approved and funded within the grants budget and appropriate Grant Account No. CH5AXXX200XX.

D. Kevin Beattie
D. K. Beattie

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

At the finance and Administration Committee meeting the 1991 General Grant recommendations were presented and approved by the Committee. Within that report there were 10 applicants which were tabled pending receipt of satisfactory financial statements and other information. Five of the tabled requests were finalized at the April 25, and May 9 Committee meetings. There are three requests outlined on Appendix A to be considered at this meeting. Two applicants remain outstanding (Cari-Can Festival and Hamilton Artists Inc.) pending acceptable financial statements.

To assist the Committee in finalizing the 1991 grant recommendation for these applicants, attached are the appropriate grant application and related material to address these requests.

For the information of the Committee members, the applicants agree with the recommended amounts, and should the Committee approve these recommendations, they will then be forwarded to City Council for final approval.

CITY OF HAMILTON

APPENDIX A

1991 PREVIOUSLY TABLED GENERAL GRANTS

	NAME OF ORGANIZATION (1)	AMOUNT REQUESTED (2)	RECOMMENDED AMOUNT (3)	ARTS ADVISORY RECOMMENDATION (4)	1990 GRANT (5)	Purpose/Comments (6)
1.	Cycle Hamilton	$10,000.00	$7,880.00	N/A	$7,500.00	- Tabled pending acceptable financial statements - offset annual race costs
2.	Hamilton Santa Claus Parade	$25,000.00	$18,400.00	N/A	$17,500.00	- Tabled pending acceptable financial statements - offset annual parade costs
3.	Running Hall of Fame	$ 1,950.00	$ 500.00	$ N/A	$	- Tabled pending acceptable financial statements and organizational information
	TOTALS	$36,950.00	$26,780.00	$ N/A	$25,000.00	

17
1.1

Cycle Hamilton
4 Ray Street S.
Hamilton, Ont.
L8P 3V2

1/31/91

Kevin Beattie,
Grants Co-ordinator, Treasury Department,
City Hall
71 Main Street w.
Hamilton, Ont.
L8N 3T4

Dear Kevin,

Please consider the attached application for a grant from the City of Hamilton for the operation of Cycle Hamilton and the Tour du Canada bicycle race. I have enclosed financial statements for this past years activities and feel that an additional explanation may be required regarding the reduction in sponsorship revenue for 1990.

Beginning in 1989, we were fortunate to enroll a major sponsor which also resulted in a national television contract for the Tour du Canada. Unfortunatly, in 1990 this arrangement did not work out and it was only in March of this year that the major sponsorship was not renewed. In spite of this late start in fundraising, we were still able to produce a very high quality event with excellent media coverage and an extremly high calibre of competition. Several areas of the race budget were trimmed or eliminated in this emergency situation including the television production of the tour.

Our plans for 1991 and the next 5 years include slow, steady growth for the race while concentrating on developing our own marketting skills and a diverse base of corporate sponsors. We are confidant that even in these recessionary times that Cycle Hamilton will be producing exciting bicycle racing events for the citizens of Hamilton to enjoy.

I look forward to hearing from you and to answering any questions you may have regarding this application.

Yours truly,

Tim Farrar, Race director

7
1.2

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION JAN 3 1 1991 (Rev. 12/90)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. **NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:**

Cycle Hamilton , 4 Ray Street South, Hamilton, Ont. L8P 3V2

Telephone 521-0993

LIAISON PERSON T Tim Farrar PHONE NO. 521-0993
(During Business Hours)

B. **AMOUNT OF GRANT REQUEST:** $ 10,000

C. **PURPOSE OF GRANT:** (Indicate)

__x__ CONTINUING GENERAL ACTIVITIES (OPERATING)
_____ CAPITAL
_____ ONE TIME - SPECIFIC PURPOSE

D. **IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:**

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	$ 85,000	92
- CITY'S CONTRIBUTION (GRANT REQUEST).....	$ 10,000	8
TOTAL OPERATING BUDGET	$ 95,000	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

*1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
$ _____	$ _____	$ _____	$ _____
CATEGORY ____	CATEGORY ____	CATEGORY ____	CATEGORY ____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	$_____	_____/_____ (date/cheq[illegible])
- OTHER DATE OR INSTALMENTS	$_____	_____/_____
	$_____	_____/_____
	$_____	_____/_____

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisor[illegible] Sub-Committee.

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

Cycle Hamilton is an incorperated, nonprofit organization and is comprised of a six member board of directors. Its mandate is to promote the sport of bicycle racing within the Region of Hamilton-Wentworth, through the organizing of competitive bicycle racing events.

2. What are the general objectives and/or services of your organization?

Cycle Hamiltons aim is to support and develop the sport of bicycle racing within the City of Hamilton and the Region of Hamilton Wentworth.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

We are not aware of a similar organization within the community.

4. Do volunteers participate in your program?

No____ Yes X If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

Appoximatly 300 volunteers worked on behalf of Cycle Hamilton in 1990.

Their tasks included course marshallin, site construction, drivers, media hosts, resident notice distribution, and protocol assistants.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Cycle Hamilton is a local organization, and is affiliated to the Canadian and Ontario Cycling Associations.

6. Does your organization provide a service to:

	(Yes/No)
(a) All citizens	x yes
(b) A specific group (which group; explain in detail below)	x yes
(c) A specific area (which area; explain in detail below)	
(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below	no

Approximatly 10,000 people per day watched the Tour du Canada race organized by cycle Hamilton. Approximatly 300 cycling enthusiasts are involved to a high degree in running these events.

7. In what geographical area does your organization operate?

The Region of Hamilton Wentworth.

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. **(Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)**

Road closures, crowd control barriers, traffic control, police,

medical services,

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

The High profile of the Tour du Canada benefits the community from the economic impact of thousands of out of town visitors attracted th the City of Hamilton. This impacts directly on many local businesses in the hospitality industry as well as providing positive media coverage nationally and internationally.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES X NO __

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount
Wintario	Dec 1990	10,000	pending
Corporate sponsors	ongoing	85,000	pending

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

no

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

Increased corporate sponsorship is an ongoing goal of Cycle Hamilton. New proposals are being made continually to recruit new sponsors for Cycle Hamilton events.

b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

No. Budgets are set annually for Cycle Hamilton events. These budgets include fall back positions should revenue not meet expectations.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

no

13. a) Have you received Grant funding from the City in prior years? If so, when and how much?

Year	Requested Amount	Approved Amount
1990	$ 12,500	$ 7,500
1989	$ 5,000	$ 5,000
1988	$ 5,000	$ 5,000
1987	$ 5,000	$ 5,000

b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

no

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

Year	Amount
1992	$ 10,000
1993	$ 12,000
1994	$ 14,000

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

Each race supported by cycle Hamilton draws on many different sources of funding. Should no funding be available the event as a whole would suffe as funds would be drawn out of other ares of the race budget, or race locations would have to be altered to reduce the costs associated with policing and barricading the routes.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

Cycle Hamilton would like to become self supporting, however, revenues in 1990 were below expectations and it appaers that the recession will make sponsor recuiting difficult for the coming year. It is for this reason that we are unable to predict when self-sufficiency will be attained.

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number Business	Home
Jim McDowell	100 King St W suite 830 Hamilton, Ontario L8P 1A2	522-1151	
Jack Jones	128 Laurier Ave Hamilton, Ont. L9C 3S6	387-2114	
Francis Rocchi	120 Hughson St. Hamilton, Ont	527-1518	

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. (Note: **Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.**)

1/31/91
Date

Tim Farrar, race director
Name and Title of Officer Making Application

Signature of Officer Making Application

521-0993
Telphone Number

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION WITHIN THE GENERAL GRANT POLICY.

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 1
(12/90)

1.9

Balance Sheet
(all amounts to nearest dollar)

		Fiscal Year Ended	
		Current Year 1990	Preceding Year 19
Assets			
Bank			
Accounts Receivable	442.00		
Investments	0.		
Prepaid Expenses	0		
Equipment (net of depreciation)	0.		
Building (net of depreciation)	0.		
Other Assets - please specify	0.		
Total Assets		442.00	
Liabilities			
Accounts Payable	0.00		
Bank Loan	0.00		
Deferred Revenue	0.00		
Other Liabilities - please specify	0.00		
Total Liabilities		0.00	
Surplus			
Total Liabilities and Surplus		+ 442.00	

(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

7

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 2
(12/90)

1.10

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended: Current Year 1990 (2)	Fiscal Year Ended: Preceding Year 1989 (3)	Increase+ Decrease- over Preceding Fiscal Year: Amount (4)	% (5)
REVENUES				
Income (Specify)				
Corporate sponsors	25,600	30,000	-4,400	
city of Hamilton	7,500	5,000	+2,500	
GRANT RECEIPTS				
Government of Canada	nil			
Government of Ontario	nil			
Other Municipalities (Specify)	Towns of Flamborough and Dundas provided assistance with banquet arrangements and road closure costs in 1989 and 1990.			
United Way Grants				
OTHER (Specify)				
TOTAL REVENUES	33,100	35,000	- 1,900	
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 3)				
Other (Specify)				
TOTAL EXPENDITURES	32,758	34,916	- 2,158	
SURPLUS OR (DEFICIT)	+442	+ 83.		

(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 3
(12/90)

1.11

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 2)

Name and Position	Fiscal Year Ended: Current Year 19___	Fiscal Year Ended: Preceding Year 19___	Increase+ Decrease- over Preceding Fiscal Year: Amount	%
(1)	(2)	(3)	(4)	(5)

No salaries or benefits were paid by Cycle Hamilton in 1990.

TOTAL SALARIES AND BENEFITS per Exhibit 2				

7
1.12

1990 Cycle Hamilton Financial Statement

expenses

Police	6,908
First Aid	550
Fencing	4,000
Officials	3,200
Volunteers	3,000
Awards & Prizes	7,500
Timing & Results	3,000
Office expense	1,500
Accommodation	3,100
Total	32,758

revenue

City of Hamilton	7,500
Corporate sponsors	25,600
Total	33,100

The above statement reflects the actual expenditures for the Hamilton Stage of the Tour du Canada.

The financial statement for the entire 8 day race is on the following page.

Several of the budget items are the result of contra or "in kind" arrangements and also relect expenditures on behalf of the race by corporate sponsors of the Tour du Canada.

7
1.13

1990 Tour du Canada financial statement

expenses	budget	actual
salaries	60,000	30,000
accommodation	35,000	15,000
travel	45,000	3,000
vehicle/equipment rental	10,000	7,000
administration	22,000	12,000
photo-timing	15,000	15,000
police	20,000	18,000
volunteers/officials	5,000	5,000
advertising/promotion	24,500	15,000
barricades	23,000	18,500
prizes	50,000	30,000
television production	125,000	nil
	$404,500	168,500

It should be noted that many of these expenses are paid directly by the corporate sponsors of the Tour du Canada or are the result of contra or in-kind arrangements. Due to the lack of a title sponsor, the race was modified in several areas to save money. This included a shorter race, no travel allowances for foreign teams, reduced prize list and no feature television production.

Income

Corporate sponsorhips	380,000	150,000
Provincial grants	10,000	10,000
Municipal grants	20,000	9,300
	$415,000	$169,300

7
1.14

1991 Tour du Canada budget

expenses	total race budget	Cycle Hamilton
salaries	60,000	
accommodation	35,000	14,000
travel	45,000	2,000
vehicle/equipment rental	10,000	3,000
administration	22,000	2,000
photo-timing	15,000	3,000
police	20,000	7,000
volunteers/officials	5,000	3,000
advertising/promotion	24,500	15,000
barricades	23,000	6,000
prizes	50,000	10,000
television production	125,000	20,000
	$404,500	95,000

It should be noted that many of these expenses are paid directly by the corporate sponsors of the Tour du Canada or are the result of contra or in-kind arrangements. Major budget items such as television production are tentative budget categories, pending the contracting of a major sponsor. The lack of a major sponsor will not jeopardise the race, but will require modifications to the existing budget. These modifications may include a shorter race, no travel allowances for foreign teams, reduced prize list and no feature television production. Items in the right hand column are estimated costs for the specific Hamilton area events in the Tour du Canada.

Income

Corporate sponsorhips	380,000
Provincial grants	10,000
Municipal grants	20,000
	$415,000

D. J. Quattrini

CHARTERED ACCOUNTANT

D.J. QUATTRINI, M.B.A., C.A.
PROPRIETOR

A.E. GOLDHAWK, C.G.A.
SENIOR MANAGER

TELEPHONE (416) 227-2661

11 FRONT STREET NORTH,
THOROLD, ONT. L2V 1X3

TOUR DU CANADA

STATEMENT OF INCOME

YEAR ENDED DECEMBER 31, 1990

7
1.16

TOUR DU CANADA
STATEMENT OF INCOME
YEAR ENDED DECEMBER 31, 1990
(unaudited)

REVENUE		
Corporate Sponsorships	$150,000	
Provincial Grants	10,000	
Municipal Grants	9,000	
Total Revenue		$169,000
EXPENSES		
Accomodations	15,000	
Administration	12,000	
Advertising and Promotion	15,000	
Barricades	18,500	
Photo-timing	15,000	
Police	18,000	
Prizes	30,000	
Salaries	30,000	
Travel	3,000	
Vehicle and Equipment Rental	7,000	
Volunteers/Officials	5,000	
Total Expenses		168,500
NET INCOME		$ 800

NOTICE TO READER - We have compiled the income statement of Tour Du Canada for the year ended December 31, 1990. We have not audited, reviewed or otherwise attempted to verify its accuracy or completeness. Readers are cautioned that this statement may not be appropriate for their purposes.

THOROLD, Ontario

D. J. Quattrini
Chartered Accountant

D. J. Quattrini

D. J. Quattrini

CHARTERED ACCOUNTANT

D.J. QUATTRINI, M.B.A., C.A.
PROPRIETOR

A.E. GOLDHAWK, C.G.A.
SENIOR MANAGER

TELEPHONE (416) 227-2661

11 FRONT STREET NORTH,
THOROLD, ONT. L2V 1X3

CYCLE HAMILTON

STATEMENT OF INCOME

YEAR ENDED DECEMBER 31, 1990

1.7
1.18

CYCLE HAMILTON
STATEMENT OF INCOME
YEAR ENDED DECEMBER 31, 1990
(unaudited)

REVENUE		
City of Hamilton	$ 7,500	
Corporate Sponsors	25,600	
Total Revenue		$33,100
EXPENSES		
Accomodations	3,100	
Awards and Prizes	7,500	
First Aid	550	
Fencing	4,000	
Office Expense	1,500	
Officials	3,200	
Police	6,908	
Timing and Results	3,000	
Volunteers	3,000	
Total Expenses		32,758
NET INCOME		$ 342

NOTICE TO READER - We have compiled the income statement of Cycle Hamilton for the year ended December 31, 1990. We have not audited, reviewed or otherwise attempted to verify its accuracy or completeness. Readers are cautioned that this statement may not be appropriate for their purposes.

THOROLD, Ontario

D. J. Quattrini
Chartered Accountant

D. J. Quattrini

2.1

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION JAN 30 1991 (Rev. 12/90)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:

HAMILTON SANTA CLAUS PARADE COMMITTEE

LIAISON PERSON PATRICK E SULLIVAN PHONE NO. 387-3130
(During Business Hours)

B. AMOUNT OF GRANT REQUEST: $ 25,000 ⁰⁰

C. PURPOSE OF GRANT: (Indicate)

__V__ CONTINUING GENERAL ACTIVITIES (OPERATING)
_____ CAPITAL
_____ ONE TIME - SPECIFIC PURPOSE

D. IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	$ 40,000	
- CITY'S CONTRIBUTION (GRANT REQUEST).....	$ 25,000	
TOTAL OPERATING BUDGET	$ 65,000	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

*1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
$ _____	$ _____	$ _____	$ _____
CATEGORY ____	CATEGORY ____	CATEGORY ____	CATEGORY ____
DATE _____	DATE _____	DATE _____	DATE _____

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	$_____	_____ / _____ (date/cheque #)
- OTHER DATE OR INSTALMENTS	$_____	_____ /
	$_____	_____ /
	$_____	_____ /

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisor
Sub-Committee

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

Hamilton Santa Claus Parade.

2. What are the general objectives and/or services of your organization?

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

4. Do volunteers participate in your program?

No____ Yes✓ If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

Local.

6. Does your organization provide a service to:

	(Yes/No)
(a) All citizens	Yes.
(b) A specific group (which group; explain in detail below)	
(c) A specific area (which area; explain in detail below)	
(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below	

7. In what geographical area does your organization operate?

Hamilton

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. **(Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)**

Sponsorship of Bands
Support School in the cost of Building floats.
Also Non Profit Community organizations

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? **YES** ____ **NO** X

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

13. a) Have you received Grant funding from the City in prior years? If so, when and how much?

Year	Requested Amount	Approved Amount
1987	$	$
1988	$ 15,000	$
1989	$ 25,000	$ 15,000
1990	$ 25,000	$ 15,000

b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance.

NO

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

Year	Amount
1991	$ 35,000
1992	$ 37,000
1993	$ 37,000

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

-70 Hamilton Santa Claus Parade.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number Business	Home
PATRICK SULLIVAN	216 SPRINGSIDE DR HAMILTON L9B 1M9	387-3130	679-6611
PETER MORRISON	366 EAST 19th ST HAMILTON L9A 4S8.		575-1154

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. **(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)**

Jan. 21/91
Date

P. E Sullivan Chairman
Name and Title of Officer Making Application

P. E Sullivan
Signature of Officer Making Application

387-3130
Telphone Number

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION WITHIN THE GENERAL GRANT POLICY.

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 1
(12/90)

2.8

Balance Sheet
(all amounts to nearest dollar)

	Fiscal Year Ended	
	Current Year 19	Preceding Year 19
Assets		
Bank		
Accounts Receivable		
Investments		
Prepaid Expenses		
Equipment (net of depreciation)		
Building (net of depreciation)		
Other Assets - please specify		
Total Assets		
Liabilities		
Accounts Payable		
Bank Loan		
Deferred Revenue		
Other Liabilities - please specify		
Total Liabilities		
Surplus		
Total Liabilities and Surplus		

(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 2
(12/90)

2.9

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description (1)	Fiscal Year Ended: Current Year 19___ (2)	Fiscal Year Ended: Preceding Year 19___ (3)	Increase+ Decrease- over Preceding Fiscal Year: Amount (4)	% (5)
REVENUES				
Income (Specify)				
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities (Specify)				
United Way Grants				
OTHER (Specify)				
TOTAL REVENUES				
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 3)				
Other (Specify)				
TOTAL EXPENDITURES				
SURPLUS OR (DEFICIT)				

(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

7

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 3
(12/90)

2.10

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 2)

Name and Position (1)	Fiscal Year Ended: Current Year 19___ (2)	Fiscal Year Ended: Preceding Year 19___ (3)	Increase+ Decrease- over Preceding Fiscal Year: Amount (4)	% (5)
TOTAL SALARIES AND BENEFITS per Exhibit 2				

7
2.11

Hamilton Santa Claus Parade Committee

1990 Santa Claus Parade Income. Statement

Bank Balance	Ø	
City of Hamilton	15,000.00	
Interest	652.19	
Sponsorship & Corp Donations	16,200.00	
Golf Tournament	5,268.00	
Hamilton Air Show		
Hamburg & Hot Dog Tent	1,900.00	
	39,020.19	
		39,020.19

Expenses

Band's (Canadian)	5,800.00	
Band's (United States)	7,462.35	
School Sponsorship	5,633.76	
Advertising - Hamilton Spectator	3,288.60	
Live - C.H.C.H. T.V.	2,850.00	
Hats & Jackets	720.00	
Insurance	150.00	
Printing	900.00	
B.J. Birdey	500.00	
Telephone	671.20	
Golf Tournament Dinner	2,610.55	
Meeting - Food & Beverages		
For Santa Helpers	2,643.24	
Typing, Photo Copy, & Office Staff	1,200.00	
Rental and other Expenses	612.94	
Honorarium Executive Director	3,000.00	
	38,042.64	
Net Income		39,020.19
Expense		38,042.64
Year End Balance		977.55

P.E. Sullivan
Chairman/ Executive Director

Patrick E Sullivan

7
3.1

THE CORPORATION OF THE CITY OF HAMILTON

GENERAL GRANT APPLICATION JAN 31 1991 (Rev. 12/90)

Each organization applying for a grant is required to complete this form annually and forward same to Mr. D. K. Beattie, Grants Co-ordinator, Treasury Department, City Hall, 71 Main Street West, Hamilton, L8N 3T4 (telephone 546-2739), together with their supporting information indicated.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

In the event that more space is required in replying to any question, please use a supplementary sheet and attach to the application.

A. **NAME, ADDRESS AND TELEPHONE NUMBER OF ORGANIZATION:**

RUNNING HALL OF FAME
125 BARTON ST. HAMILTON, ONT.

LIAISON PERSON LAURENCE HENICK PHONE NO. 335-0111
(During Business Hours)

B. **AMOUNT OF GRANT REQUEST:** $ 4,950.00

C. **PURPOSE OF GRANT:** (Indicate)

__✓__ CONTINUING GENERAL ACTIVITIES (OPERATING)
_____ CAPITAL
_____ ONE TIME - SPECIFIC PURPOSE

D. **IF OPERATING GRANT, CALCULATE THE CITY'S CONTRIBUTION AS A PERCENTAGE OF YOUR TOTAL OPERATING BUDGET:**

	AMOUNT	%
- OPERATING BUDGET - NOT INCLUDING GRANT REQUEST.....	$ 11,000.	85%
- CITY'S CONTRIBUTION (GRANT REQUEST).....	$ 4,950-	15%
TOTAL OPERATING BUDGET	$ 12,950.	100%

NOTE: In most cases the approved grant may be limited to a maximum of 25% of the total operating budget after the initial grant year. The total operating budget must include any relevant charges for City property rentals and cost recovery of services.

FOR CITY USE ONLY

RECOMMENDATION

*1) GRANTS REVIEW GROUP	2) FINANCE AND ADMINISTRATIVE COMMITTEE	3) APPEAL	4) CITY COUNCIL
$	$	$	$
CATEGORY ____	CATEGORY ____	CATEGORY ____	CATEGORY ____
DATE	DATE	DATE	DATE

GRANT PAYMENT

- UPON CITY COUNCIL APPROVAL	$	/ (date/cheque #)
- OTHER DATE OR INSTALMENTS	$	/
	$	/
	$	/

*NOTE: Arts organizations' applications will be reviewed initially by the Arts Advisory Sub-Committee.

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit or charitable organization. (NOTE: That to be eligible for a grant applicants must be in operation for at least one year.)

STARTED NOV. OF 1988 TO RECOGNIZE THE CONTRIBUTIONS OF ATHLETES, COACHES, & ORGANIZORS TO THE SPORT OF RUNNING IN HAMILTON & AREA. THIS IS A NON-PROFIT ORGANIZATION

SEE ATTACHED

2. What are the general objectives and/or services of your organization?

SEE 1. ABOVE & ATTACHED.

3. Is there a local organization that provides similar services to those stated above. If yes, how are your services different from this other organization?

No.

4. Do volunteers participate in your program?

No____ Yes_✓_ If yes, please indicate number of volunteers and number of volunteer hours of work contributed annually.

AN 8 PERSON BOARD OF DIRECTORS VOLUNTEER
+WORK APPROXIMATELY 100 HRS EACH / YEAR.

5. Is your organization local in nature or is it a branch or segment of a provincial or national organization?

LOCAL ONLY.

6. Does your organization provide a service to:

	(Yes/No)
(a) All citizens	✓
(b) A specific group (which group; explain in detail below)	
(c) A specific area (which area; explain in detail below)	
(d) If (b) or (c) are yes, is participation at any function or event limited to your specific group/area explained below	

7. In what geographical area does your organization operate?

HAMILTON + AREA.

8. For what purpose are the requested grant funds to be utilized within your organization? Be specific. **(Note: Funds will not be provided to offset costs representing the City at events outside of Hamilton.)**

TO SUPPORT A ROAD RACE WHOSE OBJECTIVE IT IS TO BRING AWARENESS TO THE RUNNING HALL OF FAME & ITS ACTIVITIES. FUNDS ARE FOR: INSURANCE COSTS (LIABILITY) $ 600.
POLICING 450
VOLUNTEER TEE SHIRTS 900.
* FOOD 1950

9. For what reason does your organization merit the use of public funds for the purpose indicated above?

THE EVENT FOSTERS FITNESS FOR HAMILTON RESIDENTS & BRINGS TOURISTS/RUNNERS TO THE CITY.

10. a) Has the organization requested financial assistance in the last twelve months from other organizations, e.g. federal, Provincial, or Municipal Governments, Private Corporations, Foundations, etc? YES ✓ NO __

If Yes, complete the following:

Date of Application	From Whom Requested	Amount Requested	Approved or Denied Amount
NOV./90	AMSTEL BREWERY	$ 5000.	NOT YET APPROVED

If No, please advise why other sources of funding have not been explored.

NOTE: YOU ARE ADVISED THAT CONSIDERATION WILL NOT BE GIVEN TO AN APPLICATION FOR FINANCIAL ASSISTANCE IF A SIMILAR APPLICATION HAS ALSO BEEN SUBMITTED TO THE REGIONAL MUNICIPALITY OF HAMILTON-WENTWORTH AND/OR AN ORGANIZATION THAT RECEIVES A SUBSIDIZED RENTAL RATE FOR USE OF A FACILITY OR FACILITIES UNDER THE JURISDICTION OF THE HAMILTON ENTERTAINMENT AND CONVENTION FACILITIES INC.

b) Are any funds outlined above conditional upon City assistance. If yes, what are the ramifications of the City denying a Grant?

POSSIBLE CANCELATION OF THE EVENT DUE TO INDUSTRIAL & COMMERCIAL SECTOR CUTBACKS IN SPORT PROMOTIONS.

11. a) What other steps are being taken to increase revenues? Examples should be given such as increasing your membership or admission fees.

SOLICITING FUNDS & SERVICES FROM INDUSTRY.

b) If your organization is experiencing a financial deficit situation, please explain and detail your plans for addressing the deficit.

HOPE NOT TO, IF SO THEN WILL HAVE TO CARRY IT & HAVE ANOTHER EVENT OR ASK FOR DONATIONS.

12. Does this organization provide a service for which a charge is made? Some examples are admission fees, membership fees and rental charges. If answer is "yes", please detail your organization's admission fees, membership fees, rental charges and audience statistics.

A $12. PARTICIPATION FEE CHARGED/RUNNER. FEE BROKEN AS FOLLOWS:

- REGISTRATION & RESULTS FEE	$2.00	RUNNERS CONTRIBUTION, APPROX. 46% OF TOTAL
- TECHNICAL SERVICES FEE	5.00	
- AWARD FEE (INCLUDING MEDAL)	4.00	
- MEDICAL FEE & MEDICAL INS.	1.00	

13. a) Have you received Grant funding from the City in prior years? If so, when and how much? NO

Year	Requested Amount	Approved Amount
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____
_____	$ _____	$ _____

b) Have you received an Interest-free loan from the City? If yes provide details including amount of loan, repayment schedule, and outstanding balance. No.

14. What are your estimated grant requests from the City of Hamilton for the next three years (exclusive of the present grant application year)?

Year	Amount
1992	$ 1,500.
1993	$ 1,200.
1994	$ 900.

THE GRANTING OF ASSISTANCE IN ANY ONE YEAR OR OVER SEVERAL YEARS IS NOT TO BE INTERPRETED AS A COMMITMENT TO FUTURE YEARS' FUNDING.

NOTE: An organization receiving a grant will NOT automatically qualify for continuing funding, and will be subject to annual evaluation.

15. What are the consequences to your organization of receiving no funding from the City of Hamilton?

POSSIBLE CANCELATION. UNLESS CITY WAIVES LIABILITY INSURANCE & COSTS OF POLICING.

16. What are your organization's plans for becoming more financially self-sufficient? If you do not foresee an increase in financial self-sufficiency, what are your organization's goals for the future (Please provide a five year financial plan)?

AS AWARENESS GROWS OF RUNNING HALL OF FAME SO SHOULD DONATIONS & PARTICIPATION IN RUNNING EVENTS. WITHIN 3 YRS EVENT SHOULD PRODUCE PROFIT TO COVER ABOVE REQUESTED FUNDS.

17. Please note successful applicants who receive a grant, subject to your availability and if requested by the City, will be expected to perform or otherwise provide your services at public functions or events, free of charge.

18. List the Executive Officers of your organization.

Name and Title	Address	Telephone Number Business	Home
DR. LAURENCE HEWICK, CHAIRMAN,	CAMPBELLVILLE;	884-1970	335-0111
MR. JOHN MILES, VICE-CHAIRMAN,	HAMILTON;	388-1508.	
MR. STEVEN DEMBE, TREASURER.	LYNDEN.	546-2752,	647-2915

19. To complete this application please provide financial statements (balance sheets and statement of revenues and expenditures) for the latest fiscal year end. In addition please provide an operating budget for the fiscal year end that is applicable to this grant request. To assist you in presenting this information are the attached forms: Exhibit 1 - Balance Sheet; Exhibit 2 - Statement of Revenues and Expenditures; Exhibit 3 - Details of Salaries and Benefits. **(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)**

20/1/91
Date

DR LAURENCE HEWICK, CHAIRMAN)
Name and Title of Officer Making Application

L. Hewick
Signature of Officer Making Application

335-0111
Telphone Number

NOTE: I understand by signing this application that the City of Hamilton makes no commitment to the payment of any grant prior to final City Council approval. I also agree to submit a report including financial statements outlining the success of the organization and the allocation of grant monies.

THE DEADLINE FOR SUBMISSION IS EXTENDED TO JANUARY 31, 1991
GRANT APPLICATIONS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED.
SEE LATE APPLICATIONS SECTION WITHIN THE GENERAL GRANT POLICY.

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 1
(12/90)

3.8

Balance Sheet
(all amounts to nearest dollar)

	Fiscal Year Ended	
	Current Year 1990	Preceding Year 1989
Assets		
Bank	$ 84-	$ 36-
Accounts Receivable	~~0~~	~~0~~
Investments	~~0~~	~~0~~
Prepaid Expenses	~~0~~	~~0~~
Equipment (net of depreciation)	~~0~~	~~0~~
Building (net of depreciation)	~~0~~	~~0~~
Other Assets - please specify LOTS OF GOOD WILL	N/A	N/A.
Total Assets	84-	36-
Liabilities		
Accounts Payable	~~0~~	~~0~~
Bank Loan	~~0~~	~~0~~
Deferred Revenue	~~0~~	~~0~~
Other Liabilities - please specify LOTS OF GRADITUDE TO THOSE WHO HAVE DONATED MANY HRS.	N/A	N/A
Total Liabilities	~~0~~	~~0~~
Surplus	*$ 84-	$ 36.
Total Liabilities and Surplus	84-	36-

NOTE * AND GROWING IN OPTIMISM

(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 2
(12/90)

3.9

STATEMENT OF REVENUES AND EXPENDITURES
(all amounts to nearest dollar)

Description	Fiscal Year Ended: Current Year 1990	Fiscal Year Ended: Preceding Year 1989	Increase+ Decrease- over Preceding Fiscal Year: Amount	%
(1)	(2)	(3)	(4)	(5)
REVENUES				
Income (Specify)				
GRANT RECEIPTS				
Government of Canada				
Government of Ontario				
Other Municipalities (Specify)				
United Way Grants				
OTHER (Specify)	84-	36-		
DONATION FROM HEDWICK FARMS				
CROSS-COUNTRY RACE				
TOTAL REVENUES	84	36-		
EXPENDITURES				
Salaries and Benefits (detail on Exhibit 3)	~~0~~	~~0~~		
Other (Specify)				
FRAMING OF MEMORBILIA	14-	19-		
ENGRAVINGS OF MEMORBILIA	15-	11-		
MAILINGS	12-	6-		
TOTAL EXPENDITURES	41-	36-		
SURPLUS OR (DEFICIT)	43-	~~0~~		
CARRIED TO 1991	43-	~~0~~		

(Note: Any organization which has an approved City grant of $5,000 or more must supply an audited financial statement of their prior year's operations before any grant payments are made.)

THE CORPORATION OF THE CITY OF HAMILTON
GENERAL GRANT APPLICATION

Exhibit 3
(12/90)

3.10

DETAILS OF SALARIES AND BENEFITS
(as listed on Exhibit 2)

Name and Position	Fiscal Year Ended: Current Year 19___	Fiscal Year Ended: Preceding Year 19___	Increase+ Decrease- over Preceding Fiscal Year: Amount	%
(1)	(2)	(3)	(4)	(5)
NIL				
TOTAL SALARIES AND BENEFITS per Exhibit 2				
NIL				

7
3.11

RUNNING HALL OF FAME

representing

track & field, cross-country, & road running

Organization Chart

Chairman
Laurence Hewick.

Honorary Board

Mayor Robt. Morrow
Alderman Don Ross
Margaret Lord

Board Members

Allan Gilbert
Laurence Hewick
Graham Knox
John Miles
Anika Pileski
STEVE DEMBE
Jim Simpson

Support Staff

Eda Vander Veen; Secretary

TBA; Research Assistant

Track & Field Coordinator 1890-1945	Track & Field Coordinator 1945-today	Roadrunning Coordinator 1890-1945	Roadrunning Coordinator 1945-today
G. Knox	J. Simpson	J. Miles	L. HEWICK



Whitey Sheridan as teenager

Runners chasing fame

Hall planned to honor sport's great stars

By SCOTT RADLEY
The Spectator

LAURENCE HEWICK can see the finish line but he still has a few hurdles to cross before his dream of a runner's hall of fame is realized.

The Wilfrid Laurier University business professor is the chairman of a group trying to create a monument to the athletes and coaches of road, track and cross-country running.

"Most sports do have some kind of recognition for the people who have helped build them," he said. "Being deeply involved in the sport myself, I decided to take the bull by the horns."

Area ideal

A 1,500 and 3,000-metre runner when he attended Wilfrid Laurier and Florida State universities, Hewick got re-involved in the sport 12 years ago when running was the "in thing". Recently he has been coaching as well as running.

He said the Burlington and Hamilton area is ideal for the hall because in the past, it was a hotspot for running and for breeding champions.

"You can't say that currently but historically it's right," said John Craig, road-running co-ordinator for the Ontario Track and Field Association.

Craig explained that the Around The Bay Race, North America's oldest road race which began in 1894 in Hamilton, often sent its champions to the Boston Marathon where they excelled.

"Tom Longboat from Brantford (who won in Hamilton in 1906) was a Boston Marathon winner (in 1907)," he said. "During his time, he held just about every marathon or ultra-distance record around."

He said there are several obstacles standing in the way of the monument's completion, the biggest of which is public acceptance.

The board has already chosen the first six inductees.

The athletes who will be honored are Whitey Sheridan of Waterdown, who has been competing since 1929 and still runs, John Miles of Hamilton who won the Boston Marathon twice, in 1926 and 1929, Gord Dickson of Burlington who competed in the Commonwealth Games and Billy Shearing who won the marathon in the 1906 "unofficial Olympics".

The builders who will be inducted are J.R. Cornelius of Hamilton, who was instrumental in bringing the first Commonwealth Games to Hamilton, and Margaret Lord of Burlington who was the first female coach of the Hamilton Olympic Club.

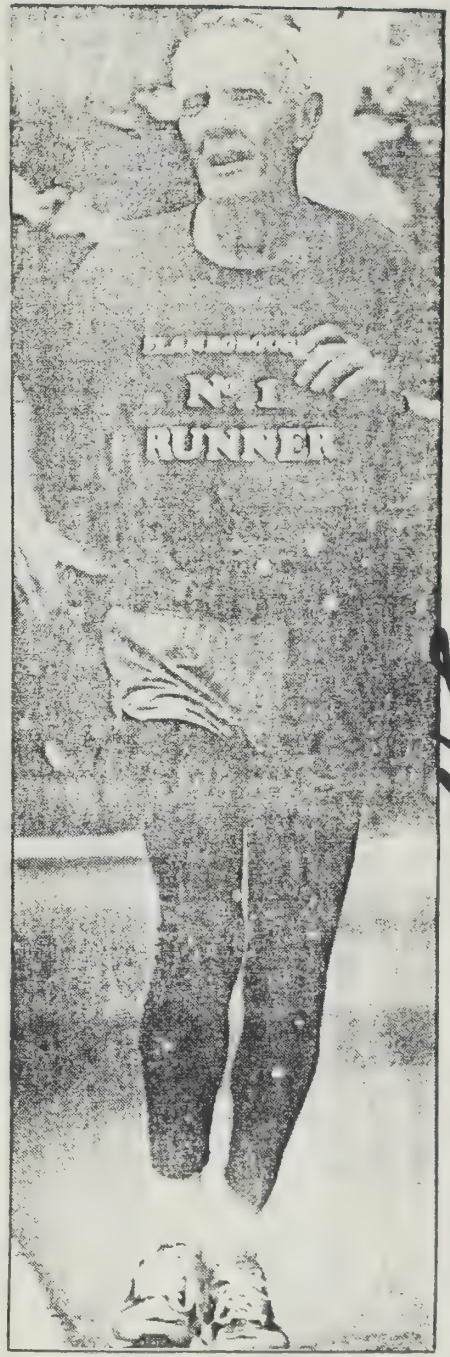
Attraction

Despite the sport's relative obscurity until a few years ago, both Craig and Hewick are confident a running hall of fame will be a popular attraction.

"Sure, I think you'd have to be a runner to enjoy it," Craig said. "But Statistics Canada suggests there are 300,000 people in Ontario who run and list it as an exercise program. I think, realistically, you are talking about 20,000 people who are serious enough to know what's going on and care about who is winning what races."

Though he deals more with distance runners, Hewick said the hall will not be exclusively for the athletes who compete over the long haul but modern-day sprinters can also be selected for recognition.

"I'm sure there will be room for Mr. Johnson," he said.



Ron Albertson, The Spectator
Sheridan still running at 73

7
3.13

05/14/91 14:39 ☎416 335 0111 TWO PLUS TWO ☑001

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À l'usage exclusif du ministère

FAX TO:
KEVIN BEATTEY
FINANCE DEPT.

Ontario Corporation Number
Numéro de l'association en Ontario 1.

Trans Code	Line No.	Stat	Comp Type	Method Incorp.
A (18)	0 (20)	0 (28)	B (29)	1 (30)

Share	Notice Req'd	Jurisdiction
N (31)	Y (32)	ONTARIO (33–47)

Form 2
Corporations Act
Formulaire numéro 2
Loi sur les compagnies et associations

APPLICATIO **CORPORATION WITHOUT SHARE CAPITAL**
...TION D'UNE ASSOCIATION

1. The name of the corporation is/Nom de l'association:

RUNNING HALL OF FAME (ONTARIO)

2. The address of the head office of the corporation is/Adresse du siège social:

5569 TOWNLINE RD WEST, RR3 CAMPBELLVILLE
(Street & Number or R.R. Number & if Multi-Office Building give Room No.)
(Rue et numéro ou R.R. et numéro et, s'il s'agit d'un édifice à bureaux, numéro du bureau)

CAMPBELLVILLE, ONT. L0P1B0
(Name of Municipality or Post Office) (Postal Code/Code postal)
(Nom de la municipalité ou du bureau de poste)

3. The head office of the corporation is situated in/Le siège social se trouve à:

CAMPBELLVILLE (Name of Municipality, Geographical Township) (Nom de la municipalité, canton) in the REGIONAL MUNICIPALITY OF HALTON dans le (County, District, Regional Municipality) (Comté, district, municipalité régionale)

4. Address of clubhouse or similar premises (if any) is:
Adresse du local de l'association ou autre endroit utilisé aux mêmes fins, s'il y a lieu:

125 BARTON ST. W. HAMILTON
(Street & Number or R.R. Number & if Multi-Office Building give Room No.)
(Rue et numéro ou R.R. et numéro et, s'il s'agit d'un édifice à bureaux, numéro du bureau)

HAMILTON, ONTARIO L8L1A9
(Name of Municipality or Post Office) (Postal Code/Code postal)
(Nom de la municipalité ou du bureau de poste)

5. The applicants who are to be the first directors of the corporation are:
Requérants appelés à devenir les premiers administrateurs de l'association:

Name in full, including all first, middle names Nom et prénoms au complet	Residence address giving Street & No. or R.R. No. & Municipality or Post Office and Postal Code Adresse personnelle y compris la rue et le numéro ou la R.R. et le numéro, le nom de la municipalité ou du bureau de poste et le code postal
LAURENCE FREDRICK HEWICK	5569 TOWNLINE RD W, RR3 CAMPBELLVILLE, L0P1B0
ANIKA JOHANNA ALESKI	3137 CEDAR SPRINGS Rd. BURLINGTON. L7R 3X4
STEVEN JEFFREY DEMBE	17 BEVERLY GLEN DR RR1 LYNDEN. L0R1T0

07109 (09/88)

3.7.14

IDEALOGIC SEARCHOUSE INC.

SUITE 100, 50 RICHMOND STREET EAST TORONTO, ONTARIO M5C 1N7
(416) 863-9747 • ONT. (800) 387-1716 • CAN. (800) 387-0827 • FAX (416) 367-3405

DATE 05/09/1 INVOICE NUMBER 44154 SEARCH NUMBER NN044154

Considerations Concerning Proposed Name

The obligation to ensure that the proposed corporate name is appropriate for incorporation purposes rests with the applicant(s) for incorporation. In that regard, the applicant(s) must consider the provisions of the Business Corporations Act (Ontario) and its regulations in light of the relevant facts.

As Idealogic Searchouse Inc. is not aware of all such relevant facts, it is impossible for it to provide an opinion on the appropriateness of the proposed corporate name. However, without any responsibility or liability to Idealogic Searchouse Inc., as mentioned above, it offers the following considerations, based primarily on the information appearing in the NUANS search report;

☒ **the proposed name may be available** for use as a corporate name provided that there is obtained any necessary consents or undertakings, and there is compliance with all conditions prescribed by the Business Corporations Act (Ontario) and its regulations;

☐ **the proposed name may be unavailable** because it

- ☐ (a) would be likely to deceive as it is the same as or similar to a known name;
- ☐ (b) is too general;
- ☐ (c) is only descriptive of quality, function or other characteristic of goods or services of proposed corporation;
- ☐ (d) is primarily or only a name or surname of an individual;
- ☐ (e) is primarily or only a geographic name;
- ☐ (f) contains a word or expression prohibited by the regulations under the Business Corporations Act (Ontario);
- ☐ (g) is misdescriptive of;
  - (i) proposed corporation's business, goods or services; or
  - (ii) conditions under which such goods or services will be produced or supplied or persons to be employed in connection with such production or supply; or
  - (iii) place or origin of such goods or services.
- ☐ (h) does not otherwise meet the requirements prescribed by the Business Corporations Act (Ontario) or its regulations.

IDEALOGIC TM

Idealogic Searchouse Inc. emphasizes that the above are only considerations, to be treated by you as you see fit.

(See reverse for terms and conditions)

7
3.15

6. The objects for which the corporation is incorporated are:
Objets pour lesquels l'association est constituée:

- TO RECORD AND DISPLAY THE HISTORY OF RUNNING
- TO RECOGNIZE THE CONTRIBUTIONS OF ATHLETES, COACHES, OFFICIALS, AND CLUBS IN THE SPORT OF RUNNING.

3.16

7. The special provisions are/Dispositions particulières:

3.7
3.16

3.

7. The special provisions are/Dispositions particulières:

8. The names and residence addresses of the applicants are:
Noms et adresses personnelles des requérants:

3.17

4.

Name in full, including all first, middle names Nom et prénoms au complet	Residence address, giving Street & No. or R.R. No. & Municipality or Post Office and Postal Code Adresse personnelle y compris la rue et le numéro ou la R.R. et le numéro et la municipalité ou le bureau de poste et le code postal	Calling (occupation) Profession
LAURENCE FREDRICK HEWICK	5569 TOWNLINE RD. W. CAMPBELLVILLE – ONT. L0P1B0	PROFESSOR
ANIKA JOHANNA PILESKI	3137 CEDAR SPRINGS RD. BURLINGTON – ONT. L7R 3X4	SPACE PLANNER
STEVEN JEFFREY DEMBE	17 BEVERLY GLEN DR LYNDON – ONT L0R 1T0	LICENSE ADMINISTRA

This application is executed in duplicate.
Cette requête est faite en double exemplaire.

Signatures of applicants/Signature des requérants

LAURENCE HEWICK L. Hewick

ANIKA PILESKI

STEVEN DEMBE

8(a)

CITY OF HAMILTON

- RECOMMENDATION -

MAY 1 6 1991

DATE: 1991 May 16

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: **Provision of Food Services**
- City Hall Cafeteria

RECOMMENDATION:

That proposals be called for the provision of food services at City Hall including the operation of the Cafeteria for a term of five (5) years with an Option to Renew for further periods of three (3) years and two (2) years, commencing approximately October 15, 1991.

D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS: N/A

BACKGROUND:

During 1959, the City approved of entering into an Agreement with the Canadian National Institute for the Blind (C.N.I.B.) to provide a food service operation within City Hall including the operation of the 8th floor cafeteria. C.N.I.B. and its successor in name, Caterplan, have been providing the service since the opening of the building. The C.N.I.B./Caterplan organization enjoys a non-profit/charitable status.

Recently however, the Caterplan operation has been sold to a Quebec based company, Servifood Ltd. This latter company does not possess a non-profit/charitable status.

The current agreement with respect to the cafeteria operation does not provide for the City to receive any rent for the use of the space. The agreement does provide however for a sixty (60) day termination by either party upon the appropriate written notice.

As a result of these corporate changes in company ownership, we believe the time is now appropriate for the City to review the food service arrangements provided in City Hall. We are also of the opinion, that it would be advisable to call for competitive proposals for the provision of food services in City Hall.

c.c. - Mrs. P. Noé Johnson, City Solicitor

- Mr. J. J. Schatz, Deputy City Clerk

- Mr. T. Bradley, Manager of Purchasing

(91C-123 - 4609)

8(b)

CITY OF HAMILTON

— RECOMMENDATION —

MAY 16 1991

DATE: 1991 May 16

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: **City owned Properties 286, 290 and 296 Victoria Avenue North - occupancy by Hamilton Civic Hospitals**

RECOMMENDATION:

a) That the use of the City owned properties known as 290 and 296 Victoria Avenue North which were acquired for municipal purposes and not Hospital purposes persay, be offered to the Hospital on the basis of charging fair market rent.

b) That the use of the City owned property known as 286 Victoria Avenue North by the Hospital continue on the basis of rent free occupancy inasmuch as this property was purchased specifically for Hospital purposes.

D. W. Vyce

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

See above recommendation.

BACKGROUND:

With the emergence of Regional Government in the Hamilton area in 1975, the City Welfare Department, which became known as the Regional Social Services Department vacated the premises known as 290 Victoria Avenue North, the headquarters for such office. On September 30, 1975, City Council authorized the placing of this property under the jurisdiction of the Board of Governors of the Hamilton Civic Hospitals. It was proposed to use the building to accommodate expansions in the administrative section of the hospitals. The occupancy arrangement called for no rent to be paid; however, the Hospital was responsible for alterations, maintenance and operating costs.

During 1981, City Council implemented the decision of the Board of Control to charge fair market value rent to all persons leasing City properties including such organizations as the Big Brother Association, the Big Sister Association, Alienated Youth, etc.

On September 29, 1981, Council directed our Department to negotiate a lease with the Hamilton Civic Hospitals at a fair market value for the use of 290 Victoria Avenue North and in the event that a satisfactory lease could not be negotiated, our department was directed to obtain vacant possession of the premises and authorized to dispose of the property at current market value.

Discussions were held with Hospital officials and following receipt of correspondence from the Hospital Board, Mr. R. Collier, Secretary of the Finance Committee once again reiterated Council's position that fair market rent should be assessed.

On March 4, 1982, the Finance Committee agreed to take no action on the City Treasurer's (Mr. McFarland) recommendation to have the Hospital vacate the premises within one (1) year.

On May 11, 1982, City Council, as a result of further representation by the Hamilton Civic Hospitals approved of permitting the Hospital to remain in possession of the premises (290 Victoria Avenue North) on the same basis as approved by Council on September 30, 1975, namely, rent free, subject to the Hospital providing the City with six (6) months notice of their intention to vacate the premises and until such time as newly constructed facilities are available at the Hamilton General Hospital to permit them to vacate these premises.

On December 1, 1989, Dr. Noonan, President and Chief Executive Officer of the Hamilton Civic Hospitals corresponded with the City with respect to not only 290 Victoria Avenue North ("new" Welfare Building) but also 286 Victoria Avenue North (former Hamilton Academy of Medicine Building) and 296 Victoria Avenue North which housed the "old" Welfare offices. All buildings have been occupied by the Civic Hospitals for many years and used for administrative purposes. With the redevelopment of the Hamilton General Hospital, Dr. Noonan wrote, "it had originally been intended to retain the building at 286 Victoria Avenue North and vacate 290 and 296 Victoria Avenue North by transfer of the current occupants into the main frame of the Hospital property". Dr. Noonan continued to write that changes in the Health Care system during the construction of the new General Hospital has determined an ongoing need for the Hospital to occupy 290 Victoria Avenue North and 286 Victoria Avenue North (Academy Building). Dr. Noonan indicated that the "old" Welfare Building at 296 Victoria Avenue North would however become surplus to Hospital requirements on September 1, 1990. The Hospital asked the City to approve of the ongoing use of 290 Victoria Avenue North.

Inasmuch as the May 11, 1982 Council Resolution refers to rent free occupancy until such time as the newly constructed facilities are available at the Hamilton General Hospital, we felt it incumbent on us to once again discuss with the Hospital officials and the City Solicitor the question of charging market rent for the continued occupancy of the buildings.

Dr. Noonan provided the City with Legal representations to the effect that the City shall not sell or otherwise dispose of any land used for hospital purposes unless (a) they are no longer required for hospital purposes and (b) The Corporation consents to the sale or disposal. We immediately asked our Legal Department to comment on their position.

On December 4, 1990, the Hospital wrote to the City requesting our response and furthermore, requested permission to continue to occupy 296 Victoria Avenue North as well so that the Hospital could investigate the use of this building for a child care centre.

On February 18, 1991, our Law Department presented their position on this matter. The issue is whether the Hospital is entitled pursuant to the Hamilton Civic Hospitals Act, 1988 to possession, at no cost to the Hospital of properties at 286, 290 and 296 Victoria Avenue North.

Summarizing their very detailed report, the Law Department states that since 290 and 296 Victoria Avenue North were originally acquired for municipal purposes and not acquired for Hospital purposes, the Hospital is not entitled to possession of them except upon terms satisfactory to the City as a lease or purchase of the City's interest by the Hospital. The City's decision to co-operate with the Hospital's premises requirements in 1975 by permitting the Hospital to occupy these municipal properties did not have the legal effect of converting these "properties for municipal purposes" into properties held "for Hospital purposes".

Accordingly, the Law Department states, the Hamilton Civic Hospitals may only remain in possession of 290 and 296 Victoria Avenue North if Council decides that they are no longer required for municipal purposes and if the Hospital leases these properties from the City on rental terms and other terms satisfactory to the City or alternatively if the Hospital purchases these properties from the City to have them become properties held by the City for Hospital purposes.

With respect to 286 Victoria Avenue North, the Legal Department has informed me that this property was expressly acquired for Hospital purposes in 1943 and therefore, the Hospital is entitled to continued use of this property for Hospital purposes, rent free.

On March 5, 1991, we corresponded with Dr. Noonan again pointing out City Council's position of May 11, 1982 that rent free occupation of 290 Victoria Avenue North (only) would be permitted until such time as newly constructed facilities are available at the Hamilton General Hospital. Since the new facilities are substantially complete, permission for rent free occupancy has in essence expired.

We pointed out that a number of municipal departments are actively seeking the acquisition of more space, including Social Services who occupied the building until 1974, and therefore we were proceeding to report back to City Council with a recommendation on the future use of these buildings.

The Hospital replied on March 14, 1991, differing with our viewpoint and indicating that they would contact us once they have received their own Legal opinion and Board direction.

Summary

It appears we have reached an impasse in our negotiations with the Hospital. Council in 1982 directed staff to prepare an Agreement with the Hospital which would allow rent free occupancy until the new Hospital is constructed. On the other hand, the Hospital has a strong desire to continue to occupy the City Buildings on Victoria Avenue North for hospital uses (library, administrative and day care) and on the same arrangement as currently in place, that is rent free.

Accordingly, we seek further direction from Council and are placing before you in recommendation form the intent of the 1982 decision of City Council for your review and consideration.

Council may wish to alter the previous decision and offer continuous possession to the Hospital on a rent free basis. The Law Department has advised that it is Council's prerogative to do so if it decides the properties are no longer required for municipal purposes.

c.c. - Robert M. Morrow, Mayor
- Mr. Lou Sage, Chief Administrative Officer
- Mrs. P. Noé Johnson, City Solicitor
Attention: Mr. D. Powers
- Mr. M.C.J. Watson, Manager, Real Estate Division
- Mr. R.A. Buckle, Chief Appraiser, Real Estate Division

(2719)

8(c)

CITY OF HAMILTON

— INFORMATION —

DATE: 1991 May 7

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. D. W. Vyce
Director of Property

SUBJECT: **Former West Avenue School**

BACKGROUND:

During the month of April 1991, advertisements were placed in the Hamilton Spectator and the Brabant Newspapers calling for proposals from non-profit social, charitable and community based organizations to use (occupy) the former West Avenue School.

Please be advised that proposals have been received from various organizations. The proponents are listed below:

1) Conqueror 11 - Drum & Bugle Corps

Seeking a permanent home and a location for practice. Require entire building.

2) Catholic Family Services of Hamilton-Wentworth

Requires two separate rooms two half days per week to operate Project First Step, a community based program which helps single mothers on social assistance set and achieve employment and educational goals.

3) Asociacion de Habla Hispana de Hamilton

Association objectives are to preserve and promote all aspects of the Spanish language and culture, preservation and development of spanish heritage and assist in adoption of Spanish speaking immigrants to the Canadian society. Wishing to relocate their office from 32 James Street South to one room in West Avenue School.

4) Hamilton-Wentworth Region Senior Talent Bank

Requires one room for an office to co-ordinate and place volunteers. Mission of organization is to encourage seniors to remain vital and active by contributing their needed skills and experience to meaningful community activities.

5) Council on Suicide Prevention, Hamilton & District

Requires one large room for an office and occasional meeting room.

6) Social Planning & Research Council - Self Help Committee

Interested in occupying entire building as a centre for self-help groups and other new/emerging community organizations.

7) Ontario Genealogical Society - Hamilton Branch

Interested in occupying two large classrooms on first floor and auditorium one per month. Currently rents space at Sanford Avenue School (days/weekdays only) and space at the Public Library.

8) Multiple Sclerosis Society of Canada - Hamilton & District Chapter

Wishes to utilize one - two classrooms of West Avenue School for self-help group meetings and Yoga therapy.

9) Hamilton & Region Arts Council

Arts Council proposes to lease the School and utilize the space for the establishment of a multi-purpose cultural facility to be occupied by arts tenants for art exhibition/performance space, arts administration/meeting space, arts rehearsal/preparation space, arts education space, studios and work space and storage space.

10) Canadian Orpheus Male Choir

Requires a practice hall of 2,000 square feet, piano included if possible, for Monday and Friday evenings.

11) Upgrade Realty Inc.

Wishes to purchase the property not lease same and redevelop the site together with abutting properties for an unnamed use. Not a non-profit organization.

Three expressions of interest were received after the April 17, 1991 date for receipt of proposals.

12) Catholic Family Services of Hamilton-Wentworth

Requires three classrooms including space suitable for a kitchen, handicapped accessible washrooms and entrances, outside recreation space to conduct S.E.L.F. (Senior, Enrichment, Leisure and Fellowship) Program for developmentally disabled adults over the age of 45.

13) The Canadian Hearing Society

Interested in using a classroom one - two evenings per week to conduct sign language and aural rehabilitation classes.

14) Junior Achievement of Hamilton-Wentworth

Requires approximately 5,000 square feet for meeting rooms and shop space.

It will now be necessary to evaluate each proposal and determine what action should be taken relative to the future use of the building.

The issue requires revisitation by the Finance and Administration Committee and direction as to how it wishes to proceed with the evaluation process.

D. W. Vyce

c.c. Alderman B. Hinkley, Alderman, Ward 3
Mr. K. Nutley, Senior Property Officer

(2719)

10.

CITY OF HAMILTON

— RECOMMENDATION —

DATE: 1991 May 15

REPORT TO: Mr. J. D. Thompson, Secretary
Finance and Administration Committee

FROM: Mr. L. King
Building Commissioner

SUBJECT: Development Charges Payment Agreement (91.4.12)
Development Charges By-law 90-74

RECOMMENDATION:

a) That the City of Hamilton approve a policy permitting the payment of development charges by the use of payment agreements entered into before the issuance of a building permit;

b) That the payment agreements referred to in Item (a) of this Recommendation include the following provisions;

   i) permitting the payment of development charges over a period of up to three (3) years from the date of payment agreement;

   ii) charging interest on the development charges based on the City short term borrowing rate adjusted at the beginning of each month

   iii) requiring that the developer register the payment agreement on title at its own expense by providing a certificate to the City's Solicitor certifying that the agreement is with the current owner of the lands and the agreement is registered on title to the land; and

   iv) requiring the developer pay an administration fee of $500 and this fee be incorporated in the Development Charges By-law.

c) That the Mayor and Clerk be authorized and directed to execute payment agreements for development charges, said agreements to be in a form satisfactory to the City Solicitor.

d) That the policy of using payment agreements be reviewed in twelve (12) months.

e) That City Council recommend to the Region that they amend their policy with respect to payment agreements for the Regional Development charges to be consistent with the above-noted City policy. The Region presently allows payment agreements one year in duration while the City allows up to three years duration.

L.C. King, P.Eng.
LCK/PCL/dm

FINANCIAL/STAFFING/LEGAL IMPLICATIONS:

It is the City's policy to collect development charges upon issuance of a building permit. This requirement is in the Development Charges Act. This Department is aware of several developments which will be caused severe hardship by the large up-front development charges which have to be paid before a building permit can be issued. Due to the nature of these developments, this Department in discussion with developers has found that a deferred payment plan for development charges will aid in the development of these sites.

Under the Development Charges Act, 1989 Section 9(8) the City may enter into payment agreements for the payment of development charges on dates later than the issuance of a building permit. Considering the current economic climate, it is recommended that the City enter into agreements for deferring payments of development charges upon the request of the developer. In entering into agreements of this nature, the following conditions should apply:

a) Agreements should be for a maximum of three (3) years.

   For your information the Region has approved a similar policy allowing payment over a maximum period of one year. Our Department has suggested a three year time period in that large projects often take longer than one year to complete and in many cases from two to three years.

b) The interest rates charged should be the City's short term borrowing rate adjusted monthly.

c) That the agreement be registered on title of the property at the owners expense as a notice to future purchasers.

d) That an administrative fee of $500 be charged to those entering into agreements to cover administrative time of the Law, Building, Treasury, and City Clerk's Departments.

All these agreements must be entered into before the issuance of a building permit.

It is recommended that this policy be reviewed in twelve (12) months time.

BACKGROUND:

On 1991 March 19, a letter was received from Carmen's Banquet Centre requesting the City's Development Charges for a new building to be constructed be made in instalments rather than on building permit issuance.

The Development Charges Act in section 9(8) allows agreements for payments later than building permit issuance date:

> 9.(8) Despite subsections (1) and (3), a municipality may enter into an agreement with an owner providing for the payment of all or any portion of the development charge on dates later than the issuing of a building permit or the entering into of a subdivision agreement.

For your information the Region has approved a similar policy allowing payment over a maximum period of one year. Our Department has suggested a three year time period in that large projects often take longer than one year to complete and in many cases from two to three years.

Also for your information section 12(1) of the Development Charges Act enables the municipality to add to the tax roll any amount that remains unpaid after the due date.

The above report has been discussed with both the City Treasurer and the City Solicitor.

c.c. Ms. P. Noé Johnson, City Solicitor
Mr. E. Matthews, City Treasurer

11.



Dominic Agostino

Alderman — Ward 5
Regional Councillor

City Hall, 71 Main Street West
Hamilton, Ontario L8N 3T4
Tel. 546-2730 • Res. 574-0179
Fax 546-2095

1991 May 8

Mr. John Thompson, Secretary,
Finance and Administration Committee

Dear Mr. Thompson:

I would appreciate if you could place an item regarding Tax Billing on the next agenda of the Finance and Administration Committee.

As you know, under the current practise we are sending out a bill in February, one in March, then we send out one in May, and finally one in September. This is a very expensive proposition in regards to mailing costs.

I would like to recommend that we look at implemcnting a system similar to the City of Stoney Creek whereby they send out one bill with two detachable portions that covers installments one and two, then later, installments three and four. This process cuts their stamping bill by 50%. I believe this would lead to a significant reduction in our cost of sending out tax bills.

Please find enclosed a copy of the Stoney Creek Tax Bill, for your information. I look forward to discussing this item.

Yours sincerely,

Dominic Agostino, Alderman,
Ward 5

DA:tb

Attch

CITY OF STONEY CREEK

777 HIGHWAY NO. 8, BOX 9940, STONEY CREEK, ONTARIO L8G 4N9
TELEPHONE 643-1261

INTERIM TAX NOTICE

BILLING DATE	PROPERTY NUMBER
FEB 01,1991	91 100 310 80578 0000 0000

[redacted] 16 K
STONEY CREEK ONT L8G 4H2

PROPERTY DESCRIPTION
PLAN M265 LOT 40
00017 MIDWAY ST 00000

CODE	MORTGAGE NUMBER

SPECIAL CHARGES		
CODE	EXPIRY YEAR	AMOUNT
TOTAL		

PLEASE READ REVERSE SIDE
THIS IS YOUR RECEIPT OF YOUR TAX NOTICE

REALTY 1991 CURRENT TAXES

		ASSESSMENT	MILL RATE	TAX AMOUNT
	RES	11,703	126.40	1,479.26
	COM			
	TOTAL			1,479.26
REGION	RES			
	COM			
	TOTAL REGION			
PUBLIC SCHOOL				
ELEMENTARY	RES.			
	COM			
SECONDARY	RES			
	COM			
	TOTAL PUBLIC			
SEPARATE SCHOOL				
ELEMENTARY	RES			
	COM			
SECONDARY	RES			
	COM			
	TOTAL SEPARATE			
SPECIAL CHARGES				
TOTAL CURRENT TAXES				1,479.26
LESS AMOUNT PREVIOUSLY BILLED				
TOTAL THIS BILLING				1,479.26

STATEMENT OF ACCOUNT

BALANCE OUTSTANDING (AT BILLING DATE)

	NO.	DUE DATE	AMOUNT
INSTALMENT	1	MAR 08,1991	740.26
INSTALMENT	2	MAY 24,1991	739.00

TOTAL PAYABLE 1,479.26

CITY OF STONEY CREEK

PAYABLE AT
(SEE REVERSE SIDE)
REMITTANCE ADVICE
INSTALMENT 2

PLEASE RETURN THIS STUB WITH PAYMENT

☐ CHEQUE
☐ CASH

PROPERTY NUMBER
91 100 310 80578 0000 0000
PROPERTY ADDRESS
00017 MIDWAY ST 00000

DUE DATE	AMOUNT	AMOUNT PAID
MAY 24,1991	739.00	

:0486 2=0031: 00008 28=96

8OE

12.

CITY COUNCIL
HAMILTON, CANADA

Alderman Don Ross
Chairman – Economic Development & Planning
Chairman - Freeway Steering
Vice-Chairman, Finance & Administration

71 MAIN STREET WEST L8N 3T4 • (416) 546-2730 • RES. (416) 387-1842 – WARD 8

May 1, 1991.

MAY 0 6 1991

TO: John Thompson,
Secretary,
Finance & Administration Committee.

FROM: Don Ross,
Vice-Chairman,
Finance & Administration Committee.

SUBJECT: ***DAVE COOKE, MINISTER, MINISTRY OF MUNICIPAL AFFAIRS - COMMITMENT TO MUNICIPAL EDUCATION AND TRAINING AND THE THREE GRANT PROGRAMS OFFERED FOR 1991.***

Could you please arrange to put the attached on the F & A Agenda in order that the Committee can discuss involvement in the program.

Don Ross,
Vice-Chairman,
Finance & Administration Committee.

DR:dd

RECEIVED
MAR 19 1991
CITY CLERKS

Ontario

Office of the Minister
Bureau du ministre

Ministry of Municipal Affairs
Ministère des Affaires municipales

777 Bay Street
Toronto, Ontario
M5G 2E5
(416)585-7000

777, rue Bay
Toronto (Ontario)
M5G 2E5
(416)585-7000

February 28, 1991

To the Head of Council and Municipal Clerk:

In January I wrote to you regarding our commitment to municipal education and training and the three grant programs we would be offering for 1991.

I am now enclosing an information package which details the eligibility criteria and application procedures for the three grants: the Municipal Student Awareness Program, the Municipal Management Training Program, and the Municipal Continuing Education Program.

I encourage you to give serious consideration to the importance of education and training in promoting excellence in municipal administration. By continually improving the quality of municipal management we are working to ensure strong local government.

Sincerely,

Dave Cooke
Minister
M.P.P., Windsor-Riverside

Attachment

DISTRIBUTED FOR INFORMATION
TO MEMBERS OF CITY COUNCIL

MAR 18 1991
DATE SIGNATURE

STEP 1: *Attract*

Municipal Student Awareness Program

A 10 to 18 week assignment for college and university students on their summer break or co-op work term.

Why?

To get students interested in local government as a career.

To give you a chance to consider them as potential future employees.

To encourage these students to complete their academic studies with a municipal government focus, a pre-requisite to Step 2: The Municipal Management Training Program.

Who is eligible?

All municipalities, municipal associations and planning boards.

Students currently enroled in, and returning to, a university or community college course of study which includes core programs of:

- business, public or municipal administration
- commerce, economics, or political science
- environmental studies, urban geography, urban or regional planning
- law
- computer science

What must you do?

You must submit a description of the project(s) assigned to the student showing how he or she will gain experience specific to local government.

When hiring your student we encourage you to consider the employment equity goals of the province of Ontario.

How much is the grant?

We will pay 50 per cent of the student's salary, including benefits, to a maximum of $150 per week.

Interested?

For full details about this program and for application forms, telephone: (416) 585-6210

Ministry of Municipal Affairs
Ontario

STEP 2: *Train*

Municipal Management Training Program

A two-year program for college and university graduates who have successfully completed courses relevant to local government.

Why?

We want to help you train your future municipal managers... and contribute to the province-wide pool of qualified municipal administrators.

Who is eligible?

All municipalities. Smaller municipalities may apply collectively.

Anyone who has graduated within the last two years from a college or university program with local government content, including, for example, public or business administration, political science, economics or urban planning.

What must you do?

You must submit a proposal outlining a two-year training program with a variety of work assignments and an education plan. The trainee should be assigned progressively responsible positions with the possibility of a supervisory role toward the end of the two-year term.

Council must pass a resolution supporting participation in the program.

When hiring your trainee we encourage you to consider the employment equity goals of the province of Ontario.

How much is the grant?

We will pay:

50 per cent of the trainee's salary and benefits to a maximum of $12,000 for each of the two years

and

50 per cent of the expenses associated with the education and training plan including tuition fees, books and travel.

Interested?

For full details about this program and for application forms, telephone: (416) 585-6210

Ministry of Municipal Affairs
Ontario

An opportunity to enhance the professional skills and knowledge of municipal councillors and staff.

Why?

To further develop your staff to handle the increasing complexities of their jobs.

Who is eligible?

All municipalities with a population of 25,000 or less and counties which have passed a council resolution supporting a training and development policy.

Councillors and staff.

Suggested areas of study

Courses should relate to the functions of the central administration group of a municipality, such as:

- intergovernmental relations
- municipal law
- land use planning
- strategic planning
- decision-making in the public sector
- communication: public, media, labour relations; marketing and promotion
- municipal finance and accounting
- human resources management
- leadership skills

Grants are not available for the following:

- seminars, workshops and other education and training opportunities directly delivered by the provincial government
- annual meetings, conferences, conventions; zone, regional or county meetings of municipal associations.

How much is the grant?

$1,000 per calendar year per municipality.

For full details about this program and for application forms, telephone: (416) 585-6184



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